

STANHOPE  
BOARD OF EDUCATION  
REGULAR MEETING  
May 18, 2011

Time: \_\_\_\_\_

**Pledge of Allegiance**

**Roll Call (\_\_\_\_\_pm.)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Michael Stricchiola	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____
Dennis Fyffe, Interim Chief School Administrator	_____
Lorraine Snyder, Business Administrator/Board Secretary	_____
Nadia Inskeep, Assistant Principal	_____

Also attending: Faculty \_\_\_\_\_ Community \_\_\_\_\_

**Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the Office of Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, Stanhope Post Office, and posted at the Valley Road School and the Linden Avenue School, setting forth the time, date, and location of this meeting.

**Mission Statement**

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the Core Curriculum Content Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved throughout their lifetime.

**Executive Session Announcement**

An Executive Session will be held for the purpose of personnel. Formal action may or may not be taken.

**MINUTES FOR APPROVAL –**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_,  
to approve the following motions:

1. March 16, 2011 Regular Meeting Minutes (minutes section)
2. March 28, 2011 Regular Meeting Minutes (minutes section)
3. March 28, 2011 Executive Meeting Minutes (minutes section)

**Roll Call (\_\_\_\_\_ pm)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Michael Stricchiola	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____

**CORRESPONDENCE – Item #**

1. Stanhope H S A Attachment #1

**CHIEF SCHOOL ADMINISTRATOR’S REPORT – Mr. Dennis Fyffe**

1. 8<sup>th</sup> grade graduation, Friday, June 17, 2011.

**SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Lorraine Snyder**

**BOARD PRESIDENT’S REPORT – Gina Thomas**

**PUBLIC SESSION #1 – AGENDA ITEMS**

*Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**TRAVEL/WORKSHOP REPORTS – none**

**EDUCATION AGENDA ACTION ITEMS – Items #1-3**

1. Upon recommendation of the Chief School Administrator, motion to approve the Preschool Extended School Year program for 2011. The program will operate Monday – Thursday, June 27, 2011 to August 4, 2011 from 9:00 AM to 12:00 PM. Special Education students requiring an ESY program will be eligible to attend for the full 6 weeks. General education students may register to attend the program for two, four or six weeks. The cost of the program for general education students will be \$15. per day as follows: Session One -\$120.00, Session 2 - \$105.00 and Session 3 - \$120.00. A

\$45.00 discount will be offered to parents who sign up for all three sessions (6 weeks) and pay at the time of registration.

2. Upon recommendation of the Chief School Administrator, motion to approve the Autistic ESY program for the 2011-2012 school year. The program will operate from Monday – Thursday from June 27, 2011 to August 4, 2011 from 9:00 AM to 1:00 PM.
3. Upon recommendation of the Chief School Administrator, motion for the Stanhope Public Schools to enter into a collaborative relationship with Centenary College to become a member of their PDS (Professional Development School- No Fee and any teacher who attends Centenary College receives discounted tuition) program. Attachment #2

### **POLICY/BYLAWS/ADMINISTRATIVE - none**

### **PERSONNEL AGENDA ACTION ITEMS – Agenda Items # 1-6**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following motions:

1. Upon recommendation of the Chief School Administrator, motion to increase the hours of the part-time Speech Pathologist contracted through the Sussex County Education Services Commission, for 14 additional days to be completed by June 20, 2011 at the current contracted rate of \$244.00 a day.
2. Upon recommendation of the Chief School Administrator, motion to approve Felice Walker, Coordinator of Special Education Services, for a maximum of 30 days of employment from July 1, 2011 to August 31, 2011, prorated to her 2011-2012 salary.
3. Upon the recommendation of the Chief School Administrator, motion to approve Shannon Walsh as Speech Language Pathologist for the 2011 ESY program for 2 days per week prorated to MA Step 5.
4. Upon the recommendation of the Chief School Administrator, motion to approve Amy Guenzel as Occupational Therapist for the 2011 ESY program at a rate of \$70.00 an hour for 6 hours per week.
5. Upon the recommendation of the Chief School Administrator, motion to approve Michelle Anderson as Physical Therapist for the 2011 ESY program at a rate of \$45.00 an hour for 4 hours per week.

6. Upon the recommendation of the Superintendent, motion to approve the staff listed below. Salary amount will be provided following approval of a new negotiated agreement between the Board of Education and the Stanhope Education Association:

## \*RECOMMENDED FOR TENURE

<b>STAFF NAME</b>	<b>PLACEMENT</b>
Diane Curran	Kindergarten
Carole Grube	Kindergarten
Susan Davis	1 <sup>st</sup> grade
Kathy Morrison	1 <sup>st</sup> grade
Karen Henry	2 <sup>nd</sup> grade
Meghan Jaust	2 <sup>nd</sup> grade
Patricia Marra	3 <sup>rd</sup> grade
Amanda Forest	3 <sup>rd</sup> grade
Lisa Benedetto	4 <sup>th</sup> grade
Ashley Sargent	4 <sup>th</sup> grade
Kim Kurz	5 <sup>th</sup> grade
Christina Rocco*	5 <sup>th</sup> grade
Jennifer Macones	6 <sup>th</sup> – 8 <sup>th</sup> grade social studies
Robert Franceski	6 <sup>th</sup> – 8 <sup>th</sup> grade math
Courtney Pipher	6 <sup>th</sup> – 8 <sup>th</sup> grade science
Karen Connelly	6 <sup>th</sup> – 8 <sup>th</sup> grade Spanish
Terry Sndyer	6 <sup>th</sup> – 8 <sup>th</sup> grade language arts
Sherry Fehir	6 <sup>th</sup> – 8 <sup>th</sup> grade language arts
Sara O'Neill	K- 8 <sup>th</sup> grade Art
Milanda Marshall	K- 8 <sup>th</sup> grade Music (60%)
Jason Doniloski	K- 8 <sup>th</sup> grade Physical Education
Maryann Simpson	School Nurse/Health 6 <sup>th</sup> – 8 <sup>th</sup>
Gloria Spencer	Basic Skills K-3
Ellen Linder	Special Education (RC), 6 <sup>th</sup> grade Lang. Arts.
Lori Frazell	Special Education (ICS), GT (80%)
Patti Lusto	Special Education TBA
Sandy Connallon	Special Education TBA
Kelly Constantine	Special Education TBA
Heidi Truesdell	Special Education TBA
Clare Hofmann	Library Aide
Lorianne Madonna	Lunchroom Aide
<b>STAFF NAME</b>	<b>PLACEMENT</b>
Kevin Veltri	School Secretary (Principal/Main Office)
Dawn McPeek	Chief School Administrator's Secretary/Main Office)
Carissa Berkowicz	Secretary to the Business Administrator
Jessica Dabrowski	Secretary to CST (70%)
Jim Scheer	Head Custodian
Winnie Conklin	Custodian
Frank Whitehead	Part time Custodian (25 hrs/week)

**Roll Call (\_\_\_\_\_ pm)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Michael Stricchiola	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____

**BUSINESS/FACILITIES AGENDA ACTION ITEMS – Agenda Items # 1-10**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following motions:

1. Motion to approve use of facilities as per attached. Attachment #3
2. Motion to approve the bills list for May 1, 2011 through May 12, 2011 in the amount of \$80,932.23. Attachment # 4
3. Motion to approve the April 1, 2011 through April 30, 2011 bills list for the Cafeteria Account in the amount of \$10,791.09. Attachment#5
4. Motion to approve the April 1, 2011 through April 30, 2011 bills list for the Student Activity Account in the amount of \$15,872.46. Attachment#6
5. Motion to approve the April 1, 2011 through April 30, 2011 bills list for the 8<sup>th</sup> Grade Account in the amount of \$90.00 . Attachment#7
6. BE IT RESOLVED that the Board of Education hereby approves the exchange of lands between the Board and Mr. and Mrs. Gary Tucker, pursuant in N.J.S.A. 18A:20-8, as set forth in the Minor Subdivision prepared by Joseph D. Greenaway, P.L.S.; and

BE IT FURTHER RESOLVED that, to the best of the Board’s knowledge, there are no environmental issues associated with the lands being exchanged.

7. Motion to approve the amount of tax monies required for school purposes for the 2011-2012 school year is \$3,517,560.00 for the General Fund and \$343,916.00 for Debt Services and that the Borough of Stanhope is hereby requested to place in the hands of the Stanhope Treasurer of School Monies the below listed amounts.

	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
<b><u>2011</u></b>			
July	\$293,130.00	\$28,659.67	\$321,789.67
August	\$293,130.00	\$28,659.67	\$321,789.67
September	\$293,130.00	\$28,659.67	\$321,789.67
October	\$293,130.00	\$28,659.67	\$321,789.67
November	\$293,130.00	\$28,659.66	\$321,789.66
December	\$293,130.00	\$28,659.66	\$321,789.66

	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
<b><u>2012</u></b>			
January	\$293,130.00	\$42,989.50	\$327,083.34
February	\$293,130.00	\$42,989.50	\$327,083.34
March	\$293,130.00	\$42,989.50	\$327,082.33
April	\$293,130.00	\$42,989.50	\$327,082.33
May	\$293,130.00	-	\$293,130.00
June	\$293,130.00	-	\$293,130.00

8. Motion to approve the transfer of interest earned in the Capital Projects Fund (Fund 30) into the General Operating Fund (Fund 10) for the Valley Road Window Project #SDA5030-050-10-G0ST.
9. Motion to transfer up to \$100,000.00 of the 2010-2011 fund balance at June 30, 2011 into the Capital Reserve Account for needed capital projects during 2011-2012.

10. Upon recommendation of the Chief School Administrator, motion to approve Design Ideas Group to provide architectural services related to the Alteration and Reconfiguration of the industrial arts room (Room #17) at the Valley Road School. Such Services shall include:

- Survey existing space (s)
- Review Applicable Codes related to proposed alterations
- Provide a Preliminary Design for conversion of Industrial Arts space To a Self-Contained, Pre-K handicapped room with Occupational and Physical Therapy space components
- Provide a preliminary construction cost estimate for the space conversion and associated work
- Meet with District Representatives as required in order to discuss planning options and space layouts

at a cost not to exceed four thousand five hundred dollars (\$4,500) plus an allowance of seven hundred fifty dollars (\$750) in reimbursable expenses. Attachment #8

**Roll Call (\_\_\_\_\_ pm)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Michael Stricchiola	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____

**NEW BUSINESS**

1. Physical Education and Health Staffing.

**OLD BUSINESS**

**PUBLIC SESSION #2 – NON-AGENDA ITEMS**

*Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**EXECUTIVE SESSION –**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ to accept the following declaration of Executive Session as presented @ \_\_\_\_\_ p.m.:

BE IT RESOLVED that the Board of Education adopt the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, The Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing personnel matters.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

**RE-ENTER PUBLIC SESSION**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that

Stanhope Board of Education return to Public Session at \_\_\_\_\_ p.m.

**ADJOURNMENT**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that Stanhope Board of Education adjourn the meeting at \_\_\_\_\_ p.m.