



**Stanhope Board of Education**  
**24 Valley Road, Stanhope, New Jersey**  
**Media Center**  
**Regular Meeting**  
**November 14, 2018**

Time: \_\_\_\_\_

## Pledge of Allegiance

<b>Roll Call</b>			
Mr. Najib Iftikhar		Mr. Steven Hagemann, Superintendent	
Mrs. Cynthia Percarpio		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Mattia Scharfstein		Mr. Gordon Gibbs, Board Secretary/Business Administrator	
Mr. Jonathan Clauson			
Mrs. Daniele Ferrone		Faculty (number)	
Mr. Frank Shay		Community (number)	
Mr. Gil Moscatello			

**Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

**Mission Statement**

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

**Presentations**

1. Presentation of the 2017-2018 Comprehensive Annual Financial Report (CAFR)  
William F. Schroeder, CPA

**Correspondence (Agenda Items)**

1. Dr. Repollet, State of New Jersey Department of Education Commissioner  
(attachment #1)

**Superintendent's Report – Mr. Steven Hagemann**

1. HIB/ABS/Suspensions
2. Parent/Teacher Conferences
3. Standards-Based Grading Parent Presentation
4. *Patch* article – PARRC scores
5. HSA Events (Book Fair, Halloween Hallway & Dance)
6. Veteran's Day Program – Thursday, November 15
7. Launch of school newsletter – projected late November
8. Valley Road School in the news
  - Walk to School article in *New Jersey Herald*
  - Veterans Essay Winner – Maha Iftikhar in *New Jersey Herald*

**Business Administrator's Report – Mr. Gordon Gibbs**

1. Board of Education Election Unofficial Results (results will be formally recognized by the board at the annual reorganization meeting in January)
2. Annual Reorganization Meeting is scheduled for January 2, 2019. A notice will be put in the *New Jersey Herald* and posted accordingly.
3. Emergency Aid Application Update – The district did not receive Emergency Aid for the 2018-2019 school year.
  - 48 districts in the State applied for aid
  - 13 districts received full and/or partial aid
  - Two districts in Sussex out of eight received Aid – Hopatcong and Sussex Tech.
  - No districts in Warren out of two that requested received any Aid
4. AlphaBest Summer Camp Program – The AlphaBest Summer Camp contract is on the Board Agenda for approval. If Board approved, advertising for the program will begin in January 2019 and the program would begin July 1st, 2019.

**Personnel and Curriculum Committee Meeting Update – Mrs. Cynthia Percarpio (Chair)**

**Business Services Committee Meeting Update – Mr. Najib Iftikhar (Chair)**

**Sussex County Educational Services Commission Update – Mr. Gil Moscatello**

**Board President’s Report – Mr. Gil Moscatello**

**Public Session #1 – Agenda Items**

*Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**Travel & Workshop Reports**

1. Marielena Bullock (attachment #2)
2. Stephanie DiIonno (attachment #3)
3. Alicia Finklea-DiCataldo (attachment #4)
4. Alicia Finklea-DiCataldo (attachment #5)
5. Salvatore Gambino (attachment #6)
6. Gordon Gibbs (attachment #7)
7. Steven Hagemann (attachment #8)
8. Assunta Jardine (attachment #9)
9. Assunta Jardine (attachment #10)
10. Assunta Jardine (attachment #11)
11. Juana Magan (attachment #12)
12. Deborah McNear (attachment #13)
13. Leanne Sweeney (attachment #14)

**Minutes for Approval (Agenda Item 1)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. October 17, 2018 Regular Meeting Minutes (attachment #15)

***Voice Vote:***

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Abstain: \_\_\_\_\_

**Administrative Action Items (Agenda Items 1 & 2)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following  
Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report. (attachment #16)
2. Approve the adoption of the Board Goals / District Goals for the 2018-2019 school year (attachment #17):

Board Goals:

- i. Improve communication from the district and board of education to the Stanhope Community, including those not currently involved in the school.
- ii. Research and document information, strategies, and roadblocks related to creating a single regionalized district with Stanhope, Netcong, Byram, and Lenape Valley Regional High School.

District Goals:

- i. To establish a multi-year framework towards implementation of the Response to Intervention (RTI) model, this includes several components. The components include:
  - a. Standards-Based Grading
  - b. PBIS (Positive Behavior Intervention and Supports)
  - c. Data Analysis
  - d. Review of Interventions and Support
  - e. Development of an RTI Team
  - f. Review of Curriculum to Support Data Findings

- ii. To investigate and implement progressive and innovative strategies and practices to improve instruction, professional development opportunities and implementation of instructional technologies.

**Roll Call:**

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

**Policy Action Items (Agenda Items 1 & 2)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

- 1. Approve the second reading of the following policies. (attachment #18)
  - 1613 Disclosure and Review of Applicant’s Employment History
  - 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
  - 8561 Procurement Procedures for School Nutrition Programs
- 2. Approve the second reading of the following regulations. (attachment #19)
  - R1613 Disclosure and Review of Applicant’s Employment History
  - R5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

**Roll Call:**

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

**Education Action Items (Agenda Items 1)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the trips for the 2018-2019 school year as per attached. (attachment #20)

***Roll Call:***

Mr. Najib Iftikhar \_\_\_\_\_  
Mrs. Cynthia Percarpio \_\_\_\_\_  
Mrs. Mattia Scharfstein \_\_\_\_\_  
Mr. Jonathan Clauson \_\_\_\_\_  
Mrs. Daniele Ferrone \_\_\_\_\_  
Mr. Frank Shay \_\_\_\_\_  
Mr. Gil Moscatello \_\_\_\_\_

**Personnel Action Items (Agenda Items 1 - 7)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Retroactively approve the request for employee #39015 to be placed on voluntary FMLA leave beginning October 15, 2018 through November 30, 2018.
2. Appointment of Stephanie Turcic as Full Time Child Study Team Secretary, for the 2018-2019 school year, at an annual salary of \$35,900.00, prorated, effective on or about November 19, 2018, or at such time she is released from her current employment contract, whichever is sooner, pending criminal history clearance and P.L. 2018, c5, S414 compliance.
3. Accept, with regret, resignation of Classroom Paraprofessional Stacy Zagar-Maldonado, effective November 23, 2018. (attachment #21)
4. Appointment of Sebastian Castillo-Giraldo as Part Time Classroom Paraprofessional for the 2018-2019 school year, at a rate of \$12.00 per hour, not to exceed 28.75 hours, as determined by schedule, effective November 15, 2018, pending criminal history review clearance and P.L. 2018, c5, S414 compliance.
5. Appointment of Courtney Pipher as the Technology Coach for the 2018-2019 school year at a stipend amount of \$2,500.00 for 50 hours.
6. Approve resignation of Lunchroom Paraprofessional, Dolores Brown, effective November 21, 2018 or until such time a replacement can be appointed.

7. Appointment of the following individuals as substitute teachers, substitute aides, substitute lunchroom aide and substitute custodian for the 2018-2019 school year, pending criminal history review clearance, and issuance of certificate, where required:

<b>Name</b>	<b>Position</b>	<b>Certificate</b>
Amanda Madonna	Substitute Teacher	Certificate application pending
Richard Shahpazian	Substitute Custodian	N/A
Stacy Zagar-Maldonado	Substitute Teacher	Substitute Certificate
Nicholas Polacek	Substitute Teacher	Certificate application pending
George Yonki	Substitute Lunchroom Aide	N/A

**Roll Call:**

Mr. Najib Iftikhar \_\_\_\_\_  
 Mrs. Cynthia Percarpio \_\_\_\_\_  
 Mrs. Mattia Scharfstein \_\_\_\_\_  
 Mr. Jonathan Clauson \_\_\_\_\_  
 Mrs. Daniele Ferrone \_\_\_\_\_  
 Mr. Frank Shay \_\_\_\_\_  
 Mr. Gil Moscatello \_\_\_\_\_

**Business Services Action Items (Agenda Items 1 - 13)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of September 2018 as recommended by the Superintendent and the Business Administrator. (attachment #22)
2. Approve the Treasurer’s Report for the month of September 2018. (attachment #23)
3. Approve the Board Secretary’s Report for the month of September 2018. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of September 30, 2018, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c)4, the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2018 and upon consultation with the

appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #24)

4. Approve the October 13, 2018 through October 31, 2018 bill list in the amount \$464,432.00. (attachment #25)
5. Approve the November 1, 2018 through November 12, 2018 bill list in the amount of \$65,5317.68. (attachment #26)
6. Approve the donation of \$200.00 to the Student Activity Account – Music Program from RoNetco Supermarkets, Inc. for the band students performing at the Annual Best Bagger Competition. (attachment #27)
7. RESOLVED, that the Stanhope Board of Education accept the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report on Administrative Findings as submitted by the firm of Nisivoccia, LLP for the fiscal year ended June 30, 2018.
8. **WHEREAS**, the Stanhope Board of Education requires the awarding of a contract for educational professional service by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids; **NOW, THEREFORE, BE IT RESOLVED** by the Stanhope Board of Education that:
  1. Gravity Goldberg, LLC, of New York, be appointed as education consultant for the Stanhope Board of Education.
  2. The above appointment is made without competitive bidding because it is a profession that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.
  3. Education consultant services will be provided to the Stanhope Board of Education for the 2018-2019 school year and not exceed \$4,500.00.
9. Approve the remediation of mold at the Linden Ave. School by GL Group Inc. 140 Hamburg Turnpike, Bloomingdale, N.J. 07403 in the amount of \$32,500.00. A second quote was provided by The Mold Masters, P.O. Box 64, Morris Plains, N.J. 07950 in the amount of \$35,000.00
10. Approve the purchase of ten Phonak Roger DigiMaster 5000 towers and ten Phonak Touchscreen Mics in the amount of \$12,073.99 for the district's hearing impaired students. A second quote was provided by FrontRow Calypso, LLC, 1690 Corporate Circle, Petaluma, CA 945954 in the amount of \$14,575.00. (attachment #28)
11. Approve the 2019 summer camp program contract with AlphaBest Education, Inc., 5980 Kinney Road, Lewisville, N.C. 27023, for a total of eight weeks in July and August, subject to attorney review.
12. Approve additional Professional Development Requests as per attached. (attachment #29)
13. Approve additional Facilities Use Requests as per attached. (attachment #30)



**Roll Call:**

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

**New Business**

**Old Business**

**Public Session #2 – Non Agenda Items**

*Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**Adjournment**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Stanhope Board of Education adjourn the meeting at \_\_\_\_\_ p.m.:

***Voice Vote:***

Yes:	_____
No:	_____
Abstain:	_____