

STANHOPE
BOARD OF EDUCATION
REGULAR MEETING
December 14, 2011

Time: _____

Pledge of Allegiance

Roll Call (_____pm.)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____
Dr. Maria Cleary, Chief School Administrator	_____
Lorraine Snyder, Business Administrator/Board Secretary	_____
Nadia Inskeep, Assistant Principal	_____

Also attending: Faculty _____ Community _____

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the Office of Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, Stanhope Post Office, and posted at the Valley Road School and the Linden Avenue School, setting forth the time, date, and location of this meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the Core Curriculum Content Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved throughout their lifetime.

Executive Session Announcement

An Executive Session will be held for the purpose of personnel, negotiations and discussing prospective board candidates and discussing prospective board candidates. Formal action may or may not be taken.

PRESENTATION OF the 2010-2011 COMPREHENSIVE ANNUAL FINANCIAL REPORT

William F. Schroeder, CPA
Licensed Public School Accountant
Nisivoccia & Company, LLP

MINUTES FOR APPROVAL –

A motion was presented by _____, and seconded by _____, to approve the following motions:

- 1. October 12, 2011 Regular Meeting Minutes (minutes section)
- 2. November 2, 2011 Regular Meeting Minutes (minutes section)
- 3. November 16, 2011 Regular Meeting Minutes (minutes section)
- 4. November 16, 2011 Executive Session Minutes (minutes section)

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

CORRESPONDENCE – Item #

- 1. Mr. Don Dinsmore Attachment #1
- 2. Mr. Brendan Fahy Attachment #2
- 3. First Presbyterian Church Attachment #3

CHIEF SCHOOL ADMINISTRATOR’S REPORT – Dr. Maria Cleary

PERSONNEL & POLICY COMMITTEE – Chair: Gina Thomas

FINANCE & FACILITIES COMMITTEE – Chair: Jennifer Russell

CURRICULUM COMMITTEE – Chair: Gene Wronko

ASSISTANT PRINCIPAL’S REPORT – Dia Inskeep

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Lorraine Snyder**BOARD PRESIDENT'S REPORT – Gina Thomas****CANDIDATE INTERVIEWS FOR BOARD OF EDUCATION VACANCY -**

1. Michael Stricchiola
2. Donna Kali

PUBLIC SESSION #1 – AGENDA ITEMS

Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

POLICY/BYLAWS/ADMINISTRATIVE –

1. Motion to approve the second reading of the following Policy Manual Resolution

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled “Bylaws and Policies of the Stanhope Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Stanhope Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and be it further

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

2. Motion to approve the first reading of the following revised policies:

BYLAWS -	0168	Recording Board Meetings
FINANCES –	6424	Emergency Contracts
FINANCES-	6472	Tuition Assistance
OPERATIONS-	8505	School Nutrition

3. Motion to approve the first reading of Sections 0000 and 1000 in the policy manual.

4. Motion to approve the second reading of the following revised policies:

0142	Board Member Qualifications, Prohibited Acts, and Code of Ethics
2415.01	Academic Standards, Academic Assessments, & Accountability
2361	Acceptable Use of Computer Network/Computers and Resources
2460	Special Education
4352	Sexual Harassment (Staff)
5350	Pupil Suicide Prevention
5530	Substance Abuse
5600	Code of Conduct
6150	Tuition Income
6220	Budget Preparation
6470	Payment of Claims
6480	Purchase of Food Supplies
6660	Activity Account
6820	Financial Reports
7420	Hygienic Management
8600	Transportation
8310	Public Records

5. Motion to approve the second reading of the following revised regulations:

R-2361	Acceptable Use of Computer Network/Computers and Resources
R- 3240	Professional Development
R-3432	Teaching Staff Sick Leave
R-4211	Support Staff Attendance
R-4432	Support Staff Sick Leave
R-5610	Suspension Procedures
R-7230	Gifts, Grants, and Donations
R-8630	Emergency School Bus Procedures

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

EDUCATION AGENDA ACTION ITEMS - Agenda Items #1

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Motion to approve the Guidance Curriculum for Grades K through 8.

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

TRAVEL/WORKSHOP REPORTS – Agenda Item # - 1-4

- | | |
|----------------------|---------------|
| 1. Wayne Desjaddon | Attachment #4 |
| 2. Maria Cleary | Attachment #5 |
| 3. Carissa Berkowicz | Attachment #6 |
| 4. Lorraine Snyder | Attachment #7 |

PERSONNEL AGENDA ACTION ITEMS – Agenda Items # 1-5

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. BE IT RESOLVED that Stanhope Board of Education approves the following substitutes for the 2011-2012 SY:

Name	Certification	Town
Elizabeth Stanley	Substitute for Aides	Stanhope
Robert Longo	Teaching	Stanhope

2. Upon recommendation of the Chief School Administrator, motion to accept the appointment of Kendall DelloStritto as volunteer cheerleading assistant for the 11/12 school year.

Attachment #8

3. Upon recommendation of the Chief School Administrator, motion to accept the resignation of Mr. Richard Green, substitute teacher.

4. Upon recommendation of the Chief School Administrator, motion to accept the resignation of Karen Thebold, Lunchroom Aide, effective December 15, 2011.

Attachment #9

5. Upon the recommendation of the Chief School Administrator, a motion to approve Steve Choppy as a Cafeteria Aide from December 16, 2011 through June 30, 2012 at the rate of \$10.00 per hour for up to 12.5 hours per week.

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

BUSINESS/FACILITIES AGENDA ACTION ITEMS – Agenda Items # 1-15

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Motion to approve the November 1, 2011 through November 30, 2011 bills list in the amount of \$593,705.82. Attachment # 10
2. Motion to approve the December 1, 2011 through December 9, 2011 bills list for the Cafeteria Account in the amount of \$12,112.96. Attachment #11
3. Motion to approve the Professional Development Requests as per attached. Attachment #12
4. Motion to approve the Treasurer’s Report for the month of October, 2011. Attachment #13
5. Motion to approve the line item appropriation transfers for the month of October 2011 as recommended by the Chief School Administrator and School Business Administrator. Attachment # 14
6. Motion to approve the Board Secretary Report for the month of October, 2011. Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3 that as of October 31, 2011, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a). Pursuant to N.J.A.C. 6A:23-16.10 (c) 4, the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of October 2011 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. Attachment #15

7. Motion to approve the November 1, 2011 through November 30, 2011 bills list for the Cafeteria Account in the amount of \$9,314.35. Attachment #16
8. Motion to approve the November 1, 2011 through November 30, 2011 bills list for the Student Activity Account in the amount of \$1,977.50. Attachment #17
9. Motion to approve the November 1, 2011 through November 30, 2011 bills list for the 8th Grade account in the amount of \$5,401.82. Attachment #18
10. Motion to accept the Auditor's Management Report and Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2011.
Enclosed
11. Motion to approve the Corrective Action Plan for the fiscal year ended June 30, 2011. Attachment #19
12. Motion to approve the revised Board Secretary Reports for June 30, 2011 through September 30, 2011 to include 10-11 year-end closing entries. Attachment #20
13. Motion to approve the Uniform State memorandum of Agreement between Stanhope Board of Education and Law Enforcement Officials, without modification of the original memorandum of agreement, and authorizes submission to Sussex County Superintendent of Schools, Sussex County Prosecutor, Stanhope Borough Police Department and any other applicable law enforcement agencies for appropriate signatures.
14. WHEREAS, the Stanhope Board of Education member William Sturdevant submitted his resignation from the Board of Education effective October 19, 2011 and

WHEREAS, the Stanhope Board of Education has conducted a thorough search process for a replacement for Mr. Sturdevant, including advertisement of the vacancy and interviews of prospective candidates;

THEREFORE BE IT RESOLVED that pursuant to NJSA 18A:12-15 the Stanhope Board of Education hereby appoints _____ as a member of the Board of Education to fill the vacancy for a term to commence immediately upon adoption of this resolution and to continue until the Board's organization meeting following the 2012 Annual School Election.
15. Motion to approve Fund 30 bills list for October 1, 2011 through October 31, 2011 in the amount of \$63,925.62. Attachment #21

Roll Call (_____ pm)

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Gina Thomas	_____

NEW BUSINESS

OLD BUSINESS

PUBLIC SESSION #2 – NON-AGENDA ITEMS

Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

EXECUTIVE SESSION –

A motion was presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Board of Education adopt the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, The Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing personnel matters.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

RE-ENTER PUBLIC SESSION

A motion was presented by _____, and seconded by _____ that

Stanhope Board of Education return to Public Session at _____ p.m.

ADJOURNMENT

A motion was presented by _____, and seconded by
_____ that Stanhope Board of Education adjourn the meeting at
_____ p.m.