



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
August 14, 2019

Time: _____

Pledge of Allegiance

Roll Call			
Mr. Najib Iftikhar		Mr. Steven Hagemann, Superintendent	
Mrs. Cynthia Percarpio		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Mattia Scharfstein		Dr. Steven E. McHugh, Sr., Business Administrator/ Board Secretary	
Mr. Jonathan Clauson			
Mrs. Daniele Ferrone			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

An Executive Session may be held for the purpose of personnel. Formal action may be taken.

Presentations

1. Honor Roll Recognition – Marking Period 4

Correspondence (Agenda Item 1)

1. State of NJ, Department of Education – Comprehensive Equity Plan (attachment #1)

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Thank you – Facilities Staff
3. Thank you – Mrs. Percarpio – main entrance flowers
4. October Board meeting
5. Staffing update

Business Administrator's Report

1. November Elections – Update on petitions and seats available for write in campaigns
2. NJSBA Annual Workshop – October 21 – 24, 2019

Regionalization Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Steven McHugh (attachment #2)

Executive Session

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Minutes for Approval (Agenda Items 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. July 10, 2019 Regular Meeting Minutes (attachment #3)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Items 1 - 6)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following
Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying Report. (attachment #4)
2. Approve that the Board of Education delegates to the Superintendent authority to appoint personnel and issuance of contracts for the 2019-2020 school year during the period of August 15, 2019 through the next available meeting whereupon the board will take formal action.
3. Approve the submission of the Statements of Assurance for the District Mentoring and Professional Development Plans for the 2019-2020 school year.
4. Approve the School Safety & Security Plan and Emergency Response Template for the 2019-2020 school year. (attachment #5)
5. Approve the submission of the Superintendent Qualitative and Quantitative Merit Criteria Goals to the Executive County Superintendent of Sussex County for the 2019-2020 school year. (attachment #6)
6. Approve the 2018-2019 School Safety Data System (SSDS) reporting for the second half of the school year. (attachment #7)

Roll Call:

Mr. Najib Iftikhar _____

Mrs. Cynthia Percarpio _____

Mrs. Mattia Scharfstein _____

Mr. Jonathan Clauson _____

Mrs. Daniele Ferrone _____

Mr. Frank Shay _____
Mr. Gil Moscatello _____

Education Action Items (Agenda Items 1-2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the trips for the 2019-2020 school year as per attached. (attachment #8)
2. Approve the Student Handbook/Code of Conduct for the 2019-2020 school year (attachment #9)

Roll Call:

Mr. Najib Iftikhar _____
Mrs. Cynthia Percarpio _____
Mrs. Mattia Scharfstein _____
Mr. Jonathan Clauson _____
Mrs. Daniele Ferrone _____
Mr. Frank Shay _____
Mr. Gil Moscatello _____

Personnel Action Items (Agenda Items 1 - 10)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Approve Frank Kopich as part-time Maintenance Worker at a rate of \$50.00 per hour, not to exceed 40 hours total, effective August 15, 2019 through June 30, 2020.
2. Approve appointment of Sherry Fehir for the 6th Grade trip planning stipend, for the 2019-2020 school year at an annual contractual amount of \$500.00.
3. Approve appointment of Elisabeth Yanakas for the 7th Grade trip planning stipend, for the 2019-2020 school year at an annual contractual amount of \$500.00.
4. Approve appointment of William McNeir as Assistant Athletic Coach – Boys Basketball Stipend during the 2019-2020 school year at a stipend amount of \$1,000.00.
5. Approve appointment of Karen Connelly as Student Club Advisor - Diversity and Manners Club for the 2019-2020 school year at a stipend amount of \$500.00.

6. Approve appointment of Cindy Groseibl as Part Time (.70) Basic Skills Teacher for the 2019-2020 school year, at a salary of \$39,987.50, Step 2-3, BA, effective September 1, 2019, pending criminal history clearance and P.L. 2018, c5, S414 compliance.
7. Approve pay for summer training sessions that may occur prior to September 1, 2019 at the rate of \$12.00 per hour, not to exceed 7 hours per day, for up to two days for paraprofessional staff members as determined by administration.
8. Accept resignation of Classroom Paraprofessional, Valerie Puco, effective August 5, 2019.
9. Approve appointment of the following individuals as Part Time Classroom Paraprofessionals, for the 2019-2020 school year, at a rate of \$12.00 per hour, not to exceed 28.75 hours, as determined by schedule, pending criminal history review clearance and P.L. 2018, c5, S414 compliance:

Christopher Dimitriou
 Allison Inga
 Dana DeAngelis
 Holly Nikituk
10. Approve appointment of the following individual(s) as substitute teachers and substitute aides for the 2019-2020 school year, pending criminal history review clearance, P.L. 2018, c5, S414 compliance , and issuance of certificate, where required:

Name	Position	Certificate
Lisa Dell' Arena	Substitute Teacher	Substitute Certificate (application pending)
Sarah Goncalves	Substitute Aide	N/A
Christoper Dimitriou	Substitute Teacher	Teaching Certificate
Holly Nikituk	Substitute Teacher	Substitute Certificate (application pending)
Michele Johnston	Substitute Teacher	Teaching Certificate
Kira Schwartz	Substitute Teacher	Substitute Certificate (application pending)
Teri Ostrum	Substitute Teacher	Teaching Certificate
Steven E. McHugh, Sr.	Substitute Teacher	Substitute Certificate

Roll Call:

- Mr. Najib Iftikhar _____
- Mrs. Cynthia Percarpio _____
- Mrs. Mattia Scharfstein _____
- Mr. Jonathan Clauson _____
- Mrs. Daniele Ferrone _____
- Mr. Frank Shay _____
- Mr. Gil Moscatello _____

Business Services Action Items (Agenda Items 1 - 17)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of June 2019 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #10)
2. Approve the Treasurer's Report for the month of June 2019. (attachment #11)
3. Approve the Board Secretary's Report for the month of June 2019. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of June 30, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c) 4, the Stanhope Board of Education, after review of the Board secretary's and Treasurer's monthly financial reports certify that as of June 30, 2019 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #12)
4. Approve the appointment of Dr. Steven E. McHugh, Sr. as Temporary Purchasing Agent with the maximum bid threshold for the dates of July 15, 2019 through June 30, 2020; pursuant to LFN 2012-9, 2012-17, and 2014-17.
5. Approve the 2019-2020 Special Education School Year Tuition Contract between Green Township Board of Education for student #2860042956 to attend the preschool disabled program at a tuition rate of \$20,254.00, plus all expenses for related services as required by the IEP (aide = \$14,651.00, speech = \$1,892.80, O/T = \$3,203.20), tuition subject to State audit.
6. Approve the 2019-2020 Special Education School Year Tuition Contract between Green Township Board of Education for student #4680422976 to attend the autism spectrum disorder program at a tuition rate of \$30,657.00, plus all expenses for related services as required by the IEP (aide = \$14,651.00, speech = \$2,517.42), tuition subject to State audit.
7. Approve the 2019-2020 Special Education School Year Tuition Contract between Netcong Board of Education for student #8664505632 to attend the behavioral disabilities program at a tuition rate of \$37,122.00, plus all expenses for related services as required by the IEP (aide = \$14,651.00, speech = \$946.40, O/T = \$1,601.60, counselling = \$600.60, social skills = \$335.00), tuition subject to State audit.
8. Approve the 2019-2020 Special Education School Year Tuition Contract between North Warren Regional Board of Education for student #8916577082 to attend the behavioral disabilities program at a tuition rate of \$37,122.00, plus all expenses for

related services as required by the IEP (aide = \$14,651.00, counselling = \$335.00, social skills = \$250.00), tuition subject to State audit.

9. Approve the 2019-2020 Special Education School Year Tuition Contract between Netcong Board of Education for student #8439357483 to attend the autism spectrum disorder program at a tuition rate of \$30,657.00, plus all expenses for related services as required by the IEP (aide = \$14,651.00, speech = \$1,892.80, O/T = \$440.00, social skills = \$335.00), tuition subject to State audit.
10. Approve the 2019-2020 Special Education School Year Tuition Contract between Hamburg Board of Education for student #3911371751 to attend the autism spectrum disorder program at a tuition rate of \$30,657.00, plus all expenses for related services as required by the IEP (aide = \$14,651.00, counseling = \$335.00, O/T = \$440.00), tuition subject to State audit.
11. Approve the Amendment to the Agreement, Article VI, Section 8 of the Contract between Delta Dental of New Jersey and the Stanhope Board of Education, to reflect the following subscription charges, effective July 1, 2019 through June 30, 2021:

	Monthly Cost	Annual Cost
One Party	\$67.96	\$815.52
Family	\$168.08	\$2,016.96

12. Approve district professional development travel and expense reimbursement for Steven Hagemann to attend the 2019 Annual NJSBA Workshop in Atlantic City, New Jersey on October 21 - 24, 2019, in accordance with the Stanhope Board of Education School District Travel Policy (6471) and A-5 regulations. Lodging fees not to exceed \$94.00 (pending General Service Administrative Per Diem Rates for New Jersey in October 2019) per night/per person (w/occupancy fee rate). Registration is \$375.00, and actual food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses as per GSA guidelines. Mileage reimbursement will be paid at the rate of \$0.35 per mile. Parking and tolls will be reimbursed with receipts.
13. Approve district professional development travel and expense reimbursement for Steven McHugh, Sr. to attend the 2019 Annual NJSBA Workshop in Atlantic City, New Jersey on October 21 - 24, 2019, in accordance with the Stanhope Board of Education School District Travel Policy (6471) and A-5 regulations. Lodging fees not to exceed \$94.00 (pending General Service Administrative Per Diem Rates for New Jersey in October 2019) per night/per person (w/occupancy fee rate). Registration is \$375.00, and actual food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses as per GSA guidelines. Mileage reimbursement will be paid at the rate of \$0.35 per mile. Parking and tolls will be reimbursed with receipts.
14. Approve district professional development travel and expense reimbursement for Mattia Scharfstein to attend the 2019 Annual NJSBA Workshop in Atlantic City, New Jersey on October 21 - 24, 2019, in accordance with the Stanhope Board of Education School District Travel Policy (6471) and A-5 regulations. Lodging fees not to exceed \$94.00 (pending General Service Administrative Per Diem Rates for New Jersey in

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October 2019) per night/per person (w/occupancy fee rate). Registration is \$375.00, and actual food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses as per GSA guidelines. Mileage reimbursement will be paid at the rate of \$0.35 per mile. Parking and tolls will be reimbursed with receipts.

15. Approve district professional development travel and expense reimbursement for Najib Iftikhar to attend the 2019 Annual NJSBA Workshop in Atlantic City, New Jersey on October 21 - 24, 2019, in accordance with the Stanhope Board of Education School District Travel Policy (6471) and A-5 regulations. Lodging fees not to exceed \$94.00 (pending General Service Administrative Per Diem Rates for New Jersey in October 2019) per night/per person (w/occupancy fee rate). Registration is \$375.00, and actual food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses as per GSA guidelines. Mileage reimbursement will be paid at the rate of \$0.35 per mile. Parking and tolls will be reimbursed with receipts.
16. Approve the Professional Development Requests as per attached. (attachment #13)
17. Approve the Facilities Use Requests as per attached. (attachment #14)

Roll Call:

Mr. Najib Iftikhar	_____
Mrs. Cynthia Percarpio	_____
Mrs. Mattia Scharfstein	_____
Mr. Jonathan Clauson	_____
Mrs. Daniele Ferrone	_____
Mr. Frank Shay	_____
Mr. Gil Moscatello	_____

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____