



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
September 18, 2019

Time: _____

Pledge of Allegiance

Roll Call			
Mr. Jonathan Clauson		Mr. Steven Hagemann, Superintendent	
Mrs. Daniele Ferrone		Mrs. Alicia Finklea-DiCataldo, Principal	
Mr. Najib Iftikhar		Dr. Stephen McHugh, Sr. Business Administrator/Board Secretary	
Mrs. Cynthia Percarpio			
Mrs. Mattia Scharfstein			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

An Executive Session will be held for the purpose of personnel. Formal action may be taken.

Presentations

1. 2018-2019 HIB Self-Assessment
2. NJSLA Scores: Math and ELA

Correspondence (Agenda Items)

1. Borough of Stanhope (attachment #1)
2. New Jersey Child Assault Prevention (attachment #2)

Superintendent's Report – Mr. Steven Hagemann

1. Opening of School
2. Thank you - Moscatello Family – Welcome Back Breakfast
3. Thank you – Stanhope Education Association – Welcome Back Luncheon
4. Thank you - HSA – Ice Cream Social; Welcome Back Luncheon
5. Back to School Night
6. Walk to School Day - Wednesday, October 2, 2019
7. SEPAG Parent Meeting

Business Administrator's Report – Dr. Steven E. McHugh, Sr.

1. Workshop 2019
2. Audit

Curriculum Update

Personnel and Curriculum Committee Meeting Update – Mrs. Cynthia Percarpio (Chair)

Business Services Committee Meeting Update – Mr. Najib Iftikhar (Chair)

Policy Committee Meeting Update – Mrs. Daniele Ferrone (Chair)

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Courtney Pipher (attachment #3)
2. Karen Henry (attachment #4)
3. Steve McHugh (attachment #5)

Executive Session

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Minutes for Approval (Agenda Items 1 - 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. August 14, 2019 Regular Meeting Minutes (attachment #6)
2. August 14, 2019 Executive Session Meeting Minutes (attachment #7)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report. (attachment #8)
2. Approve and submit the State of New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Summary Report for the 2018-2019 school year. (attachment #9)
3. Approve the submission of the Statement of Assurance for the School Safety and Security Plan Annual Review for the 2019-2020 school year (attachment #10)

Roll Call:

Mr. Jonathan Clauson

Mrs. Daniele Ferrone

Mr. Najib Iftikhar

Mrs. Cynthia Percarpio

Mrs. Mattia Scharfstein

Mr. Frank Shay

Mr. Gil Moscatello

Policy Action Items (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

1. Approve the first reading of the following policies: (attachment #11)
 - 3159 Teaching Staff Member/School District Reporting Responsibilities
 - 3218 Use, Possession, or Distribution of Substances
 - 4218 Use, Possession, or Distribution of Substances
 - 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
 - 5517 School District Issued Student Identification Cards
 - 6612 Reimbursement of Federal and Other Grant Expenditures
 - 7440 School District Security
 - 8600 Student Transportation
 - 8630 Bus Driver/Bus Aide Responsibilities
 - 8670 Transportation of Special Needs Students
 - 9210 Parent Organizations
 - 9400 Media Relations
2. Approve the first reading of the following regulations: (attachment #12)
 - R3218 Use, Possession, or Distribution of Substances
 - R4218 Use, Possession, or Distribution of Substances
 - R6112 Reimbursement of Federal and Other Grant Expenditures
 - R7440 School District Security
 - R8600 Student Transportation
 - R8630 Emergency School Bus Procedures

Roll Call:

Mr. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Education Action Items (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the trips for the 2019-2020 school year as per attached. (attachment #13)
2. Approve the adoption of the Financial Literacy curriculum for Grades 6 and 8 aligned with NJSL Standards 21st Century standards. (attachment #14)

Roll Call:

Mr. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Personnel Action Items (Agenda Items 1 - 13)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Approve the submission of the revised Superintendent Qualitative and Quantitative Merit Criteria Goals to the Executive County Superintendent of Sussex County for the 2019-2020 school year. (attachment #15)
2. Accept, with regret, the resignation of Krista Fetherman, Classroom Paraprofessional effective September 1, 2019. (attachment #16)
3. Retroactively approve up to 6 hours worked by Paraprofessional Candice Smith for the purpose of setting up the Media Center prior to the start of the 2019-2020 school year.
4. Retroactively approve Yael Locke (Gabbay) to attend Child Study Team meetings on an as needed basis between June 26, 2019 and August 30, 2019 at a rate of \$50.00 per hour.
5. Approve appointment of Christopher Dimitriou as Assistant Track Coach for the 2019-2020 school year, at a stipend amount of \$1,000.00.
6. Approve appointment of Leanne Sweeney as Student Advisor for Fine Arts Club for the 2019-2020 school year, at a stipend amount of \$1,210.00.
7. Approve appointment of Amanda Madonna as Part Time Lunchroom Paraprofessional for the 2019-2020 school year, at a rate of \$12.00 per hour, not to exceed 12.50 hours, as determined by schedule, pending criminal history review clearance and P.L. 2018, c5, S414 compliance.
8. Retroactively approve the placement of Caldwell University student Rich Shahpazian as clinical intern from September 3, 2019 through December 16, 2019 for a total of 175 hours, under the supervision of cooperating teacher Leif Ruschmeyer.
9. Approve the placement of Caldwell University student Rich Shahpazian as Student Teacher from January 2020 through May 2020 under the supervision of cooperating teacher Lisa Benedetto.

10. Approve request for College of St. Elizabeth Academic Service-Learning Program nursing student Harmony McDonald to volunteer 20 service hours under the supervision of School Nurse, Jessica Frank.
11. Accept, the resignations of the following substitute teacher effective September 1, 2019:

Hannah Marshall

12. Approve the following individuals as substitute teachers, substitute aides for the 2019-2020 school year pending criminal history clearance, and P.L. 2018, c5, S414 compliance and issuance of certificate (if applicable):

Krista Fetherman	Substitute Teacher/Aide	Teacher Certificate
Anne Connery-Lee	Substitute Teacher/Aide	Substitute Certificate pending
Timothy Nicinski	Substitute Teacher	Teacher Certificate

13. Approve appointment of the following individuals as Part Time Classroom Paraprofessionals, for the 2019-2020 school year, at a rate of \$12.00 per hour, not to exceed 28.75 hours, as determined by schedule, pending criminal history review clearance and P.L. 2018, c5, S414 compliance:

Derenda Hansen
Amanda Stephens
Iryna Coleman

Roll Call:

Mr. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Business Services Action Items (Agenda Items 1 - 8)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of July 2019 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #17)
2. Approve the Treasurer's Report for the month of July 2019. (attachment #18)
3. Approve the Board Secretary's Report for the month of July 2019. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of July 31, 2019, no line item account has encumbrances

and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2019 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #19)

4. Retroactively approve the Out of District Placement for the 2019-2020 school year to the YCS – George Washington School, for classified student number 8166910883. Contract agreement between Youth Consultation Services (Newark, New Jersey) and the Stanhope Board of Education effective September 1, 2019 through June 30, 2020 (180 billable days) at an annual cost of \$68,727.60, plus all expenses for related services required by the IEP, tuition subject to State audit.
5. Retroactively approve the Joint Transportation Agreement between Stanhope Board of Education and Region V District – River Edge to provide transportation services from September 1, 2019 through June 30, 2020 for the purpose of special education transportation.
6. Approve additional Professional Development Requests as per attached. (attachment #20)
7. Approve additional Facilities Use Requests as per attached. (attachment #21)
8. Approve the August 15, 2019 through August 31, 2019, bill list in the amount of \$186,634.81. (attachment #22)

Roll Call:

Mr. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____