



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
Annual Adoptions and Appointments
Board Goals and Objectives
June 19, 2019

Pledge of Allegiance

Roll Call			
Mr. Najib Iftikhar		Mr. Steven Hagemann, Superintendent	
Mrs. Cynthia Percarpio		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Mattia Scharfstein		Mrs. Carissa Berkowicz, Interim Board Secretary	
Mr. Jonathan Clauson			
Mrs. Daniele Ferrone			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

Two Executive Sessions may be held for the purpose of personnel and the Superintendent Evaluation. Formal action may be taken.

Presentations

1. Parent Volunteer Recognition – Matthew Balogh, Chris Palermo
2. HIB Self-Assessment Results
3. Special Education Annual Public Reporting of Local District Performance

Correspondence (Agenda Item 1)

1. Notice of Public Hearing from Stanhope Borough – June 25, 2019, beginning 7:00 p.m. at the Stanhope Municipal Building (attachment #1)

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. NJSLA – Science Testing
3. Congratulations
 - a. Music students and Ms. Marshall – Dorney Park Adjudication Excellence Awards for
 - i. Middle School Concert Band
 - ii. Middle School Mixed Choir
 - b. Battle of the Books Tournament
 - i. 5th Grade Team – Third Place in Grade 5 Category
 - ii. 7th Grade Team – Second Place Plaque in Grade 7/8 Category
 - c. Gifted and Talented Competition
 - d. Culture Fest
4. Middle School Trips – DC, Boston
5. Spring Concert/Art Show
6. Field Days
7. 8th Grade Dinner Dance
8. Honor Roll Breakfast
9. Graduation, Friday, June 21, 2019 at 6:00 p.m.

Business Administrator's Report

1. Petitions are due to the Sussex County Clerk's Office for the November Elections by Wednesday, July 29, 2019.
2. Reminder of Summer Board Meeting Schedule:
Committee Meetings – Cancelled for July and August
July Regular Meeting – Wednesday, July 10, 2019 beginning at 7:00 p.m.
August Regular Meeting – Wednesday, August 14, 2019 beginning at 7:00 p.m.

Personnel and Curriculum Committee Meeting Update – Mrs. Cynthia Percarpio (Chair)

Business Services Committee Meeting Update – Mr. Najib Iftikhar (Chair)

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Board Goals and Objectives

New Jersey School Boards Association field representative Kathy Helewa

1. Annual Ethics Training
2. Goals and Objectives Workshop

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Carissa Berkowicz (attachment #2)
2. Carissa Berkowicz (attachment #3)
3. Carissa Berkowicz (attachment #4)
4. Susan Decker (attachment #5)
5. Alicia Finklea-DiCataldo (attachment #6)
6. Yael Gabbay (attachment #7)
7. Susan Harmon (attachment #8)
8. Celeste Mayhood (attachment #9)
9. Justine Waldron (attachment #10)
10. Justine Waldron (attachment #11)
11. Brianna Wamback (attachment #12)
12. Cathy Yonki (attachment #13)

Executive Session #1

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Minutes for Approval (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. May 13, 2019 Regular Meeting Minutes (attachment #14)
2. May 13, 2019 Executive Session #1 Meeting Minutes (attachment #15)
3. May 13, 2019 Executive Session #2 Meeting Minutes (attachment #16)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Items 1 - 4)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying Report. (attachment #17)
2. Approve the submission of a request to the Stanhope Borough Municipal Clerk, to move District 2 public voting from Valley Road School to the Stanhope American Legion, due to safety and security concerns at the school. (attachment #18)
3. Approve the 2017-2018 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (attachment #19)

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4. Approve sidebar agreement between Stanhope Education Association and the Stanhope Board of Education to continue the Flexible Professional Development for Teachers and Certificated Staff Members, per the procedures and guidelines presented in the agreement. Effective July 1, 2019 through June 30, 2020.

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Personnel Action Items (Agenda Items 1 - 19)

A motion was presented by _____, and seconded by _____ to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Approve the paraprofessionals for the 2019-2020 school year as per attached. (attachment #20)
2. Approve the non-unit, cafeteria aides for the 2019-2020 school year as per attached. (attachment #21)
3. Approve the appointment of Robert Klinck as Interim Business Administrator effective July 1, 2019 through July 14, 2019 at a rate of \$100.00 per hour not to exceed \$500.00 per week. Contract pending approval by the Executive County Superintendent.
4. Approve the appointment of Carissa Berkowicz as Interim Board Secretary effective July 1, 2019 through July 14, 2019 at a rate of \$250.00 per week.
5. Approve the appointment of Renee Petersen as substitute secretary for the 2019-2020 school year effective July 1, 2019.
6. Accept resignation of Part Time Classroom Paraprofessional Martha Ramirez, effective May 31, 2019.
7. Accept resignation of Part Time Classroom 2019 ESY Paraprofessional Martha Ramirez.
8. Approve the appointment of Sarah Goncalves as Part Time Classroom Paraprofessional for the 2019 ASD extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour.

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9. Approve the appointment of Samantha Sweizer as Part Time classroom Paraprofessional for the 2019 Language Learning Disabilities extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour.
10. Approve appointment of Catherine Cafferty as Part Time Paraprofessional for 2019 BSI instruction at a rate of \$12.00 per hour for 2.00 hours per day, not to exceed 12 days, to be funded through the ESEA Title I Grant.
11. Approve submission of request for renewal of School Nurse Emergency Certificate for School Nurse Jessica Frank, RN.
12. Approve retroactive requests for the following college students to conduct observations as follows:
 - Meghan Canfield – observing special education classroom settings
 - Ryan Myslinski – observing special education classroom settings
13. Approve retroactive appointment of Sherry Fehir as Homebound Instructor for the 2018-2019 school year at a rate of \$35.00 per hour.
14. Approve appointment of Sherry Fehir as Homebound Instructor for the 2019-2020 school year at a rate of \$35.00 per hour.
15. Approve appointment of Yael Gabbay as the substitute Speech Therapist for the 2019 Extended School Year, as needed, at a rate of \$50.00 per hour during July and August, 2019.
16. Approve the Rebecca Morgan to attend Child Study Team meetings on an as needed basis between June 26, 2019 and August 30, 2019 at a rate of \$50.00 per hour.
17. Approve appointment of Frank Kopich as the school’s State Certified Underground Storage Tank representative for the 2019-2020 school year, beginning July 1, 2019 at a stipend amount of \$500.00.
18. Approve resignation of substitute teacher Heather Parrish, effective June 4, 2019.
19. Appointment of the following individual(s) as substitute(s) for the 2019-2020 school year, pending criminal history review clearance, P.L. 2018, c5, S414 compliance, and issuance of certificate where required where required:

Name	Position	Certificate
Helene Park	Substitute Teacher	Teaching certificate
Patrick Hars	Substitute Teacher	Substitute certificate
Nancy Shay	Substitute Teacher	Substitute certificate

Roll Call:

- Mr. Najib Iftikhar _____
- Mrs. Cynthia Percarpio _____
- Mrs. Mattia Scharfstein _____
- Mr. Jonathan Clauson _____
- Mrs. Daniele Ferrone _____
- Mr. Frank Shay _____
- Mr. Gil Moscatello _____

Business Services Action Items (Agenda Items 1 - 33)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of April 2019 as recommended by the Superintendent and the Interim Business Administrator. (attachment #22)
2. Approve the Treasurer's Report for the month of April 2019. (attachment #23)
3. Approve the Board Secretary's Report for the month of April 2019. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of April 30, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c) 4, the Stanhope Board of Education, after review of the Board secretary's and Treasurer's monthly financial reports certify that as of April 30, 2019 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #24)
4. Approve the May 14, 2019 through May 31, 2019 bill list in the amount of \$467,993.54. (attachment #25)
5. Approve the following resolution – Regional Curriculum Coordinator Purchased Service Agreement:

WHEREAS, The Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

WHEREAS, The Lenape Valley Regional High School Board of Education (herein "Lenape") and the Stanhope and Netcong Boards of Education (herein "Stanhope" and "Netcong" respectively) are authorized to provide the school services set forth herein for their respective school districts;

WHEREAS, Lenape, Stanhope and Netcong are of the opinion that the proposed services can be more efficiently and economically provided to their respective school districts through a joint agreement for the sharing of services;

WHEREAS, The parties are desirous of entering into a Purchased Services Agreement which would authorize the subcontracting of services between the Lenape and Stanhope and Lenape and Netcong school districts;

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BE IT RESOLVED, That the Stanhope Board of Education approves a Purchased Services Agreement with Lenape Valley Regional High School Board of Education, effective July 1, 2019, through June 30, 2020, whereby Stanhope agrees to purchase the services of Mr. Mark Fiedorczyk for the purpose of providing attendance, discipline and curriculum revision services, wherein Stanhope shall pay \$42,375.00; and

BE IT FURTHER RESOLVED, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid purchased services agreements.

6. Approve the following resolution – Speech Purchased Service Agreement:

WHEREAS, The Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

WHEREAS, The Lenape Valley Regional High School Board of Education (herein “Lenape”) and the Stanhope Board of Education (herein “Stanhope”) are authorized to provide the school services set forth herein for their respective school districts;

WHEREAS, Lenape and Stanhope are of the opinion that the proposed services can be more efficiently and economically provided to their respective school districts through a joint agreement for the sharing of services;

WHEREAS, The parties are desirous of entering into a Purchased Services Agreement which would authorize the subcontracting of services between the Lenape and Stanhope school districts;

BE IT RESOLVED, That the Stanhope Board of Education approves a Purchased Services Agreement with Lenape Valley Regional High School Board of Education, effective September 1, 2019, through June 30, 2020, whereby Stanhope agrees to purchase the services of Ms. Yael Gabbay for the purpose of providing speech services, wherein Stanhope shall pay \$42,549.00; and

BE IT FURTHER RESOLVED, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid purchased services agreements.

7. Approve the following resolution – Capital Reserve:

WHEREAS, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Stanhope Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Stanhope Board of Education has determined that (an amount not to exceed) \$50,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED, that the Stanhope Board of Education hereby authorizes the School Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations.

8. Approve the submission of the ESEA-ESSA (Elementary and Secondary Education Act – Every Student Succeeds Act) application, and accept the grant award of these funds upon approval of the FY2020 ESEA-ESSA application; funds designated:

ESSA Title I-A	\$42,327.00
ESSA Title II-A	\$5,005.00
ESSA Title IV	\$10,000.00

9. *BE IT RESOLVED*, that the Stanhope Board of Education apply for the following funds allocated under the ESEA-ESSA grant for FY2020, with the knowledge that a Memorandum of Understanding with a Lead LEA, Hopatcong Board of Education, will be adopted prior to the use of the requested Title III funds:

ESSA Title III	\$2,574.00
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10. Rescind the 2019 summer camp program contract with AlphaBest Education, Inc., 5980 Kinney Road, Lewisville, N.C. 27023.
11. Approve the Extension of the Existing Agreement between the Stanhope Board of Education and AlphaBEST Education, Inc. to provide before and after school child care services for one (1) additional year through June 30, 2020. All terms and conditions set forth in the existing agreement shall be recognized with the extension.
12. Approve the Agreement for Coordinated Transportation Services administered by the Sussex County Regional Transportation Cooperative for transportation services for athletic events and extra curricular activities for the 2019-2020 school year with an administrative fee to the district of 2%.
13. Approve the Agreement for Coordinated Transportation Services administered by the Sussex County Regional Transportation Cooperative for transportation services for public school, private school, charter/choice school, vocational-technical, and other school students to specific destinations for the 2019-2020 school year with an administrative fee to the district of 2%.
14. Approve the Agreement for Coordinated Transportation Services administered by the Sussex County Regional Transportation Cooperative for transportation services for special education, schools for the handicapped, and other student who have specialized and specific transportation needs for the 2019-2020 school year with an administrative fee of 4%.

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15. Approve the Agreement between Stanhope Board of Education and New Jersey Coalition for Inclusive Education, Inc., for consultative services in order to assist with strengthening behavior intervention and support implementation for the 2019-2020 school year at a rate of \$600.00/half day or \$1,200.00/full day, totaling \$21,600.00.
16. **WHEREAS**, the Stanhope Board of Education requires the awarding of a contract for educational professional service by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids;
NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education that:
 1. Gravity Goldberg, LLC, of New York, be appointed as education consultant for the Stanhope Board of Education.
 2. The above appointment is made without competitive bidding because it is a profession that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.
 3. Education consultant services will be provided to the Stanhope Board of Education for the 2019-2020 school year and not exceed \$4,800.00.
17. Approve the contract agreement between Stanhope Board of Education and Saint Clare's Behavioral Health to provide crisis intervention and back to school assessment effective July 1, 2019 through June 30, 2020 at a rate of \$222.00 for each evaluation performed at the request of administration.
18. Approve Salvatore Gambino to be reimbursed for the use of his private cell phone for up to \$50.00 per month for the 2019-2020 school year. Vouchers and usage/billing shall be submitted by the employee.
19. Approve Nicholas Lalama to be reimbursed for the use of his private cell phone for up to \$50.00 per month for the 2019-2020 school year. Vouchers and usage/billing shall be submitted by the employee.
20. Approve the funding through IDEA Preschool grant for the salary (50%) of Tara Koval, from January 1, 2019 through May 31, 2019, in the amount of \$1,479.00.
21. Approve the funding through IDEA Basic grant for the salary of Christine Rudinsky, from January 1, 2019 through May 31, 2019, in the amount of \$6,258.00.
22. Approve the funding through IDEA Basic grant for the salary of Allison Kumetz, from January 1, 2019 through May 31, 2019, in the amount of \$3,327.00.
23. Approve the funding through ESSA Title I grant for the stipend position of Technology Coach, Courtney Pipher, for the 2018-2019 school year in the amount of \$2,500.00.
24. Approve the 2019 Extended School Year Special Education Contract between Stanhope Board of Education and North Warren Regional Board of Education for student #8916577082 to attend the behavioral disabilities program at a tuition rate of \$3,059.51, plus all expenses for related services (aide = \$877.50) as required by the IEP, tuition subject to State audit.

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25. Approve district professional development travel and expense reimbursement, to be funded through Title I, for Courtney Pipher to attend International Society for Technology in Education in Philadelphia, PA on June 24, 2019 through June 26, 2019, in accordance with the Stanhope Board of Education School District Travel Policy (6471) and A-5 regulations. Lodging fees not to exceed \$180.00 (per General Service Administration Per Diem Rates for New Jersey in June 2019) per night/per person (w/occupancy fee rate). Registration is paid through ISTE 2019 Conference Scholarship, and actual food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses as per GSA guidelines. Mileage reimbursement will be paid at the rate of \$0.31 per mile. Parking and tolls will be reimbursed with receipts.
26. Approve the 2019-2020 Fire Alarm Service Contract between the Stanhope Board of Education and Pro-Tec Systems, Inc. for inspection and maintenance services at the Valley Road School in the amount of \$1,600.00.
27. Approve the 2019-2020 Fire Alarm Service Contract between the Stanhope Board of Education and Pro-Tec Systems, Inc. for inspection and maintenance services at the Linden Avenue School in the amount of \$1,200.00.
28. Approve the Software License Agreement between Stanhope Board of Education and Advanced Assessment Systems, Inc. (d/b/a LinkIt), effective July 1, 2019 for the 2019-2020 school year at an amount of \$3,850.00 to be funded through Title I.
29. Approve the agreement between Stanhope Board of Education and ACCO Brands USA, LLC. (GBC), Lake Zurich, Illinois, for annual maintenance during the 2019-2020 school year on the Ultima65-1 Laminator at an annual cost of \$406.78.
30. **WHEREAS**, the Stanhope Board of Education requires the awarding of a contract for professional services by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids;
NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education that:
 - a. Susan M. Decker, LLC, of New Jersey, be appointed as business consultant for the Stanhope Board of Education.
 - b. The above appointment is made without competitive bidding because it is a profession that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.
 - c. Business consultant services will be provided to the Stanhope Board of Education for the 2019-2020 school year, effective July 1, 2019 through June 30, 2020 at a rate of \$80.00 per hour, for up to 8 hours per day, not to exceed 296 hours.
31. Accept donation from town resident Diana Kuncken of books and educational resources of an undetermined value.
32. Approve the Professional Development Requests as per attached. (attachment #26)
33. Approve the Use of Facilities Requests as per attached. (attachment #27)

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Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

Annual Adoptions and Appointments (Agenda Items 1 - 31)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Appoint the Business Administrator/Board Secretary to act on behalf of the district for the required annual actions:
 - a. Invest board funds at the most advantageous rate in compliance with all stat laws and regulations effective July 1, 2019 through June 30, 2020.
 - b. Make telephone, wire, or electronic transactions of the Board’s financial accounts of deposit effective July 1, 2019 through June 30, 2020.
 - c. Advertise for and receive bids for supplies, equipment, and services when required and in accordance with Public School Contract Law.
 - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - e. Be bonded as per New Jersey State Law requirements.
 - f. To authorize, in consultation and agreement with the Chief School Administrator, to process line item changes in compliance with required law between board meetings effective July 1, 2019 through June 30, 2020.
2. **BE IT RESOLVED** that TD Bank, N.A. of New Jersey, be designated as the depository of record for the Stanhope Board of Education accounts, with the exception of the debt service account;
BE IT FURTHER RESOLVED investments can be secured in other bank holding current certificate of eligibility from the State of New Jersey Banking Association:
TD Bank
Depository Trust
3. Authorize the President, School Business Administrator/Board Secretary, Treasurer of School Monies, and Assistant to the BA/BS to sign warrants for the General Fund Account in agreement with the signature cards approved by the Board of Education effective July 1, 2019 through June 30, 2020.

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4. Approve the bonding of the Board Secretary, Treasurer of School Monies, Assistant to the BA/BS, and all other employees deemed necessary for the 2019-2020 school year as per State Law requirements.
5. Approve PlanConnect, LLC, as the Third Party Administrator for Sections 403(b) of the Internal Revenue Code of 1986, as amended, Plan(s), pursuant to the Hold Harmless and Third Party Administrative Agreement for the 2019-2020 school year.
6. Authorize payroll deduction for Tax Shelter Investments as Lincoln Financial Group, AXA Equitable Lincoln Investment Planning, Inc., and Security Benefit, effective July 1, 2019 through June 30, 2020.
7. Authorize the Petty Cash Fund in the Office for \$200.00 with the Principal and Superintendent as the custodians, in accordance with school policy #6620. Each account has a \$75.00 maximum limit per transaction.
8. Provide reimbursement at the prevailing N.J.O.M.B. rate per mile for all administrative and other school personnel for use of their private vehicle while traveling on official school business.
9. Appoint R&L Data Services as the district payroll service provider for the 2019-2020 school year.
10. Approve that the Stanhope Board of Education recognizes the current postage rate and photocopy fee as stated in policy #8310 and not to exceed the amount as set by the Open Public Meeting Act N.J.S.A. 47:1A-1.1 (OPRA). Charges to the individuals will be at the discretion of the School Business Administrator/Board Secretary.
11. Appoint the following board official positions for the 2019-2020 school year:

ADA Officer	Superintendent
School Attendance Officer	Principal
Affirmative Action Officer	Superintendent
Gender Equity Officer	Superintendent
504 Officer	Principal
Public Agency Compliance Officer	Business Administrator/Board Secretary
Homeless Liaison	Superintendent
Right-To-Know Officer	Facilities Coordinator
Custodian of Records	Business Administrator/Board Secretary
Indoor Air Quality Officer	Facilities Coordinator
Integrated Pest Management (IPM)	Facilities Coordinator
Asbestos Management and PEOSHA	Facilities Coordinator
Health and Safety Officer	Principal
Title I Representative	Principal
Purchasing Agent	Business Administrator/Board Secretary
District School Safety Specialist	Superintendent
12. Appoint Mrs. Susan Davis and Mrs. Sherry Fehir, Teachers, as the School Committee Improvement Persons (SCIP) for the 2019-2020 school.

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13. Appoint the Superintendent, Principal, School Nurse, Guidance Counselor, or any other staff member designated by the Superintendent, approval to transport pupils in an emergency for the 2019-2020 school year.
14. Recognize the Stanhope Education Association as the official organized bargaining unit for the 2019-2020 school year, representing all non-administrative contractual certificated staff, including Guidance Counselor, School Nurse, Paraprofessionals, and Custodians.
15. Approve Substitute pay at the rate of \$80.00/day for the first ten days of substituting and \$85.00/day for each subsequent day renewable September 1st of each school year and the Substitute Nurse's rate of \$125.00/day from September 1, 2019 through December 31, 2019.
16. Approve Substitute Secretary and Substitute Lunchroom pay at a rate of \$12.00 per hour for the 2019-2020 school year.
17. Approve Substitute Custodian pay at a rate of \$12.50 per hour for the 2019-2020 school year.
18. Approve the Emergency Management Plan for the 2019-2020 school year.
19. Approve the Emergency Shelters for the 2019-2020 school year:
 - a. Lenape Valley Regional High School will serve as emergency shelter for Valley Road School when evacuation is necessary.
 - b. Valley Road School will serve as emergency shelter for Lenape Valley Regional High School when evacuation is necessary.
 - c. Valley Road School will serve as emergency shelter for Linden Avenue School when evacuation is necessary.
 - d. Hopatcong High School will serve at the Reunification Site for the Valley Road School and the Linden Avenue School when necessary.
 - e. Any other location determined by the administration during and emergency.
20. Approve the annual adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools including all updates in accordance with N.J.A.C. 6A:23-2.1 et seq. for the 2019-2020 school year.
21. Approve the annual adoption of the Parliamentary Procedures for the 2019-2020 school year.
22. Approve the annual adoption of the Stanhope Board of Education Bylaws, Policies, and Regulations for the 2019-2020 school year.
23. **BE IT RESOLVED**, by the School Board of Stanhope, County of Sussex, State of New Jersey, that it hereby appoints the Business Administrator/Board Secretary as the School Alliance Insurance Fund Commissioner for the 2019-2020 school year.
BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the Fund Commissioner and School Alliance Insurance Fund.
24. Appoint the following individuals or firms in their respective positions for the 2019-2020 school year:

Goods and Services Cooperative

The Educational Services Commission of NJ
Morris County Cooperative Pricing Council

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Fuel Oil Cooperative	Hunterdon County Educational Services
Energy Cooperative	Hunterdon County Educational Services
School Physician	Alliance for Competitive Energy Services
Insurance Fund	Dr. Joseph Casella
Insurance Agent of Record	School Alliance Insurance Fund
Environmental Consultant	George Morville
Security Alarm (Valley)	Aero Environmental Services, Inc.
Security Alarm (Linden)	Royal Systems
	Protection 1 / ADP
	(previously Meenan Security)
Health Insurance/ Prescription Provider	New Jersey School Employee Health Benefits Program
Dental Provider	Delta Dental
Educational Services	Sussex County Educational Services Commission
	Morris County Educational Services Commission
Appraisal Service Provider	Duff & Phelps, LLC
Policy Consultant	Strauss Esmay Associates, LLC
Auditor	Nisivoccia LLP, CPA's
Bond Counsel	McManimon & Scotland, LLC
Financial Advisor	Phoenix Advisors
Continuing Disclosure and Dissemination Agent	Phoenix Advisors
Attorney	Matthew Giacobbe, Esq., of Cleary, Giacobbe Alfieri, Jacobs, LLC.
Architect/Engineer	Anthony Gianficaro

25. Approve the annual adoption of the existing curriculum, courses of study, course guides, instructional materials, handbooks, and textbooks, as available through the Superintendent's office, currently being used immediately prior to this meeting, and are hereby continued in force.
26. Approve Charlotte Danielson Framework for teaching rubric as the basis for the teacher evaluation model to be used in AchieveNJ for the 2019-2020 school year.
27. Approve Multidimensional Principal Performance Rubric as the accepted district evaluation tool for the 2019-2020 school year.
28. Approve Multidimensional Leadership Performance Rubric as the accepted district evaluation tool for the 2019-2020 school year.
29. Approve NJSBA Evaluation Tool for Chief School Administrator, effective for the 2019-2020 school year.
30. Pursuant to P.L. 2015, Chapter 47, the Stanhope Board of Education intends to renew, award, or permit to expire the attached contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New

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Jersey Title 18A:18 et.seq, N.J.A.C. Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et.seq. (attachment #28)

31. Authorize the signature for 2019-2020 school year as follows:

Bank	Description	Signatories
TD Bank	General Account	3 Signatures Required Board President Board Secretary Treasurer Assistant to BA/BS
TD Bank	Payroll Account	1 Signature Required Board President Board Secretary Assistant to BA/BS
TD Bank	Agency Account	1 Signature Required Board President Board Secretary Assistant to BA/BS
TD Bank	Cafeteria Account	2 Signatures Required Board Secretary Superintendent Principal Assistant to BA/BS
TD Bank	Student Activity Account	2 Signatures Required Board Secretary Superintendent Principal Assistant to BA/BS
TD Bank Lakeland Bank	Eighth Grade Account	2 Signatures Required Board Secretary Superintendent Principal Assistant to BA/BS

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Executive Session #2

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of the Superintendent Evaluation.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not

prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____