

STANHOPE
BOARD OF EDUCATION
REGULAR MEETING
October 12, 2011

Time: _____

Pledge of Allegiance

Roll Call (_____pm.)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Bill Sturdevant	_____
Jennifer Russell	_____
Gina Thomas	_____
Dr. Maria Cleary, Chief School Administrator	_____
Lorraine Snyder, Business Administrator/Board Secretary	_____
Nadia Inskeep, Assistant Principal	_____
Raquel S. Lord, Esq./Porzio, Bromberg & Newman, P.C.	_____

Also attending: Faculty _____ Community _____

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the Office of Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, Stanhope Post Office, and posted at the Valley Road School and the Linden Avenue School, setting forth the time, date, and location of this meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the Core Curriculum Content Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved throughout their lifetime.

Executive Session Announcement

An Executive Session will be held for the purpose of personnel. Formal action may or may not be taken.

BOARD MEMBER RESIGNATION

- 1. Motion to accept with regret the resignation of Board Member William Sturdevant, effective immediately

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

MINUTES FOR APPROVAL –

A motion was presented by _____, and seconded by _____, to approve the following motions:

- 1. September 14, 2011 Regular Meeting Minutes (minutes section)
- 2. September 14, 2011 Executive Session Meeting Minutes (minutes section)

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

CORRESPONDENCE – Item # 1-3

- | | |
|------------------------|---------------|
| 1. Sharon Anderson | Attachment #1 |
| 2. Kimberly Ferrer | Attachment #2 |
| 3. Mrs. Susan Costanza | Attachment #3 |

CHIEF SCHOOL ADMINISTRATOR’S REPORT – Dr. Maria Cleary

- 1. 2009-2010 Annual Electronic Violence and Vandalism Reporting System (EVVRS) Report.

PERSONNEL & POLICY COMMITTEE – Chair:

FINANCE & FACILITIES COMMITTEE – Chair: Jennifer Russell**CURRICULUM COMMITTEE – Chair: Gene Wronko****ASSISTANT PRINCIPAL’S REPORT – Dia Inskip**

1. Curriculum

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Lorraine Snyder

1. Chairperson needed for Personnel Committee.
2. Board vacancy will be advertised.

BOARD PRESIDENT’S REPORT – Gina Thomas

1. Nick Brown and Morris Gartenburg Update
2. Educational Foundation Update

PUBLIC SESSION #1 – AGENDA ITEMS

Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

POLICY/BYLAWS/ADMINISTRATIVE –

1. Motion to approve the first reading of the following policies

5751	Sexual Harassment
2415.04	Title 1 District-Wide Parental Involvement
2361	Acceptable Use of Computer Network/Computers and Resources

2. Motion to approve the first reading of the following Regulations:

R-2361	Acceptable Use of Computer Network/Computers and Resources
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3. Motion to approve the second reading of the following policies

5512.	Harassment, Intimidation and Bullying
2431.4	Prevention & Treatment of Sports-Related Concussions and Head Injuries
7434	Smoking on School Grounds
7435	Alcoholic Beverages on School Premises

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

EDUCATION AGENDA ACTION ITEMS - Agenda Items # 1

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Upon recommendation of the Chief School Administrator, motion to approve the Health Curriculum for Grades 5 through 8.

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

TRAVEL/WORKSHOP REPORTS – Agenda Item # - 1

1. Kevin Veltri

Attachment #4

PERSONNEL AGENDA ACTION ITEMS – Agenda Items # 1-7

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. BE IT RESOLVED that Stanhope Board of Education approves the following substitutes for the 2011-2012 SY:

Name	Certification	Town
Luanne Canfield	Substitute	Stanhope
Jacqueline Hogle	Teaching Cert.	Flanders
Amanda Liebermann	Teaching Cert.	Roxbury

2. Upon recommendation of the Chief School Administrator, motion to approve Heidi Truesdell and Courtney Pipher as after school detention teachers for the 11/12 school year at a rate of \$15.00 per hour.
3. Upon recommendation of the Chief School Administrator, motion to accept the resignation of Lorianne Madonna, Lunchroom Aide, effective October 14, 2011.
4. Upon recommendation of the Chief School Administrator, motion to retroactively hire Carolyn Desmet as Speech Language Pathologist at \$50.00 per hour for 12.5 hours/week effective September 27, 2011 through June 30, 2012.
5. Motion to approve the Interlocal Contract between Stanhope Board of Education and Lenape Valley Board of Education to provide the services of Speech Language Pathologist for the 2011-2012 school year for 6.5 hours/week at Lenape Valley High School and up to 6 hours/week at the Valley Road School at \$50.00 per hour.
6. Motion to remove the stipend position of Head Custodian due to the reconfiguration of the Maintenance department, effective September 16, 2011.
7. Upon the recommendation of the Chief School Administrator, a motion to retroactively approve Lindsay Williams as a Classroom Aide from October 5, 2011 to June 30, 2012 at the rate of \$10.00 per hour for up to 28.75 hours per week.

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

BUSINESS/FACILITIES AGENDA ACTION ITEMS – Agenda Items # 1-22

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Motion to approve use of facilities as per attached. Attachment #5
2. Motion to approve the Treasurer’s Report for the month of July, 2011. Attachment #6
3. Motion to approve the line item appropriation transfers for the month of July 2011 as recommended by the Chief School Administrator and School Business Administrator. Attachment #7

4. Motion to approve the Board Secretary Report for the month of July, 2011*. Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3 that as of July 31, 2011, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a). Pursuant to N.J.A.C. 6A:23-16.10 (c) 4, the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 2011 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*to be revised after Y/E audit.

Attachment#8

5. Motion to include the 457(b) Deferred Compensation Plan administered by AXA Equitable to the 2011-2012 approved employee investment plans

6. Motion to approve the August 31, 2011 bills list in the amount of \$5,350.08.

Attachment #9

7. Motion to approve the September 1, 2011 through September 30, 2011 bills list in the amount of \$490,051.16.

Attachment #10

8. Motion to approve the September 1, 2011 through September 30, 2011 bills list for the Cafeteria Account in the amount of \$5,332.66.

Attachment #11

*Note: No activity in the Cafeteria Account for the months of July and August.

9. Motion to approve the September 1, 2011 through September 30, 2011 bills list for the Student Activity Account in the amount of \$479.99.

Attachment #12

*Note: No activity in the Student Activity Account for the months of July and August.

10. Motion to approve the August 1, 2011 through August 31, 2011 bills list for the Eighth Grade Account in the amount of \$878.60.

Attachment #13

*Note: No activity in the Eighth Grade Account for the month of July.

11. Motion to approve the September 1, 2011 through September 30, 2011 bills list for the Eighth Grade Account in the amount of \$2,158.20.

Attachment #14

12. Motion to approve the recycling of damaged and obsolete computer and office equipment by Regentech, Inc. EPA Certificate NJR000071761 at no cost to the district. The asset value of these items are zero. Manifest attached.

Attachment #15

13. Motion to approve the updated Bio-security Plan for 2011-2012 school year in accordance with the USDA's Bio-security Checklist for School Food Service Programs.

Attachment #16

14. Motion to approve the 2011-2012 Interlocal Services Agreement between Netcong Board of Education and the Stanhope Board of Education in the amount of \$17,074.84 for a School Psychologist (20% FTE) commencing September 1, 2011 through June 30, 2012.

15. Motion to approve the submission of the Fiscal Year 2012 IDEA-B Grant
(*Individuals with Disabilities Education Improvement Act*) for the 2011-2012 school year.

Program Name	Grant Number	FY 2012 Award
I.D.E.A. Consolidated	IDEA # 37-5030	
BASIC		93703.
Preschool		4945.

16. Motion to approve the following resolution:

RESOLUTION

OF THE STANHOPE BOROUGH BOARD OF EDUCATION

TO APPOINT RICHARD BAUCH, ESQ. AS SPECIAL COUNSEL

WHEREAS, the Stanhope Borough Board of Education requires the services of Special Counsel; and

WHEREAS, Richard Bauch, Esq., of the firm of Bauch, Zucker, Hatfield is willing to provide such services at the hourly rate of \$175.00.

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Borough Board of Education that it retains Richard Bauch of the firm of Bauch, Zucker, Hatfield in Springfield, New Jersey as Special Counsel to review and provide legal advice to the Board in connection with alleged inappropriate behavior by Board member Michael Bender, and to take further action as directed by the Board.

17. Motion to move \$1,678.62 from 2009-2011 PreSchool ARRA funding to the PreSchool General Fund Salary account to cover ESY Preschool over budgeted expenditures.

*Applied to the salary of ESY teacher Vicki Ianotta

18. Motion to approve the purchase of a Savin 9050SP copier with a 60 month lease purchase through Atlantic Tomorrow (State contract #A-51464) at a cost of \$273.00 per month.

19. Motion to approve Brown and Brown Benefit Advisors as Health, Prescription and Dental Insurance consultants for the term beginning July 1, 2011 through June 30, 2012 at a cost of \$18,000.

20. Motion to retroactively approve the Special Education Tuition-In contract between the Wharton Borough Board of Education and the Stanhope Board of Education for student # 8223018 commencing September 1, 2011 through June 30, 2012 in the amount of \$20,695.00. Additional Services to be billed separately.
(O.T.-140.00/month – Speech \$200.00/month – Aide \$1380.00/month)

21. Motion to approve the Professional Development Requests as per attached.

Attachment #17

22. Motion to approve the 2011-2012 Special Education tuition-in contract between Stanhope Board of Education and the State of New Jersey, Department of Children and Families-Annex B-2 for student #3193070 enrolled in Grade 7, Resource Room in the amount of \$15,236.00 commencing September 1, 2011 through June 30, 2012.

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

NEW BUSINESS

OLD BUSINESS

PUBLIC SESSION #2 – NON-AGENDA ITEMS

Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

EXECUTIVE SESSION –

A motion was presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Board of Education adopt the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, The Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing personnel matters.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

RE-ENTER PUBLIC SESSION

A motion was presented by _____, and seconded by _____ that

Stanhope Board of Education return to Public Session at _____ p.m.

ADJOURNMENT

A motion was presented by _____, and seconded by _____ that Stanhope Board of Education adjourn the meeting at _____ p.m.