

STANHOPE
BOARD OF EDUCATION
REGULAR MEETING
January 18, 2012

Time: _____

Pledge of Allegiance

Roll Call (_____pm.)

Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Donna Kali	_____
Gina Thomas	_____
Dr. Maria Cleary, Chief School Administrator	_____
Lorraine Snyder, Business Administrator/Board Secretary	_____
Nadia Inskeep, Assistant Principal	_____

Also attending: Faculty _____ Community _____

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the Office of Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, Stanhope Post Office, and posted at the Valley Road School and the Linden Avenue School, setting forth the time, date, and location of this meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the Core Curriculum Content Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved throughout their lifetime.

Executive Session Announcement

None being held.

CORRESPONDENCE – Item # 1-2

- | | |
|----------------------------------|---------------|
| 1. Elise Schlosser | Attachment #1 |
| 2. Tri Town Recreation Committee | Attachment #2 |

CHIEF SCHOOL ADMINISTRATOR’S REPORT – Dr. Maria Cleary

1. Discussion regarding unused sewing machines
2. The American Geographical Society
3. Shop-Rite Donation

PERSONNEL & CURRICULUM COMMITTEE – Chair: Jennifer Russell

FACILITIES COMMITTEE – Chair: Gene Wronko

POLICY COMMITTEE – Chair: Michael Stiner

ASSISTANT PRINCIPAL’S REPORT – Dia Inskip

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Lorraine Snyder

BOARD PRESIDENT’S REPORT – Gina Thomas

PUBLIC SESSION #1 – AGENDA ITEMS

Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

POLICY/BYLAWS/ADMINISTRATIVE –

- 1. Motion to approve the second reading of the following Policy Manual Resolution

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled “Bylaws and Policies of the Stanhope Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Stanhope Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and be it further

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

- 2. Motion to approve the second reading of the following revised policies:

BYLAWS -	0168	Recording Board Meetings
FINANCES –	6424	Emergency Contracts
FINANCES-	6472	Tuition Assistance
OPERATIONS-	8505	School Nutrition

- 3. Motion to approve the second reading of Sections 0000 and 1000 in the policy manual.
- 4. Motion to approve the first reading of Sections 2000 and 3000 in the policy manual.

Roll Call (_____ pm)

Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Donna Kali	_____
Gina Thomas	_____

ADMINISTRATIVE MOTIONS - Items # 1-2

- 1. Upon recommendation of the Chief School Administrator, motion to approve the 2011-2012 Nursing Services Plan. Attachment #3
- 2. BE IT RESOLVED, that upon the recommendation of the Chief School Administrator, motion to approve the submission of NJQSAC District Performance Reviews, pending data input by the NJ Department of Education.

BE IT FURTHER RESOLVED, that the Stanhope Board of Education approves the submission of the Statement of Assurance to the NJ Department of Education, with the following scores:

SOA Area	Score # of Yes Responses	Score % of Yes Responses
Instruction and Program	4	80%
Fiscal Management	10	100%
Governance	10	100%
Personnel	5	100%
Operations	19	95%

EDUCATION AGENDA ACTION ITEMS - Agenda Items # 1-4

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Upon recommendation of the Chief School Administrator, motion to approve the Gifted and Talented Curriculum.
2. Upon recommendation of the Chief School Administrator, motion to approve the World Cultures Curriculum for Grades 1-5.
3. Upon recommendation of the Chief School Administrator, motion to approve the Spanish Curriculum for Grades 6-8.
4. Motion to approve the attached class trips during the 11-12 SY. Attachment #4

Roll Call (_____ pm)

Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Donna Kali	_____
Gina Thomas	_____

TRAVEL/WORKSHOP REPORTS – Agenda Item # - 1-3

- | | |
|----------------------|---------------|
| 1. Wayne Desjaden | Attachment #5 |
| 2. Kathy Morrison | Attachment #6 |
| 3. Carissa Berkowicz | Attachment #7 |

PERSONNEL AGENDA ACTION ITEMS – Agenda Items # 1-5

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Upon recommendation of the Chief School Administrator, motion to accept the resignation of Michelle Anderson, Physical Therapist, effective April 4, 2012. Attachment #8
2. Upon the recommendation of the Chief School Administrator, a motion to retroactively approve Meryl Pfeiffer for the position of School Psychologist for up to 18 hours a week at the rate of \$60.00 per hour from January 5, 2012 through June 30, 2012.
3. Upon recommendation of the Chief School Administrator, a motion to approve the School Nurse Job description. Attachment #9
4. Upon recommendation of the Chief School Administrator, a motion to approve the Teacher Job description. Attachment #10
5. Upon recommendation of the Chief School Administrator, motion to increase the hours for Janice Bunce-Escobar, Physical Therapist, to 9 hours per week from March 1, 2012 to June 30, 2012.

Roll Call (_____ pm)

Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Donna Kali	_____
Gina Thomas	_____

BUSINESS/FACILITIES AGENDA ACTION ITEMS – Agenda Items # 1-10

A motion was presented by _____, and seconded by _____, to approve the following motions:

1. Motion to approve the Professional Development Requests as per attached. Attachment #11
2. Motion to approve the December 1, 2011 through December 31, 2011 bills list for the Cafeteria Account in the amount of \$9,988.30. Attachment #12
3. Motion to approve the December 1, 2011 through December 31, 2011 bills list for the Student Activity Account in the amount of \$522.00. Attachment #13
4. Motion to approve the December 1, 2011 through December 31, 2011 bills list for the 8th Grade account in the amount of \$645.00. Attachment #14
5. Motion to approve use of facilities as per attached. Attachment #15
6. Upon the recommendation of the Chief School Administrator, motion to retroactively accept the Agreement for Ancillary Educational Services with the Sussex County Educational Services Commission to provide a Learning Disabilities Teacher Consultant, not to exceed 18 hours per week, at a rate of \$75.00 per hour, commencing January 1, 2012 through June 30, 2012.
7. Motion to approve the new committee structure as follows:

Personnel & Curriculum Committee – Chair: Jennifer Russell
Members: Donna Kali & Gina Thomas

Facilities Committee - Chair: Gene Wronko
Members: Gil Moscatello & Gina Thomas

Policy Committee - Chair: Michael Stiner
Members: Gina Thomas

8. Upon recommendation of the Chief School Administrator, motion to accept a donation of the following:

- (1) – Two -Drawer Filing Cabinet
- (2) – Fluorescent Light Fixtures

9. Motion to approve \$965.00 in the 2011-2012 Title II funds for substitutes used for Curriculum Development during the month of November 2011.

Substitute Name	Curriculum Development Subject	Teacher Coverage	Date	Daily Record
DaGrosa, Paula	Spanish	Connelly	11/3/2011	75.00
DaGrosa, Paula	Social Studies	O'Neill	11/14/2011	75.00
DaGrosa, Paula	Gifted & Talented	DellaFortuna	11/18/2011	75.00
DaGrosa, Paula	Spanish	Connelly	11/21/2011	75.00
Green, Richard	Spanish	Marra	11/3/2011	75.00
Green, Richard	Gifted & Talented	Frazell	11/18/2011	75.00
Green, Richard	Social Studies	Marra	11/28/2011	75.00
Ianotta, Vicki	Social Studies	Jaust	11/28/2011	75.00
Loftis, Kimberly	Gifted & Talented	Grube	11/18/2011	75.00
Schmeidhauser, Grace	Social Studies	O'Neill	11/28/2011	70.00
Serpico, Doreen	Social Studies	Macones	11/28/2011	70.00
Spooner, Margaret	Social Studies	Linder	11/14/2011	75.00
Spooner, Margaret	Social Studies	Linder	11/28/2011	75.00

10. Motion to approve \$1,020.00 in the 2011-2012 Title II funds for substitutes used for Curriculum Development during the month of December 2011.

Substitute Name	Curriculum Development Subject	Teacher Coverage	Date	Daily Record
Bollinger, Doloris	Language Arts	Snyder	12/7/2011	70.00
Bollinger, Doloris	Language Arts	Snyder	12/12/2011	70.00
Downey, Katelyn	Language Arts	Fehir	12/7/2011	70.00
Downey, Katelyn	Language Arts	Fehir	12/12/2011	70.00
Gorman, Smantha	Social Studies	O'Neill	12/19/2011	70.00
Loftis, Kimberly	Language Arts	Davis	12/7/2011	75.00
Loftis, Kimberly	Language Arts	Davis	12/12/2011	75.00
Mayhood, Celeste	Language Arts	Benedetto	12/12/2011	75.00
Mayhood, Celeste	Social Studies	Jaust	12/19/2011	75.00
Schmeidhauser, Grace	Language Arts	Forest	12/7/2011	70.00
Schmeidhauser, Grace	Social Studies	Marra	12/19/2011	75.00
Spooner, Margaret	Language Arts	Benedetto	12/7/2011	75.00
Spooner, Margaret	Language Arts	Forest	12/12/2011	75.00
Spooner, Margaret	Social Studies	Macones	12/19/201	75.00

Roll Call (_____ pm)

Michael Stiner	_____
Gil Moscatello	_____
Gene Wronko	_____
Jennifer Russell	_____
Donna Kali	_____
Gina Thomas	_____

NEW BUSINESS

OLD BUSINESS

PUBLIC SESSION #2 – NON-AGENDA ITEMS

Policy #9030-Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

EXECUTIVE SESSION –

A motion was presented by _____, and seconded by _____ to accept the following declaration of Executive Session as presented @ _____ p.m.:

BE IT RESOLVED that the Board of Education adopt the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, The Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of discussing personnel matters.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

RE-ENTER PUBLIC SESSION

A motion was presented by _____, and seconded by _____ that

Stanhope Board of Education return to Public Session at _____ p.m.

ADJOURNMENT

A motion was presented by _____, and seconded by
_____ that Stanhope Board of Education adjourn the meeting at
_____ p.m.