



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting / Annual Adoptions and Appointments
June 18, 2018

Time: _____

Pledge of Allegiance

Roll Call			
Mr. Najib Iftikhar		Mr. Steven Hagemann, Superintendent	
Mrs. Cynthia Percarpio		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Mattia Scharfstein		Mr. Gordon Gibbs, Board Secretary/Business Administrator	
Mr. Jonathan Clauson			
Mrs. Daniele Ferrone		Faculty (number)	
Mr. Frank Shay		Community (number)	
Mr. Gil Moscatello			

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

An Executive Session will be held for the purpose of personnel. Formal action may be taken.

Presentations

1. #WeAreVRS Recognition – Mrs. Jardine; Mr. Lalama
2. Retirement Recognition – Mrs. Debra Paich
3. Recognition of Ms. Jennifer Russell
4. Recognition of Mr. Scott Jacobus – My Hero Works at School honor
5. HIB Self-Assessment results
6. QSAC Results
7. Special Education Annual Public Reporting of Local District Performance

Correspondence (Agenda Item 1)

1. East Brook Middle School (attachment #1)

Superintendent’s Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. PARCC - Science Testing
3. QSAC results
4. Thank you to Mrs. Percarpio for spring flowers in planters in main entrance
5. Congratulations
 - a. Mr. James “Jim” Scheer – 25 Years of Service – as recognized by the Sussex County Education Association
 - b. Music students and Ms. Marshall –Dorney Park Adjudication
 - i. Excellence Award - Middle School Concert Band
 - ii. Excellence Award - Middle School Treble
 - c. Battle of the Books Tournament
 - i. First Place: Grade 6
 - ii. Second Place: Grade 5, Grade 6
6. Manners & Diversity end of year celebration: CultureFest & Thank You Mrs. Connelly
7. 7th and 8th Grade trips
8. Spring concert
9. Student vs. Staff Basketball game
10. Cards of sympathy and support to Principal of East Side Middle School in Paramus coordinated by Mrs. DiCataldo
11. Field Day
12. Graduation Thursday, June 28, 2018, 6:00 PM
13. Flexible Professional Development
14. Standard Based Report Cards
15. June Professional Development

Business Administrator's Report – Mr. Gordon Gibbs

1. Petitions are due to the Sussex County Clerk's Office for the November Elections by Tuesday, July 31, 2018 at 4:00 p.m.
2. IDEA Increases for the 2018-2019 school year in Basic and Preschool
3. No committee meetings in July 2018
4. Wednesday, July 11, 2018 Regular Meeting at 7:00 p.m.
5. Regionalization Meeting, August 14, 2018 at 6:00 p.m.

Personnel and Curriculum Committee Meeting Update – Mrs. Cynthia Percarpio (Chair)

Business Services Committee Meeting Update – Mr. Najib Iftikhar (Chair)

Policy Committee Meeting Update – Mrs. Daniele Ferrone (Chair)

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Executive Session

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Travel & Workshop Reports

1. Carissa Berkowicz (attachment #2)
2. Carissa Berkowicz (attachment #3)
3. Amanda Forest (attachment #4)
4. Gordon Gibbs (attachment #5)

5. Gordon Gibbs (attachment #6)
6. Steven Hagemann (attachment #7)
7. Assunta Jardine (attachment #8)
8. Courtney Pipher (attachment #9)
9. Lisa Sears (attachment #10)
10. Cathy Yonki (attachment #11)
11. Deborah McNear (attachment #12)
12. Justine Waldron (attachment #13)
13. Heidi Truesdell (attachment #14)
14. Kim Kranz (attachment #15)

Minutes for Approval (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. May 9, 2018 Regular Meeting Minutes (attachment #16)
2. May 9, 2018 Executive Session Meeting Minutes #1 (attachment #17)
3. May 9, 2018 Executive Session Meeting Minutes #2 (attachment #18)

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Administrative Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following
Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying Report. (attachment #19)
2. Approve the 2016 - 2017 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (attachment #20)
3. Approve sidebar agreement between Stanhope Education Association and the Stanhope Board of Education to create the Flexible Professional Development for Teachers and Certificated Staff Members, per the procedures and guidelines presented in the agreement. Effective July 1, 2018 through June 30, 2019.

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Policy Action Items (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

1. Approve the first reading of the following policies: (attachment #21)
 - 1550 Equal Opportunity/Anti-Discrimination Practices
 - 2461 Athletic Competition
 - 5350 Student Suicide Prevention
 - 5533 Student Smoking
 - 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
 - 8462 Reporting Potentially Missing or Abused Children
 - 8561 Procurement Procedures for School Nutrition Program
2. Approve the first reading of the following regulations: (attachment #22)
 - R1550 Equal Opportunity/Anti-Discrimination Practices
 - R2461.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
 - R5350 Student Suicide Prevention
 - R5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Education Action Items (Agenda Items 1 - 6)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the trips for the 2017-2018 school year as per attached. (attachment #23)
2. Approve the REVISED 2018-2019 Calendar as per attached. (attachment #24)
3. Approve the Out of District Placement for the Extended School Year and the 2018-2019 school year to the Windsor Learning Center, for classified student number 8166910883. Contract agreement between Windsor Learning Center (Pompton Lakes, New Jersey) and the Stanhope Board of Education shall commence on July 9, 2018 through June 30, 2019 (210 billable days) at an annual cost of \$65,100.00 plus all expenses for related services required by the IEP, tuition subject to State audit.
4. Approve the Out of District Placement for Extended School Year to the Lake Drive School, Mountain Lakes Board of Education, for classified student number 6717644241. Contract agreement between Mountain Lakes Board of Education and the Stanhope Board of Education shall commence on July 2, 2018 through July 27, 2018 at a cost of \$6,420.00 plus all expenses for related services required by the IEP, tuition subject to State audit.
5. Approve the Out of District Placement for the 2018-2019 school year to the Lake Drive School, Mountain Lakes board of Education, for classified student number 6717644241. Contract agreement between Mountain Lakes Board of Education and the Stanhope Board of Education shall commence on September 4, 2018 through June 30, 2019 at an annual cost of \$64,200.00 plus all expenses for related services required by the IEP, tuition subject to State audit.
6. Approve the submission of grant application to Thor Labs, Newton, New Jersey, for the purpose of additional funding for the 2018-2019 Robotics Clubs.

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Personnel Action Items (Agenda Items 1 - 24)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Approve, with regret and appreciation for over 15 years of service, the request for retirement from Debra Paich, effective July 1, 2018. (attachment #25)
2. Approve the paraprofessionals for the 2018-2019 school year as per attached. (attachment #26)
3. Approve the non-unit, cafeteria aides for the 2018-2019 school year as per attached. (attachment #27)
4. Approve the appointment of Brianna Collinson as School Social Worker to conduct evaluations, write reports and attend Child Study Team meetings from July 2, 2018 through August 31, 2018, on an as needed basis, at a rate of \$50.00 per hour not to exceed a total of 55 hours.
5. Approve the appointment of Susan Harmon as the School Psychologist to conduct evaluations, write reports and attend Child Study Team meetings from July 2, 2018 through August 31, 2018, on an as needed basis, at a rate of \$50.00 per hour not to exceed a total of 55 hours.
6. Approve the appointment of Lisa Sears as the Learning Disabilities Teacher-Consultant to conduct evaluations, write reports and attend Child Study Team meetings from July 2, 2018 through August 31, 2018, on an as needed basis, at a rate of \$50.00 per hour not to exceed a total of 55 hours.
7. Approve request to increase hours for Janice Bunce-Escobar, Physical Therapist, from 9 hours per week to 11 hours per week for the 2018-2019 school year.
8. Approve revised appointment of Elizabeth Ann Ettinger for the 2018 BSI Math Program Teacher, at a rate of \$50.00 per hour for 4.75 hours per day, not to exceed 6 days, to be funded by Title 1 grant.
9. Approve appointment of Dineen Belfiore for the 2018 BSI Math Program Teacher, at a rate of \$50.00 per hour for 4.75 hours per day, not to exceed 6 days, to be funded by Title 1 grant.
10. Approve the revised appointment of Donna Bigley as Part Time Classroom Paraprofessional for the 2018 Language Learning Disabilities extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour.
11. Approve the appointment of as Kathryn Cafferty as Part Time Classroom Paraprofessional for the 2018 Preschool extended school year program for 2.75 hours per day, not to exceed 15 days, at a rate of \$12.00 per hour.
12. Approve the appointment of Christine Rudinsky as Part Time Classroom Paraprofessional for the 2018 Preschool extended school year program for 2.75 hours per day, not to exceed 15 days, at a rate of \$12.00 per hour.

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13. Approve the appointment of Ruth Prosser as Part Time Classroom Paraprofessional for the 2018 Preschool extended school year program for 2.75 hours per day, not to exceed 15 days, at a rate of \$12.00 per hour.
14. Approve the appointment of Madeline Pfaff as Part Time Classroom Paraprofessional for the 2018 Preschool extended school year program for 2.75 hours per day, not to exceed 15 days, at a rate of \$12.00 per hour, pending criminal history clearance.
15. Approve appointment of Renee Petersen as substitute secretary for the 2018-2019 school year at a rate of \$10.00 per hour.
16. Approve placement of University of West Florida student, Sita Goss, as student teacher beginning September 1, 2018 under the supervision of cooperating teacher Mrs. Carole Grube.
17. Approve appointment of Sherry Fehir for the 6th Grade Camping Trip planning stipend, for the 2018-2019 school year at an annual contractual amount of \$500.00.
18. Approve appointment of Elisabeth Yanakas for the overnight field trip planning (Boston) stipend during the 2018-2019 school year at an annual contractual amount of \$500.00
19. Approve appointment of Ellen Mutz for the 8th Grade Advisor Stipend during the 2018-2019 school year at an annual contractual amount of \$1,420.00.
20. Approve appointment of Keith Morrissey for the 8th Grade Advisor Stipend during the 2018-2019 school year at an annual contractual amount of \$1,420.00.
21. Approve the following as substitute teacher(s) for the 2018 Preschool, ASD, Learning Language Disabilities, Behavioral Disabilities extended school year programs at the rate of \$17.50 per hour:

Dolores Bollinger
22. Approve the following as substitute aide(s) for the 2018 Preschool, ASD, Learning Language Disabilities, Behavioral Disabilities extended school year programs at the rate of \$12.00 per hour:

Dolores Bollinger
23. Approve the following individual as summer custodial employee between June 29, 2018 and August 31, 2018 at the rate of \$12.50 per hour:

Steven McHugh, Jr.
24. Approve the following individuals as substitute custodians for the 2018-2019 school year, effective July 1, 2018:

Benjamin Scheer
Sheri Wichart
Carol Vanderhoof
George Yonki

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Business Services Action Items (Agenda Items 1 - 42)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of April 2018 as recommended by the Superintendent and the Business Administrator. (attachment #28)
2. Approve the Treasurer's Report for the month of April 2018. (attachment #29)
3. Approve the Board Secretary's Report for the month of April 2018. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of April 30, 2018, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c) 4, the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #30)
4. Approve the May 1, 2018 through May 31, 2018 bill list in the amount of \$551,023.34. (attachment #31)
5. Approve the Cafeteria Account bill list from July 2017 through April 2018 in the amount of \$81,866.80. (attachment #32)
6. Approve the Student Activity Account bill list from July 2017 through April 2018 in the amount of \$12,763.43. (attachment #33)
7. Approve the Eighth Grade Account bill list from July 2017 through April 2018 in the amount of \$3,496.00. (attachment #34)
8. **WHEREAS**, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and **WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education o transfer

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unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Stanhope Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Stanhope Board of Education has determined that (an amount not to exceed) \$350,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED, the Stanhope Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. Authorize the submission of the ESEA-ESSA (Elementary and Secondary Education Act – Every Student Succeeds Act), and accept the grant award of these funds upon approval of the FY2019 ESEA-ESSA Application, funds designated:

ESSA Title IA	\$45,199.00
ESSA Title IIA	\$5,743.00
ESSA Title IV	\$10,000.00

10. BE IT RESOLVED, that the Stanhope Board of Education not to apply for the following funds allocated under the ESEA-ESSA for the Fiscal Year 2019, as grants less than \$10,000 must be refused:

ESSA Title III	\$1,906.00
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11. Authorize the submission of the IDEA application for Fiscal Year 2019, and accept the grant award of these funds upon the approval of the FY2019 IDEA Application, funds designated:

IDEA Basic	\$85,544.00
IDEA Preschool	\$4,831.00

12. Approve the service agreement between Evolving Educators and Stanhope Board of Education to provide a full day Level 1 Google Exam training on Friday, June 29, 2018 at a cost of \$1,800.00 to be funded through Title I.

13. Approve the 2018-2019 Food Service Management Contract with Maschio's Food Service, Inc., 525 E. Main Street, Chester, New Jersey 07930, at a five year Fixed Cost of \$3.34 per meal with the option of four annual contract renewals.

14. Approve the school lunch and milk prices for the 2018-2019 school year as follows:

Lunch	\$2.90
Adult Lunch	\$3.45
Milk	\$0.55

15. Approve the following **RESOLUTION** for the Regional Curriculum Coordinator Shared Services, effective July 1, 2018 through June 30, 2019, with Lenape Valley Regional High School at an annual cost of \$27,500.00 (salary & benefits);

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into contract with each other to

subcontract any service which the parties to such agreement are empowered to render under and within its own jurisdiction; and

WHEREAS, the Byram and Stanhope school districts are elementary districts which from the Lenape Valley Regional High School District for high school for their students and have determined that it is in the best interest of the Boards of Education to share the services of a curriculum coordinator by entering into a subcontracting agreement pursuant to N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, the parties intend to establish an ongoing relationship whereby the Lenape Valley Regional High School Board of Education will act as the Lead Agency/Employer of the curriculum coordinator and agrees to subcontract the series to Byram and Stanhope as may be required, in furtherance of the goals specified herein; and

WHEREAS, the parties contemplate that no services shall otherwise be provided pursuant to this Agreement except in accordance with applicable federal, state and local laws, and the regulations and Board Policies in each of the respective districts, governing the provision of educational and related services; and

WHEREAS, the Byram, Stanhope and Lenape Valley Regional High School District Boards of Education have authorized and approved this Agreement by resolution pursuant to N.J.S.A. 40A:65-5(a) duly adopted in accordance with law;

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements contained herein, the parties, intending to be legally bound agree to the terms and conditions as listed in the contractual agreement.

16. Approve the Agreement for Ancillary Educational Services for Child Study Team Services and Itinerant Public School Services, as needed, with the Sussex County Educational Services Commission for the 2018-2019 school year at the Sussex County ESC Board Approved Member Rates.
17. Approve the Agreement between Stanhope Board of Education and New Jersey Coalition for Inclusive Education, Inc., for consultative services in order to assist with strengthening behavior intervention and support implementation for the 2018-2019 school year at a rate of \$600.00/half day, totaling \$14,400.00.
18. Approve the Agreement for Continuing Disclosure Agent Services and appointment as Independent Registered Municipal Advisor with Phoenix Advisors, LLC. for the 2018-2019 Fiscal Year at a base fee of \$850.00 and \$200.00 fee for each new bond issue set up during the year.
19. Approve Salvatore Gambino to be reimbursed for the use of his private cell phone for up to \$50.00 per month for the 2018-2019 school year. Vouchers and usage/billing shall be submitted by the employee.
20. Approve Nicholas Lalama to be reimbursed for the use of his private cell phone for up to \$50.00 per month for the 2018-2019 school year. Vouchers and usage/billing shall be submitted by the employee.
21. Approve the IDEA Preschool funds for the salary (50%) of Michelle Madonna, from September 1, 2017 through May 31, 2018 in the amount of \$4,000.00.

22. Approve the IDEA Basic funds for the salary of Emily Hendershot, from September 1, 2017 through March 31, 2018 in the amount of \$4,836.96.
23. Approve the IDEA Basic funds for the salary of Christopher Dimitriou, from January 1, 2018 through May 31, 2018 in the amount of \$5,584.20.
24. Approve the IDEA Basic funds for the salary of Donna Kali, from September 1, 2017 through May 31, 2018 in the amount of \$10,997.06.
25. Approve Stank Environmental Pest Control, LLC, Matawan, New Jersey, as the Valley Road School and Linden Avenue School Pest Control & IPM Law Compliance Services Provider for the 2018-2019 school year at a monthly fee of \$170.00.
26. Approve the proposals for professional development in the area of Standard Based Report Cards and Grading at a total amount of \$4,000.00, to be funded through Title I.
27. Approve the 2018 Extended School Year Special Education Contract between Stanhope Board of Education and North Warren Regional Board of Education for student #8916577082 to attend the behavioral disabilities program at a tuition rate of \$3,945.63, plus all expenses for related services as required by the IEP, tuition subject to State audit.
28. Approve the 2018 Extended School Year Special Education Contract between Stanhope Board of Education and North Warren Regional Board of Education for student #6026407989 to attend the autism spectrum disorder program at a tuition rate of \$2,523.55, plus all expenses for related services as required by the IEP (speech = \$250.00, aide = \$969.00, O/T = \$212.50), tuition subject to State audit.
29. Approve the 2018 Extended School Year Special Education Contract between Stanhope Board of Education and Byram Township Board of Education for student #2589035686 to attend the behavioral disabilities program at a tuition rate of \$3,945.63, plus all expenses for related services as required by the IEP (counseling = \$125.00), tuition subject to State audit.
30. Approve the 2018-2019 Special Education School Year Tuition Contract between North Warren Regional School District for student #8916577082 to attend the behavior disabilities program at a tuition rate of \$37,795.00, plus all expenses for related services as required by the IEP (counseling = \$460.00, social skills = \$154.10, aide = \$13,604.50), tuition subject to State audit.
31. Approve the 2018-2019 Special Education School Year Tuition Contract between Stanhope Board of Education and North Warren Regional School District for student #6026407989 to attend the autism spectrum disorder program at a tuition rate of \$27,173.00, plus all expenses for related services as required by the IEP (speech = \$1,820.00, aide = \$13,604.50, O/T = \$1,547.00), tuition subject to State audit.
32. Approve the 2018-2019 Special Education School Year Tuition Contract between Stanhope Board of Education and Byram Township Board of Education for student #2589035686 to attend the behavioral disabilities program at a tuition rate of \$37,795.00, plus all expenses for related services as required by the IEP (aide = \$13,604.50, counseling = \$837.20), tuition subject to State audit.

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33. Approve the 2018-2019 Special Education School Year Tuition Contract between Stanhope Board of Education and Hamburg School District for student #3911371751 to attend the autism spectrum disorder program at a tuition rate of \$24,173.00, plus all expenses for related services as required by the IEP (aide = \$13,604.50, counseling = \$308.20, O/T = \$1,547.00, social skills = \$154.10), tuition subject to State audit.
34. Approve the donation of \$3,833.47 to the Student Activity Account – Playground, from the student community fundraised Read-A-Thon Program.
35. Approve the donation of \$299.00 to the Student Activity Account – Playground, from the Stanhope Home and School Association.
36. Approve Corby Associates, Inc., 590 Grand Avenue, Ridgefield, New Jersey 07657, to prepare footings for the new playground in the amount of \$2,775.00. A second quote was provided by Sunnyside Landscaping, Inc., 35 U.S. Highway 206, Stanhope, New Jersey 07874, in the amount of \$4,800.00.
37. Approve Ben Shaffer Recreation, Inc., P.O. Box 844, Lake Hopatcong, New Jersey 07849, State Contract Number 16-FLEET-00135, to provide new mulch as needed for the new playground in an amount not to exceed \$3,000.00.
38. Approve Essex Fence Company, LLC, 132 Route 46, Rockaway, New Jersey 07866, to construct a fence for the primary grade playground in the amount of \$8,084.00, subject to available funds. A second quote was provided by York Fence Co., 100 Ducks Parkway East, Hillsborough, New Jersey 08844, in the amount of \$10,970.00.
39. Approve Bridge Media, LLC, 506 Stevens Road, Landing, New Jersey 07850, Public Works Number 719146, to provide and install Visiplex Safety Communication System, a red strobe-light, a wireless emergency pull switch, and wireless panic button in the Main Office at a cost of \$6,250.00.
40. Approve the 2018-2019 Fire Alarm Service contract between the Stanhope Board of Education and Pro-Tec Systems, Inc. for inspection and maintenance services at the Valley Road School in the amount of \$1,600.00
41. Approve the 2018-2019 Fire Alarm Service contract between the Stanhope Board of Education and the Pro-Tec Systems, Inc. for inspection and maintenance services at the Linden Avenue School in the amount of \$1,200.00.
42. Approve the Professional Development Requests as per attached. (attachment #35)

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Annual Adoptions and Appointments (Agenda Items 1 - 28)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Appoint the Business Administrator/Board Secretary to act on behalf of the district for the required annual actions:
 - a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective July 1, 2018 through June 30, 2019.
 - b. Make telephone, wire, or electronic transactions of the Board's financial accounts of deposit effective July 1, 2018 through June 30, 2019.
 - c. Advertise for and receive bids for supplies, equipment, and services when required and in accordance with Public School Contract Law.
 - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - e. Be bonded as per New Jersey State Law requirements.
 - f. To authorize, in consultation and agreement with the Chief School Administrator, to process line item changes in compliance with required law between board meetings effective July 1, 2018 through June 30, 2019.
2. **BE IT RESOLVED** that TD Bank, N.A. of New Jersey, be designated as the depository of record for the Stanhope Board of Education accounts, with the exception of the debt service account;
BE IT FURTHER RESOLVED investments can be secured in other bank holding current certificate of eligibility from the State of New Jersey Banking Association:
TD Bank
Depository Trust
3. Authorize the President, School Business Administrator/Board Secretary, and Treasurer of School Monies to sign warrants for the General Fund Account in agreement with the signature cards approved by the Board of Education effective July 1, 2018 through June 30, 2019.
4. Approve PlanConnect, LLC, as the Third Party Administrator for Sections 403(b) of the Internal Revenue Code of 1986, as amended, Plan(s), pursuant to the Hold Harmless and Third Party Administrative Agreement for the 2018-2019 school year.
5. Authorize payroll deduction for Tax Shelter Investments as Lincoln Financial Group, AXA Equitable Lincoln Investment Planning, Inc., and Security Benefit, effective July 1, 2018 through June 30, 2019.
6. Authorize the Petty Cash Fund in the Office for \$200.00 with the Principal and Superintendent as the custodians, in accordance with school policy #6620. Each account has a \$75.00 maximum limit per transaction.

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7. Provide reimbursement at the prevailing N.J.O.M.B. rate per mile for all administrative and other school personnel for use of their private vehicle while traveling on official school business.
8. Appoint R&L Data Services as the district payroll service provider for the 2018-2019 school year.
9. Approve that the Stanhope Board of Education recognizes the current postage rate and photocopy fee as stated in policy #8310 and not to exceed the amount as set by the Open Public Meeting Act N.J.S.A. 47:1A-1.1 (OPRA). Charges to the individuals will be at the discretion of the School Business Administrator/Board Secretary.
10. Appoint the following board official positions for the 2018-2019 school year:

ADA Officer	Superintendent
School Attendance Officer	Principal
Affirmative Action Officer	Superintendent
Gender Equity Officer	Superintendent
504 Officer	Principal
Public Agency Compliance Officer	Business Administrator/Board Secretary
Homeless Liaison	Superintendent
Right-To-Know Officer	Facilities Coordinator
Custodian of Records	Business Administrator/Board Secretary
Indoor Air Quality Officer	Facilities Coordinator
Integrated Pest Management (IPM)	Facilities Coordinator
Asbestos Management and PEOSHA	Facilities Coordinator
Health and Safety Officer	Principal
Title I Representative	Principal
Purchasing Agent	Business Administrator/Board Secretary
District School Safety Specialist	Superintendent
11. Appoint Mrs. Susan Davis and Mrs. Sherry Fehir, Teachers, as the School Committee Improvement Persons (SCIP) for the 2018-2019 school.
12. Appoint the Superintendent, Principal, School Nurse, Guidance Counselor, or any other staff member designated by the Superintendent, approval to transport pupils in an emergency for the 2018-2019 school year.
13. Recognize the Stanhope Education Association as the official organized bargaining unit for the 2018-2019 school year, representing all non-administrative contractual certificated staff, including Guidance Counselor, School Nurse, Paraprofessionals, and Custodians.
14. Approve Substitute pay at the rate of \$80.00/day for the first ten days of substituting and \$85.00/day for each subsequent day renewable September 1st of each school year and the Substitute Nurse's rate of \$125.00/day for the 2018-2019 school year.
15. Approve Substitute Secretary and Substitute Lunchroom pay at a rate of \$10.00 per hour for the 2018-2019 school year.
16. Approve Substitute Custodian pay at a rate of \$12.50 per hour for the 2018-2019 school year.
17. Approve the Emergency Management Plan for the 2018-2019 school year.

18. Approve the Emergency Shelters for the 2018-2019 school year:
 - a. Lenape Valley Regional High School will serve as emergency shelter for Valley Road School when evacuation is necessary.
 - b. Valley Road School will serve as emergency shelter for Lenape Valley Regional High School when evacuation is necessary.
 - c. Valley Road School will serve as emergency shelter for Linden Avenue School when evacuation is necessary.
 - d. Hopatcong High School will serve at the Reunification Site for the Valley Road School and the Linden Avenue School when necessary.
 - e. Any other location determined by the administration during and emergency.
19. Approve the annual adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools including all updates in accordance with N.J.A.C. 6A:23-2.1 et seq. for the 2018-2019 school year.
20. Approve the annual adoption of the Parliamentary Procedures for the 2018-2019 school year.
21. Approve the annual adoption of the Stanhope Board of Education Bylaws, Policies, and Regulations for the 2018-2019 school year.
22. Appoint the following individuals or firms in their respective positions for the 2018-2019 school year:

Goods and Services Cooperative	The Educational Services Commission of NJ (previously MRESC)
Fuel Oil Cooperative	Hunterdon County Educational Services
Energy Cooperative	Alliance for Competitive Energy Services
School Physician	Dr. Joseph Casella
Insurance Fund	School Alliance Insurance Fund
Insurance Agent of Record	George Morville
Environmental Consultant	Aero Environmental Services, Inc.
Security Alarm (Valley)	Royal Systems
Security Alarm (Linden)	Meenan Security
Health Insurance/ Prescription Provider	New Jersey School Employee Health Benefits Program
Dental Provider	Delta Dental
Educational Services	Sussex County Educational Services Commission
	Morris County Educational Services Commission
Appraisal Service Provider	Duff & Phelps, LLC (Previously American Appraisal Associates, Inc.)
Policy Consultant	Strauss Esmay Associates, LLC
Auditor	Nisivoccia LLP, CPA's
Bond Counsel	McManimon & Scotland, LLC
Financial Advisor	Phoenix Advisors
Continuing Disclosure and Dissemination Agent	Phoenix Advisors
Attorney	Matthew Giacobbe, Esq., of Cleary, Giacobbe

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Alfieri, Jacobs, LLC.

Architect/Engineer

Anthony Gianficaro

23. Approve the annual adoption of the existing curriculum, courses of study, course guides, instructional materials, handbooks, and textbooks, as available through the Superintendent's office, currently being used immediately prior to this meeting, and are hereby continued in force.
24. Approve Charlotte Danielson Framework for teaching rubric as the basis for the teacher evaluation model to be used in AchieveNJ for the 2018-2019 school year.
25. Approve Multidimensional Principal Performance Rubric as the accepted district evaluation tool for the 2018-2019 school year.
26. Approve Multidimensional Leadership Performance Rubric as the accepted district evaluation tool for the 2018-2019 school year.
25. Approve NJSBA Evaluation Tool for Chief School Administrator, effective for the 2018-2019 school year.
27. Pursuant to P.L. 2015, Chapter 47, the Stanhope Board of Education intends to renew, award, or permit to expire the attached contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, N.J.A.C. Chapter 23, the Federal Uniform Administrative Requirements 2CRF, Part 200. (attachment #36)
28. Authorize the signature for 2018-2019 school year as follows:

Bank	Description	Signatories
TD Bank	General Account	3 Signatures Required Board President – Gilbert Moscatello Board Secretary – Gordon Gibbs Treasurer – Sallyann McCarty Assistant to BA/BS – Carissa Berkowicz
TD Bank	Payroll Account	1 Signature Required Board President - Gilbert Moscatello Board Secretary – Gordon Gibbs Assistant to BA/BS – Carissa Berkowicz
TD Bank	Agency Account	1 Signature Required Board President – Gilbert Moscatello Board Secretary – Gordon Gibbs Assistant to BA/BS – Carissa Berkowicz
TD Bank	Cafeteria Account	2 Signatures Required Board Secretary – Gordon Gibbs Superintendent – Steven Hagemann Principal – Alicia Finklea-DiCataldo Assistant to BA/BS – Carissa Berkowicz
TD Bank	Student Activity	2 Signatures Required Board Secretary – Gordon Gibbs

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	Account	Superintendent – Steven Hagemann Principal – Alicia Finklea-DiCataldo Assistant to BA/BS – Carissa Berkowicz
TD Bank Lakeland Bank	Eighth Grade Account	2 Signatures Required Board Secretary – Gordon Gibbs Superintendent – Steven Hagemann Principal – Alicia Finklea-DiCataldo Assistant to BA/BS – Carissa Berkowicz

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____