

STANHOPE
BOARD OF EDUCATION
REGULAR MEETING
November 16, 2011

Time: _____

Pledge of Allegiance

Roll Call (_____pm.)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____
Dr. Maria Cleary, Chief School Administrator	_____
Lorraine Snyder, Business Administrator/Board Secretary	_____
Nadia Inskeep, Assistant Principal	_____

Also attending: Faculty _____ Community _____

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the Office of Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, Stanhope Post Office, and posted at the Valley Road School and the Linden Avenue School, setting forth the time, date, and location of this meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the Core Curriculum Content Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved throughout their lifetime.

Executive Session Announcement

An Executive Session will not be held.

CORRESPONDENCE – Item # 1

1. Megan Buonpane

Attachment #1

CHIEF SCHOOL ADMINISTRATOR’S REPORT – Dr. Maria Cleary

PERSONNEL & POLICY COMMITTEE – Chair: Gina Thomas

FINANCE & FACILITIES COMMITTEE – Chair: Jennifer Russell

CURRICULUM COMMITTEE – Chair: Gene Wronko

ASSISTANT PRINCIPAL’S REPORT – Dia Inskip

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Lorraine Snyder

1. 2010-2011 Safety Incentive Award from NJSAIF - \$3,500.00
2. Education Jobs Fund add'l aid - \$1,672.00

BOARD PRESIDENT’S REPORT – Gina Thomas

CANDIDATE INTERVIEWS FOR BOARD OF EDUCATION VACANCY -

1. Michael Stricchiola
2. Maria Campanile
3. Erin Maiello

PUBLIC SESSION #1 – AGENDA ITEMS

Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

POLICY/BYLAWS/ADMINISTRATIVE –

- 1. Motion to adopt the following Policy Manual Resolution

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled “Bylaws and Policies of the Stanhope Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Stanhope Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and be it further

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

- 2. Motion to approve the first reading of the following revised policy

2361 Acceptable Use of Computer Network/Computers and Resources

- 3. Motion to approve the first reading of the following revised regulation:

R-2361 Acceptable Use of Computer Network/Computers and Resources

- 4. Motion to approve the second reading of the following policy

5751 Sexual Harassment

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

EDUCATION AGENDA ACTION ITEMS - Agenda Items # 1-2

A motion was presented by _____, and seconded by _____, to approve the following motions:

- 1. Motion to approve the Health Curriculum for Grades 1 through 4.
- 2. Motion to approve the attached class trips during the 11-12 SY.

Attachment #2

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

TRAVEL/WORKSHOP REPORTS – Agenda Item # - 1-2

- | | |
|------------------------|---------------|
| 1. Mario Della Fortuna | Attachment #3 |
| 2. Jason Doniloski | Attachment #4 |

PERSONNEL AGENDA ACTION ITEMS – Agenda Items # 1-8

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Upon the recommendation of the Chief School Administrator, a motion to retroactively approve Kelly Swiencki as an Aide from October 17, 2011 to June 30, 2012 at the rate of \$10.00 per hour for up to 28.75 hours per week.
2. BE IT RESOLVED that Stanhope Board of Education approves the following substitutes for the 2011-2012 SY:

Name	Certification	Town
Christine Donatello	Substitute	Netcong
Dolores Bollinger	Teaching	Stanhope

3. Upon recommendation of the Chief School Administrator, motion to accept the termination of Allison Fanelli, effective October 28, 2011.
4. Upon recommendation of the Chief School Administrator, motion to accept the appointment of Kim Loftis as volunteer cheerleading coach for the 11/12 school year.
5. Upon recommendation of the Chief School Administrator, motion to accept the appointment of Raina Bertelsen as volunteer girls basketball coach for the 11/12 school year.
6. Upon recommendation of the Chief School Administrator, motion to accept the appointment of Jason Doniloski as coordinator/head coach for the 11/12 basketball season for a stipend of \$2,350.00.

7. Upon recommendation of the Chief School Administrator, motion to approve the Lunch Aide job description . Attachment #5
8. Motion to retroactively approve the agreement between Bayada Nurses, Inc. and Stanhope Board of Education for the use of an RN (\$60.00/hour) or LPN (\$50.00/hour)on an as-needed emergent only basis. This agreement will commence on November 9 2011 through June 30, 2012. Attachment #6

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

BUSINESS/FACILITIES AGENDA ACTION ITEMS – Agenda Items # 1-10

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Motion to approve use of facilities as per attached. Attachment #7
2. Motion to approve the October 1, 2011 through October 31, 2011 bills list in the amount of \$484,967.40 . Attachment #8
3. Motion to approve the October 1, 2011 through October 31, 2011 bills list for the Cafeteria Account in the amount of \$13,746.61. Attachment #9
4. Motion to approve the October 1, 2011 through October 31, 2011 bills list for the Student Activity Account in the amount of \$566.00. Attachment #10
5. Motion to approve the October 1, 2011 through October 31, 2011 bills list for the Eighth Grade Account in the amount of \$4,751.10. Attachment #11
6. Motion to approve the Professional Development Requests as per attached. Attachment #12
7. Motion to accept a donation to the general fund from C & K Photography, Netcong in the amount of \$1127.00.

8. Motion to approve the addition of the "Basketball Activity Account" as a subset to the Stanhope Board of Education Activities Account # 7871221946 held in TD Bank.
9. Motion to approve the submission of the 2011-2012 Three-year Comprehensive Maintenance Plan and the M-1 to the Sussex County Executive Superintendent for county approval.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities and

WHEREAS, the required maintenance activities as listed in the plan for the various school facilities of the Stanhope School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Stanhope Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1, Annual Maintenance Budget Amount Worksheet per N.J.A.C. 6A:26A.

Attachment #13

10. Motion to approve \$515.00 in 2011-2012 Title II Funds for substitutes used for Curriculum Development during the month of October 2011.

Substitute Name	Curriculum Development Subject	Teacher Coverage	Date	Daily Rate
DaGrosa, Paula	Spanish	Connelly	10/17/2011	\$75.00
DaGrosa, Paula	Spanish	Connelly	10/20/2011	\$75.00
DaGrosa, Paula	Gifted & Talented	Russo	10/27/2011	\$75.00
Green, Richard	Gifted & Talented	Grube	10/27/2011	\$75.00
Loftis, Kimberly	Health	Henry	10/24/2011	\$75.00
Spooner, Margaret	Spanish	Marshall	10/20/2011	\$70.00

Spooner, Margaret	Health	Morrison	10/24/2011	\$70.00
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Roll Call (_____ pm)

Michael Bender _____
 Michael Stiner _____
 Gil Moscatello _____
 Gene Wronko _____
 Jennifer Russell _____
 Gina Thomas _____

NEW BUSINESS

OLD BUSINESS

PUBLIC SESSION #2 – NON-AGENDA ITEMS

Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

EXECUTIVE SESSION –

A motion was presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Board of Education adopt the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, The Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education (where the public

shall be excluded) will be held at this time for the purpose of discussing personnel matters.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

RE-ENTER PUBLIC SESSION

A motion was presented by _____, and seconded by _____ that

Stanhope Board of Education return to Public Session at _____ p.m.

ADJOURNMENT

A motion was presented by _____, and seconded by
_____ that Stanhope Board of Education adjourn the meeting at
_____ p.m.