



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
May 9, 2018

Time: _____

Pledge of Allegiance

Roll Call			
Mr. Najib Iftikhar		Mr. Steven Hagemann, Superintendent	
Mrs. Cynthia Percarpio		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Mattia Scharfstein		Mr. Gordon Gibbs, Board Secretary/Business Administrator	
Mr. Jonathan Clauson			
Mrs. Daniele Ferrone		Faculty (number)	
Mr. Frank Shay		Community (number)	
Mr. Gil Moscatello			

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

An Executive Session will be held for the purpose of personnel. Formal action may be taken.

Presentations

1. Honor Roll Presentation (Cafeteria)

Executive Session

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Correspondence (Agenda Items)

1. Inclusive Learning Academy (attachment #1)

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. PARCC Testing
3. H.S.A. Tricky Tray
4. Valley Road School in the news: Kids' pages *The Township Journal*
 - Karen Henry, 2nd Grade Teacher
 - Lorraine Poat, Art Teacher

Business Administrator's Report – Mr. Gordon Gibbs

1. Food Service Management (FSM) contract to include "Fixed Priced Basis" as required by the Department of Agriculture
2. Date changes for June meetings

Personnel and Curriculum Committee Meeting Update – Mrs. Cynthia Percarpio (Chair)

Business Services Committee Meeting Update – Mr. Najib Iftikhar (Chair)

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Karen Connelly (attachment #2)
2. Alicia Finklea-Dicataldo (attachment #3)
3. Alicia Finklea-Dicataldo (attachment #4)
4. Alicia Finklea-Dicataldo (attachment #5)
5. Alicia Finklea-Dicataldo (attachment #6)

Minutes for Approval (Agenda Item 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. April 25, 2018 Regular Meeting/Public Hearing Minutes (attachment #7)

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Administrative Action Items (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following
Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report. (attachment #8)
2. Approve the 2017-2018 School Safety Data System (SSDS) reporting for the first half of the school year. (attachment #9)

Roll Call:

Mr. Najib Iftikhar _____
Mrs. Cynthia Percarpio _____
Mrs. Mattia Scharfstein _____

Mr. Jonathan Clauson _____
Mrs. Daniele Ferrone _____
Mr. Frank Shay _____
Mr. Gil Moscatello _____

Education Action Items (Agenda Item 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the trips for the 2017-2018 school year as per attached. (attachment #10)

Roll Call:

Mr. Najib Iftikhar _____
Mrs. Cynthia Percarpio _____
Mrs. Mattia Scharfstein _____
Mr. Jonathan Clauson _____
Mrs. Daniele Ferrone _____
Mr. Frank Shay _____
Mr. Gil Moscatello _____

Personnel Action Items (Agenda Items 1 - 25)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Approve the certificated staff for the 2018-2019 school year as per attached. (attachment #11)
2. Approve the non-certificated, staff for the 2018-2019 school year as per attached. (attachment #12)
3. Approve request, upon prior administrative approval, to increase hours for Susan Harmon, School Psychologist, to 28.75 hours (as needed), for the 2018-2019 school year.
4. Approve the appointment of Maryann Simpson as the nurse for the 2018 extended school year program for 4 hours per day, not to exceed 19 days, at a rate of \$50.00 per hour.

5. Approve appointment of Terry Snyder for the 2018 Summer Reading Enrichment Program stipend position, at an amount of \$2,500.00.
6. Approve appointment of Elizabeth Ann Ettinger for the 2018 BSI Math Program Teacher, at a rate of \$50.00 per hour for 4.75 hours per day, not to exceed 12 days, to be funded by Title 1 grant.
7. Approve appointment of Celeste Mayhood for the 2018 BSI Reading Program Teacher, at a rate of \$50.00 per hour for 4.75 hours per day, not to exceed 12 days, to be funded by Title 1 grant.
8. Approve the appointment of Maureen Mason as ASD ESY Teacher for the 2018 Autistic extended school year program, for 4.75 hours per day; not to exceed a total of 19 days; at a rate of \$50.00 per hour.
9. Approve the appointment of Deborah McNear as the Preschool ESY Teacher for the 2018 Preschool extended school year program for 3 hours per day, not to exceed 15 days, at a rate of \$50.00 per hour.
10. Approve the appointment of Leif Ruschmeyer as Behavioral Disabilities (BD) ESY Teacher for the 2018 BD extended school year program, for 4.75 hours per day; not to exceed a total of 15 days; at a rate of \$50.00 per hour.
11. Approve the appointment of Justine Waldron as Language Learning Disabilities (LLD) ESY Teacher for the 2018 LLD extended school year program, for 4.75 hours per day; not to exceed a total of 19 days; at a rate of \$50.00 per hour.
12. Approve the appointment of Lori Acevedo as Part Time Classroom Paraprofessional for the 2018 ASD extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour.
13. Approve the appointment of Bill McNeir as Part Time Classroom Paraprofessional for the 2018 ASD extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour.
14. Approve the appointment of Donna Kali as Part Time Classroom Paraprofessional for the 2018 Behavioral Disabilities extended school year program for 4.25 hours per day, not to exceed 15 days, at a rate of \$12.00 per hour.
15. Approve the appointment of Karen Connelly as Part Time Classroom Paraprofessional for the 2018 Language Learning Disabilities extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour.
16. Approve the appointment of Donna Bigley as Part Time Classroom Paraprofessional for the 2018 Preschool extended school year program for 2.75 hours per day, not to exceed 15 days, at a rate of \$12.00 per hour.
17. Approve the appointment of Samantha Sweizer as Part Time Classroom Paraprofessional for the 2018 Preschool extended school year program for 2.75 hours per day, not to exceed 15 days, at a rate of \$12.00 per hour, pending criminal history review clearance.
18. Approve the appointment of Janice Bunce-Escobar as the Physical Therapist for the 2018 extended school year program, not to exceed 6 hours per week, at a rate of \$65.00 per hour for five weeks in July and August 2018.

19. Approve the appointment of Janice Bunce-Escobar as the Physical Therapist to conduct evaluations, write reports and attend Child Study Team meetings from July 2, 2018 through August 31, 2018, on an as needed basis, at a rate of \$65.00 per hour not to exceed a total of 10 hours.
20. Approve the appointment of Yael Gabbay as the Speech Therapist for the 2018 extended school year program, not to exceed a total of 15 hours per week, at a rate of \$50.00 per hour in July and August 2018.
21. Approve the appointment of Yael Gabbay as the Speech Therapist to conduct evaluations for the 2018-2019 school year, at a rate of \$250.00 per evaluation effective July 1, 2018 through June 30, 2019.
22. Approve the following teachers to attend Child Study Team meetings on an as needed basis between June 29, 2018 and August 31, 2018 at a rate of \$50.00 per hour:
 - Amanda Forest
 - Heidi Truesdell
 - Dee Hergert
 - Debbie McNear
 - Maureen Mason
 - Sherry Fehir
 - Lisa Benedetto
 - Juana Magan
 - Ellen Mutz
 - Stephanie DiIonno
 - Yael Gabbay
23. Approve the following as substitute teachers for the 2018 Preschool, ASD, Learning Language Disabilities, Behavioral Disabilities extended school year programs at the rate of \$17.50 per hour:
 - Lisa Benedetto
 - Christopher Dimitriou
 - Troy Kreider
24. Approve the following as substitute aides for the 2018 Preschool, ASD, Learning Language Disabilities, Behavioral Disabilities extended school year programs at the rate of \$12.00 per hour:
 - Lisa Benedetto
 - Christopher Dimitriou
 - Troy Kreider
25. Approve the following individual(s) as summer custodial employee(s) between June 29, 2018 and August 31, 2018 at the rate of \$12.50 per hour:
 - Benjamin Scheer

Roll Call:

Mr. Najib Iftikhar

Mrs. Cynthia Percarpio

Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Business Services Action Items (Agenda Items 1 - 15)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of March 2018 as recommended by the Superintendent and the Business Administrator. (attachment #13)
2. Approve the Treasurer’s Report for the month of March 2018. (attachment #14)
3. Approve the Board Secretary’s report for the month of March 2018. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of March 31, 2018, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23.2.14(c) 4, the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (attachment #15)
4. Approve the April 20, 2018 through April 30, 2018 bill list in the amount of \$179,255.45. (attachment #16)
5. Approve the amount of tax monies required for school purposes for 2018-2019, \$4,174,438.00 for the General Fund and \$340,400.00 for Debt Service and that the Borough of Stanhope is hereby required to place in the hands of the Stanhope Treasurer of School Monies the below listed amounts:

<u>2018</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
July	\$ 347,873.58	\$28,366.67	\$376,240.25
August	\$ 347,873.58	\$28,366.67	\$376,240.25
September	\$ 347,873.58	\$28,366.67	\$376,240.25
October	\$ 347,873.58	\$28,366.67	\$376,240.25
November	\$ 347,873.58	\$28,366.67	\$376,240.25
December	\$ 347,874.08	\$28,366.67	\$376,240.75

2019

January	\$347,873.58	\$42,550.00	\$390,423.58
February	\$347,873.58	\$42,550.00	\$390,423.58
March	\$347,873.58	\$42,550.00	\$390,423.58
April	\$347,873.58	\$42,549.98	\$390,423.56
May	\$347,873.58	-	\$347,873.58
June	\$347,873.12	-	\$347,873.12
	\$4,174,483.00	\$340,400.00	\$4,514,883.00

6. Approve the donation from Mrs. Darlene McClellan to the Stanhope Child Study Team office, of an elementary table and chair set, at an estimated cost of \$100.00.
7. Approve the following resolution:

***A RESOLUTION BINDING THE STANHOPE BOROUGH SCHOOL DISTRICT
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES")***

Bid

Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Stanhope Borough School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency

to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and,

BE IT FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School

Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

8. Approve the purchase of playground material for the Valley Road School in the amount of \$27,849.56 from Ben Shaffer Recreation, Inc. 5677 Berkshire Valley Road, Oak Ridge, NJ 07438.
9. Approve the purchase of construction supervision services for the construction of the Valley Road School's playground, for an amount not to exceed \$8,000.00, from Corby Association, Inc., 590 Grand Ave., Ridgefield, N.J. 07657.
10. Approve the renewal of a one year annual contract with AlphaBest Education, Inc., 5980 Kinney Road, Lewisville, N.C. 27023, the before and aftercare provider, subject to attorney review.
11. Approve the summer camp program contract with AlphaBest Education, Inc., 5980 Kinney Road, Lewisville, N.C. 27023, for a total of six weeks in July and August, subject to attorney review.
12. Approve the purchase of a security roll-up steel door, for one of the Valley Road School's corridors, in the amount of \$4,975.00 from Able Rolling Steel Door, Inc., 9 Romanelli Ave., South Hackensack, N.J. 07606.
13. Approve the purchase of services for the refinishing of the Valley Road School's gym floor in the amount of \$1,795.00 with Mathusek, Inc., 25 B Iron Horse Road, Oakland, N.J. 07436, in accordance with the school's annual maintenance plan.
14. Approve the Professional Development Requests as per attached. (attachment #17)
15. Approve the Facilities Use Requests as per attached. (attachment #18)

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____