



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
February 20, 2018

Time: _____

Pledge of Allegiance

Roll Call			
Mr. Najib Iftikhar		Mr. Steven Hagemann, Superintendent	
Mrs. Cynthia Percarpio		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Mattia Scharfstein		Mr. Gordon Gibbs, Board Secretary/Business Administrator	
Mr. Jonathan Clauson			
Mrs. Daniele Ferrone		Faculty (number)	
Mr. Frank Shay		Community (number)	
Mr. Gil Moscatello			

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Presentations

1. Valley Road Music students – Lenape Valley Band Recognition
2. District Performance Report

Superintendent’s Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Howell Patch article on school ranking
 - Top 38 % (790/2105) State
 - Top 20% (8/40) County
3. TransOptions – Traffic Safety Town April 11-12
4. Superintendents’ Roundtable Student Award Winner – Mia Schuddeboom
5. All Schools concert
6. Standards-Based Report Card Committee established; meeting date planned
7. Read Across America/Read-A-Thon
8. Scholastic Book Fair – February 7-9
9. Mid-year budget review

Business Administrator’s Report – Mr. Gordon Gibbs

1. Ethics Disclosure Forms
2. Governance Training
3. Change March 14, 2018 Regular Meeting to March 19, 2018

Personnel and Curriculum Committee Meeting Update – Mrs. Cynthia Percarpio (Chair)

Business Services Committee Meeting Update – Mr. Najib Iftikhar (Chair)

Policy Committee Meeting Update – Mrs. Daniele Ferrone (Chair)

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Susan Davis (attachment #1)
2. Dee Hergert (attachment #2)
3. Dee Hergert (attachment #3)
4. Gordon Gibbs (attachment #4)
5. Gordon Gibbs (attachment #5)
6. Assunta Jardine (attachment #6)
7. Gilbert Moscatello (attachment #7)
8. Cynthia Percarpio (attachment #8)
9. Susan Harmon (attachment #9)
10. Lisa Sears (attachment #10)
11. Courtney Pipher (attachment #11)

Minutes for Approval (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. January 22, 2018 Regular Meeting Minutes (attachment #12)
2. January 22, 2018 Executive Session Meeting Minutes (attachment #13)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report. (attachment #14)
2. Approve updated appointment of District Safety Specialist from Principal to Superintendent for the 2017-2018 school year.

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Policy Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

1. Approve the first reading of the following bylaws: (attachment #15)
0169.02 Board Member Use of Social Network
2. Approve the first reading of the following policies: (attachment #16)
3437 Military Leave
4437 Military Leave
7425 Lead Testing of Water in Schools
7440 School District Security
7441 Electronic Surveillance in School Buildings and on School Grounds
8630 Bus Drive/Bus Aide Responsibility
9242 Use of Electronic Signatures

3. Approve the first reading of the following regulations: (attachment #17)
 - R7101 Educational Adequacy of Capital Projects
 - R7440 School District Security
 - R7441 Electronic Surveillance in School Buildings and on School Grounds
 - R8630 Bus Driver/Bus Aide Responsibility

Roll Call:

Mr. Najib Iftikhar _____
Mrs. Cynthia Percarpio _____
Mrs. Mattia Scharfstein _____
Mr. Jonathan Clauson _____
Mrs. Daniele Ferrone _____
Mr. Frank Shay _____
Mr. Gil Moscatello _____

Education Action Items (Agenda Item 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the trips for the 2017-2018 school year as per attached. (attachment #18)

Roll Call:

Mr. Najib Iftikhar _____
Mrs. Cynthia Percarpio _____
Mrs. Mattia Scharfstein _____
Mr. Jonathan Clauson _____
Mrs. Daniele Ferrone _____
Mr. Frank Shay _____
Mr. Gil Moscatello _____

Personnel Action Items (Agenda Items 1 – 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Approve request from Mrs. Amanda Forest for movement on the SEA salary guide from BA-Step 8 to MA-Step 8, effective February 1, 2018.
2. Approve new NJSBA evaluation tool for Chief School Administrator, effective for the 2017-2018 school year.
3. Approve appointment of the following individual as substitute teacher for the 2017-2018 school year pending criminal history review clearance:

Name	Position	Certificate
Christian Samuels	Substitute Teacher	Teaching Certificate

Roll Call:

- | | |
|-------------------------|-------|
| Mr. Najib Iftikhar | _____ |
| Mrs. Cynthia Percarpio | _____ |
| Mrs. Mattia Scharfstein | _____ |
| Mr. Jonathan Clauson | _____ |
| Mrs. Daniele Ferrone | _____ |
| Mr. Frank Shay | _____ |
| Mr. Gil Moscatello | _____ |

Business Services Action Items (Agenda Items 1 - 12)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of December 2017 as recommended by the Superintendent and the Business Administrator. (attachment #19)
2. Approve the Treasurer’s Report for the month of December 2017. (attachment #20)
3. Approve the Board Secretary’s Report for the month of December 2017. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of December 31, 2017, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c) 4, the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of December 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (attachment #21)
4. Approve the January 12, 2018 through January 31, 2018 bill list in the amount of \$518,399.73. (attachment #22)

5. Approve the February 1, 2018 through February 16, 2018 bill list in the amount of \$424,001.38. (attachment #23)
6. Approve the donation of \$350.00 to the Student Activity Account – Music Program from RoNetco Supermarkets, Inc. for the band students performing at the Annual Best Bagger Competition. (attachment #24)
7. Approve the donation of \$500.00 to the Student Activity Account – Grade 7 TREPS Program from the Stanhope Home and School Association.
8. **WHEREAS**, the Stanhope Board of Education requires the awarding of a contract for educational professional service by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids;
NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education that:
 1. Edward Lazarra, of New Jersey, be appointed as mentor for Alicia Finklea-DiCataldo, Principal, through the Leader2Leader residency program.
 2. The above appointment is made without competitive bidding because it is a profession that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.
 3. Services will be provided effective January 1, 2018 for two years as mandated.
 4. Stanhope Board of Education agrees to pay Edward Lazarra \$1,500.00 by the end of the 10th month and \$1,000.00 by the end of the 24th month.
9. **WHEREAS**, the Stanhope Board of Education requires the awarding of a contract for educational professional service by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids;
NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education that:
 1. Michael Rossi, Ph.D., of New Jersey, be appointed as mentor for Steven Hagemann, Superintendent, through the NJASA School Administrator residency program.
 2. The above appointment is made without competitive bidding because it is a profession that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.
 3. Services will be provided effective January 1, 2018 for one year as mandated.
 4. Stanhope Board of Education agrees to pay Michael Rossi, Ph.D. \$2,500.00 by the end of the 12th month.
10. Approve motion to rescind the copier lease agreement between Municipal Capital Finance, 4600 Broadway, Allentown, PA 18104, and the Stanhope Board of Education that was Board approved on January 22, 2018.
11. Approve the Facilities Use Requests as per attached. (attachment #25)
12. Approve the Professional Development Requests as per attached. (attachment #26)

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes:	_____
No:	_____
Abstain:	_____