

STANHOPE  
BOARD OF EDUCATION  
REGULAR MEETING  
July 20, 2011

Time: \_\_\_\_\_

**Pledge of Allegiance**

**Roll Call (\_\_\_\_\_pm.)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____
Dr. Maria Cleary, Chief School Administrator	_____
Lorraine Snyder, Business Administrator/Board Secretary	_____
Nadia Inskeep, Assistant Principal	_____

Also attending: Faculty \_\_\_\_\_ Community \_\_\_\_\_

**Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a**

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the Office of Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, Stanhope Post Office, and posted at the Valley Road School and the Linden Avenue School, setting forth the time, date, and location of this meeting.

**Mission Statement**

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the Core Curriculum Content Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved throughout their lifetime.

**Executive Session Announcement**

An Executive Session will be held for the purpose of personnel. Formal action may or may not be taken.

**MINUTES FOR APPROVAL –**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_,  
to approve the following motions:

- 1. June 15, 2011 Regular Meeting Minutes (minutes section)
- 2. June 15, 2011 Executive Session Meeting Minutes (minutes section)

**Roll Call (\_\_\_\_\_ pm)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____

**CORRESPONDENCE – Item # 1-4**

- |   |               |
|---|---------------|
| 1. Thank you from Rebecca Hand, 8 <sup>th</sup> Grade Graduate for Awards (2) | Attachment #1 |
| 2. Kelly Herman   | Attachment #2 |
| 3. SrA Laura Schwimmer  | Attachment #3 |
| 4. Rebecca Davies   | Attachment #4 |

**CHIEF SCHOOL ADMINISTRATOR’S REPORT – Dr. Maria Cleary**

**PERSONNEL & POLICY COMMITTEE – Chair: Bill Sturdevant**

**FINANCE & FACILTIES COMMITTEE – Chair:**

**CURRICULUM COMMITTEE – Chair: Gene Wronko**

**SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Lorraine Snyder**

- 1. The Finance and Facility Committee needs a new chairperson to replace Mr. Stricchiola.
- 2. The NJSBA 2011 Workshop “Revive, Recharge & Reimagine” October 24-26, 2011.
- 3. Additional 2011-2012 State Aid to be received - \$53,384.00
- 4. October Board meeting change of date request.

**BOARD PRESIDENT’S REPORT – Gina Thomas**

**CANDIDATE INTERVIEW FOR VACANT BOARD OF EDUCATION SEAT**

- 1. Jennifer Russell

**PUBLIC SESSION #1 – AGENDA ITEMS**

*Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**TRAVEL/WORKSHOP REPORTS – Items # 1-2**

- 1. Carissa Berkowicz Attachment #5
- 2. Kevin Veltri Attachment #6

**EDUCATION AGENDA ACTION ITEMS – Items # 1-2**

- 1. Motion to approve submittal of Full-time School Principal Waiver Request for the Linden Avenue School. Attachment #7
- 2. Upon recommendation of the Chief School Administrator, motion to approve revised Curriculum for physical education.

**POLICY/BYLAWS/ADMINISTRATIVE –**

- 1. Motion to approve the first reading of the following policies:
  - 6311 – Contracts for Goods or Services Funded by Federal Grants
  - 6162 – Corporate Sponsorships
  - 6210 – Fiscal Planning
  - 0144 – Board Member Orientation and Training
- 2. Motion to approve the second reading of the following policies:
  - 2437 – Community Use of School Facilities Policy

**Roll Call (\_\_\_\_\_ pm)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____

**PERSONNEL AGENDA ACTION ITEMS – Agenda Items # 1-6**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to

approve the following motions:

1. Upon the recommendation of the Chief School Administrator, a motion to revise the language of the June 15<sup>th</sup>, 2011 motion for Mordecai Podhoretz as the learning disabilities teacher consultant vendor for up to 30 hours from July 20, 2011 to August 30, 2011 at the rate of \$50.00 an hour.
2. Upon the recommendation of the Chief School Administrator, a motion to revise the language of the June 15<sup>th</sup>, 2011 motion for Nicholas DiDonato as the school psychologist for up to 30 hours from July 1, 2011 to August 30, 2011 at the rate of \$50.00 an hour.
3. Upon the recommendation of the Chief School Administrator, a motion to revise the language of the June 15<sup>th</sup>, 2011 motion for Shanon Walsh as the speech pathologist for the 2011 ESY program for up to 36 hours at \$50.00 an hour.
4. Upon the recommendation of the Chief School Administrator, a motion to revise the language of the June 15<sup>th</sup>, 2011 motion for Shanon Walsh as the speech pathologist to update and amend records for up to 36 hours at \$50.00 an hour.
5. Motion to approve the settlement agreement, including reimbursement to the teacher at issue in the amount of \$6,000.00, which resolves and releases two pending claims, PERC docket #CO-2100-309 and AR-2011-839, between the Stanhope Education Association and the Stanhope Board of Education.
6. Upon the recommendation of the Chief School Administrator, a motion to revise the language of the June 15<sup>th</sup>, 2011 ESY motion for Karen J. Cihlar to read five hours per day.

**Roll Call (\_\_\_\_\_ pm)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____

**BUSINESS/FACILITIES AGENDA ACTION ITEMS – Agenda Items # 1-29**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following motions:

1. Motion to approve the Treasurer’s Report for the month of May 31, 2011. Attachment #8

2. Motion to approve the line item appropriation transfers for the month of May 2011 as recommended by the Superintendent and School Business Administrator.  
Attachment #9
3. Motion to approve the Board Secretary Report for the month May 2011.  
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3 that as of May 31, 2011, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a). Pursuant to N.J.A.C. 6A:23-16.10 (c) 4, the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of May 2011 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
Attachment #10
4. Motion to approve use of facilities as per attached. Attachment #11
5. Motion to approve the June 1, 2011 through June 30, 2011 bills list for the Cafeteria Account in the amount of \$10,697.80. Attachment #12
6. Motion to approve the June 1, 2011 through June 30, 2011 bills list for the Student Activity Account in the amount of \$7,524.84. Attachment #13
7. Motion to approve the June 1, 2011 through June 30, 2011 bills list for the 8<sup>th</sup> Grade account in the amount of \$3,774.85. Attachment#14
8. Motion to approve the 4th year Food Service Contract for the 2011-2012 school year with Maschio's Food Services, Inc. which includes an annual management fee of \$7328.00 and a guaranteed minimum profit of \$13,000. as delineated in the contract addendum.
9. Motion to approve the school lunch and milk prices for the 2011-2012 school year as follows:
  - a. Lunch \$2.50
  - b. Reduced lunch \$0.40
  - c. Adult Lunch \$3.00
  - d. Milk \$0.55
  - e. Extra Entrée \$2.15(Note: zero increase from 10-11 school year)
10. Motion to approve the 2011-2012 Special Education tuition contract between the Stanhope Board of Education and the Calais School in the amount of \$61,815.60 for student #4718420916 commencing on July 5, 2011 through June 30, 2012.  
(Note: \$8,830.80 ESY, \$52,984.80 11-12)
11. Motion to approve the 2011-2012 Special Education tuition contract between the Stanhope Board of Education and the Calais School in the amount of \$61,815.60 for student #8987637786 commencing on July 5, 2011 through June 30, 2012.  
(Note: \$8,830.80 ESY, \$52,984.80 11-12)

12. Motion to approve the 2011-2012 Special Education tuition contract between the Stanhope Board of Education and the Terranova Group t/a Chapel Hill Academy in the amount of \$61,110.00 for student #9711575447 commencing on September 1, 2011 through June 30, 2012.  
(Note: \$8,730.00 ESY, \$52,380.00 11-12)
13. Motion to approve the 2011-2012 Special Education tuition contract between the Stanhope Board of Education and Celebrate The Children (SCALS) in the amount of \$59175.00 for student #8051573669 commencing on September 7, 2011 through June 30, 2012.
14. Motion to approve the 2011-2012 Fire Alarm Service contract between the Stanhope Board of Education and Pro-Tec Systems, Inc for inspection and maintenance services at the Valley Road School in the amount of \$1600.00.
15. Motion to approve the 2011-2012 Fire Alarm Service contract between the Stanhope Board of Education and Pro-Tec Systems, Inc for inspection and maintenance services at the Linden Avenue School in the amount of \$1200.00.
16. Motion to approve the 2011-2012 Student Information System Services Agreement between Stanhope Board of Education and Realtime Information Technology, Inc. for the Special Education Management/IEP Module in the amount of \$3,250.00 commencing July 1, 2011 through June 30, 2012.
17. Motion to approve the 2011-2012 cooperative pricing system agreement (#2EDCP) for participation in the Educational Cooperative Pricing System between Stanhope Board of Education and the Educational Services Commission of Morris in the amount of \$1200.00.  
(NOTE: Educational Data Services, Inc. guarantees the savings to be greater than the fee.)
18. Motion to approve Nisivoccia LLP as the district auditing firm for the 2011-2012 school year for a fee of \$21,420.
19. Motion to accept and approve the implementation of the New Jersey Department of Education ARRA Corrective Action Plan #ARRA-075-09 presented at the meeting of February 23, 2011. Attachment #15
20. **REVISED** motion to approve the ESY Preschool Program for the 2011-2012 school year operating one half-day session, Monday – Thursday. The daily rate for a half-day session will be \$15.00 per day.
21. Motion to approve the 2011-2012 Stanhope School District School Integrated Pest Management Plan for the Valley Road School and Linden Avenue School as per attached. Attachment #16
22. Motion to approve Onorati Construction, Inc. for repair and paving of the Linden Avenue School parking lot in the amount of \$16,990.00.

- 23. Motion to approve Precision Striping and Sealcoating, Inc. for crack sealing, sealcoating and line striping of the parking lot at the Valley Road School at a cost of \$10,015.50.
- 24. Motion to rescind the motion of May 4, 2011 approving V&V for paving services at the Valley Road School.
- 25. Motion to **RESCIND** the June 15, 2011 motion approving the 2011-2012 Special Education Extended School Year tuition contract between Stanhope Board of Education and the Park Lake School for student #3005978995.
- 26. Motion to **RESCIND** the June 15, 2011 motion approving the 2011-2012 Special Education Extended School Year tuition contract between Stanhope Board of Education and the Park Lake School for student #5607039875.
- 27. Motion to approve the 2011-2012 Special Education Extended School Year tuition contract between Stanhope Board of Education and the Educational Services Commission of Morris County for student #3005978995 in the amount of \$3,600.00 beginning July 5, 2011 and terminating on August 11, 2011.
- 28. Motion to approve the 2011-2012 Special Education Extended School Year tuition contract between Stanhope Board of Education and the Educational Services Commission of Morris County for student #5607039875 in the amount of \$3,600.00 beginning July 5, 2011 and terminating on August 11, 2011.
- 29. Motion to acknowledge additional NJ State Aid funds to be received in the amount of \$53,384.00.00 and approve these funds to be appropriated in the 2012-2013 budget as “Additional Balance Anticipated”.

**Roll Call (\_\_\_\_\_ pm)**

Michael Bender	_____
Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Bill Sturdevant	_____
Gina Thomas	_____

**NEW BUSINESS**

**OLD BUSINESS**

**PUBLIC SESSION #2 – NON-AGENDA ITEMS**

*Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**EXECUTIVE SESSION –**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ to accept the following declaration of Executive Session as presented @ \_\_\_\_\_ p.m.:

BE IT RESOLVED that the Board of Education adopt the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, The Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing personnel matters.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

**RE-ENTER PUBLIC SESSION**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that

Stanhope Board of Education return to Public Session at \_\_\_\_\_ p.m.

**ADJOURNMENT**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_ that Stanhope Board of Education adjourn the meeting at \_\_\_\_\_ p.m.