



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
January 16, 2019

Time: _____

Pledge of Allegiance

Roll Call			
Mr. Najib Iftikhar		Mr. Steven Hagemann, Superintendent	
Mrs. Cynthia Percarpio		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Mattia Scharfstein		Mr. Gordon Gibbs, Board Secretary/Business Administrator	
Mr. Jonathan Clauson			
Mrs. Daniele Ferrone		Faculty (number)	
Mr. Frank Shay		Community (number)	
Mr. Gil Moscatello			

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Governor's Educator of the Year Recognition
 - a. Teacher of the Year – Mr. Leif Ruschmeyer
 - b. Educational Services Professional of the Year – Mrs. Bonnie Gutwein
3. New Jersey School Boards Recognition Month

Business Administrator's Report – Mr. Gordon Gibbs

1. **2018-2019 Audit** – GASB 75 has been resolved by the State and it has no impact on the school's audit so the District will receive an Unqualified Audit Opinion with no findings or recommendations.
2. **AlphaBest Summer Camp Program** – Registration for the summer camp program will begin on January 15th 2019 and a final determination as to whether the camp will open in July will be determined no later than June 10th, 2019. A copy of the brochure has been sent to the Byram School District, Netcong School District, Hopatcong School District, and the Green School District. Please see the attached brochure. (attachment #1)
3. **February Committee Meetings – Wednesday**, February 6th, 2019
 - a. Business Services Committee Meeting is at 6:00 pm
 - b. Personnel Committee Meeting is at 6:30 pm
 - c. Policy Committee Meeting is at 7:00 pm
4. **February Regular Meeting date – Wednesday**, February 13th, 2018 at 7:00 pm
5. **County Mid-Year Budget Review** – Mr. Hagemann and Mr. Gibbs met with Dr. Lamonte, the County Superintendent, Mr. Cramer, the County School Business Administrator, and Ms. Mangioi, the County Supervisor of Child Study, to review the mid-year budget progress reports. The meeting was very positive as there were no issues with the school's finances or programs.

Personnel and Curriculum Committee Meeting Update – Mrs. Cynthia Percarpio (Chair)

Business Services Committee Meeting Update – Mr. Najib Iftikhar (Chair)

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President’s Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Donna Bigley (attachment #2)
2. Dawn Perry (attachment #3)
3. Sara Beattie (attachment #4)
4. Brenda Fromme (attachment #5)
5. Yael Gabbay (attachment #6)
6. Assunta Jardine (attachment #7)
7. Assunta Jardine (attachment #8)
8. Mattia Scharfstein (attachment #9)
9. Leanne Sweeney (attachment #10)
10. Justine Waldron (attachment #11)
11. Justine Waldron (attachment #12)
12. Rebecca Morgan (attachment #13)
13. Steve Hagemann (attachment #14)
14. Steve Hagemann (attachment #15)
15. Steve Hagemann (attachment #16)
16. Heidi Truesdell (attachment #17)

Minutes for Approval (Agenda Items 1 - 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. December 19, 2018 Regular Meeting Minutes (attachment #18)
2. January 2, 2019 Annual Reorganization Meeting Minutes (attachment #19)

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Administrative Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following
Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report. (attachment #20)
2. Approve the 2019 Revised Uniform State Memorandum of Agreement between Stanhope Board of Education and Law Enforcement Officials for the 2018-2019 school year, and authorize submission to Sussex County Superintendent of Schools, Sussex County Prosecutor, Stanhope Borough Police Department and any other applicable law enforcement agencies for appropriate signatures. (attachment #21)
3. **WHEREAS**, the New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and
WHEREAS, The Stanhope Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and
WHEREAS, The Stanhope Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and
WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Board of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Stanhope Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Stanhope Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs towards the advancement of our children’s education.

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Education Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the trips for the 2018-2019 school year as per attached. (attachment #22)
2. Approve the Group Tour/Program Agreement between Educational Travel Adventures and Stanhope Board of Education for the 7th Grade Boston Trip from June 5, 2019 through June 7, 2019.
3. Approve the Group Tour/Program Agreement between Educational Travel Adventures and the Stanhope Board of Education for the 8th Grade Washington DC Trip from June 12, 2019 through June 14, 2019.

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____

Mrs. Mattia Scharfstein _____
 Mr. Jonathan Clauson _____
 Mrs. Daniele Ferrone _____
 Mr. Frank Shay _____
 Mr. Gil Moscatello _____

Personnel Action Items (Agenda Items 1 - 7)

A motion was presented by _____, and seconded by _____ to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Retroactively approve the leave of absence request for employee #39038 for voluntary FMLA leave beginning January 4, 2019 through January 18, 2019.
2. Retroactively approve request for extended leave of absence for employee #49200 for effective January 14, 2019 through January 18, 2019.
3. Appointment of Nicholas Lalama to the Social Media Coordinator stipend position at an annual amount of \$1,000.00, prorated for the 2018-2019 school year, effective January 17, 2019 to be funded through Title IV.
4. Approve up to \$4,000.00 salary of Tara Koval, preschool paraprofessional, to be funded through IDEA Preschool grant for the 2018-2019 school year.
5. Approve partial salary of Christine Rudinsky to be funded through IDEA Basic grant from November 26, 2018 through December 20, 2018 at the rate of \$12.00/hour for up to three hours per day.
6. Approve the salary of Allison Kumetz to be funded through IDEA Basic grant effective December 20, 2018 for the 2018-2019 school year
7. Appointment of the following individuals as substitute teachers/aides, for the 2018-2019 school year, pending criminal history review clearance, P.L. 2018, c5, S414 compliance and issuance of certificate, where required:

Name	Position	Certificate
Nicole Bias	Substitute Teacher, Substitute Aide	Substitute Certificate pending
Amanda Polillo	Substitute Teacher, Substitute Aide	Substitute Certificate pending
Hannah Marshall	Substitute Teacher	Teaching Certificate

Roll Call:

Mr. Najib Iftikhar _____
 Mrs. Cynthia Percarpio _____
 Mrs. Mattia Scharfstein _____

Mr. Jonathan Clauson _____
Mrs. Daniele Ferrone _____
Mr. Frank Shay _____
Mr. Gil Moscatello _____

Business Services Action Items (Agenda Items 1 - 9)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of November 2018 as recommended by the Superintendent and the Business Administrator. (attachment #23)
2. Approve the Treasurer's Report for the month of November 2018. (attachment #24)
3. Approve the Board Secretary's Report for the month of November 2018. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of November 30, 2018, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c)4, the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #25)
4. Approve the December 15, 2018 through December 31, 2018 bill list in the amount of \$191,347.70. (attachment #26)
5. Approve the appointment of Nisivoccia, LLP, to provide auditing services for year ending June 30, 2019.
6. Approve the repair to the roof on the Valley Road School by Weatherproofing Technologies, Inc., 3735 Green Road, Beachwood, OH 44122 in the amount of \$2,796.80.
7. Retroactively approve the 2018-2019 Special Education School Year Tuition Contract between Stanhope Board of Education and Netcong Board of Education for student #2217346560 to attend the autism spectrum disorder program at a tuition rate of \$24,173.00 prorated to January 15, 2019 (\$13,295.15), plus all expenses for related services as required by the IEP (speech = \$1,541.00, aide = \$8,521.50, Behaviorist = \$3,450.00), tuition subject to State audit.
8. Approve additional Professional Development Requests as per attached. (attachment #27)
9. Approve additional Facilities Use Requests as per attached. (attachment #28)

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes:	_____
No:	_____
Abstain:	_____