



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
October 16, 2019

Time:

Pledge of Allegiance

Roll Call			
Mr. Najib Iftikhar		Mr. Steven Hagemann, Superintendent	
Mrs. Cynthia Percarpio		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Mattia Scharfstein		Dr. Steven E. McHugh, Sr. Business Administrator/Board Secretary	
Mr. Jonathan Clauson			
Mrs. Daniele Ferrone			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Correspondence (Agenda Item 1)

1. NJ Department of Education - NJSLA Field Test (attachment #1)

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Walk to School
3. Veterans Recognition Program

Business Administrator's Report – Dr. Steven E. McHugh, Sr.

1. School Official Election - Tuesday, November 5, 2019
2. Reminder - New Jersey School Board Officials Annual Workshop, Atlantic City, October 21 - 24, 2019 (Agenda Application)
3. Donation from the Herold/Ackovitz family in the amount of \$5,000.00 to be used towards educational enhancements benefiting all Stanhope School students.

Curriculum Update

Mrs. Mutz is off to an excellent start piloting our new personal finance curriculum. By training with Next Generation Personal Finance, first in Jersey City, then a 3 day Fin Camp Plus in NYC, she is providing up to date, relevant topics for our students that exposes them to the ever changing world of finance in the digital age.

Work has begun on transitioning our current Math curriculum to a more standards based focus. Teachers have been hard at work finishing up their SGO submissions for the current school year. As we share our fifth year together, it has been amazing to see their progress and their ability to craft high quality SGO's that consistently raise the bar on monitoring student achievement.

Personnel and Curriculum Committee Meeting Update – Mrs. Cynthia Percarpio (Chair)

Business Services Committee Meeting Update – Mr. Najib Iftikhar (Chair)

Policy Committee Meeting Update – Mrs. Daniele Ferrone (Chair)

Regionalization Update - Mr. Gil Moscatello

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Alicia Finklea-DiCataldo (attachment #2)
2. Leif Ruschmeyer (attachment #3)
3. Steven McHugh (attachment #4)
4. Ellen Mutz (attachment #5)

Minutes for Approval (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____ to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. September 18, 2019 Regular Meeting Minutes (attachment #6)
2. September 18, 2019 Executive Meeting Minutes (attachment #7)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____ to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report. (attachment #8)

2. Approve the Stanhope Schools Annual Nursing Services Plan for the 2019-2020 school year. (attachment #9)

Roll Call:

Mrs. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Policy Action Items (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

1. Approve the second reading of the following policies: (attachment #10)
 - 3159 Teaching Staff Member/School District Reporting Responsibilities
 - 3218 Use, Possession, or Distribution of Substances
 - 4218 Use, Possession, or Distribution of Substances
 - 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
 - 5517 School District Issued Student Identification Cards
 - 6612 Reimbursement of Federal and Other Grant Expenditures
 - 7440 School District Security
 - 8600 Student Transportation
 - 8630 Bus Driver/Bus Aide Responsibilities
 - 8670 Transportation of Special Needs Students
 - 9210 Parent Organizations
 - 9400 Media Relations
2. Approve the second reading of the following regulations: (attachment #11)
 - R3218 Use, Possession, or Distribution of Substances
 - R4218 Use, Possession, or Distribution of Substances
 - R6112 Reimbursement of Federal and Other Grant Expenditures
 - R7440 School District Security
 - R8600 Student Transportation
 - R8630 Emergency School Bus Procedures

Roll Call:

Mrs. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio

Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Education Action Items (Agenda Item 1)

A motion was presented by _____, and seconded by _____
to approve the following:

Upon recommendation of the Superintendent, motion to approve the following
Education action items:

1. Approve the trips for the 2019-2020 school year as per attached. (attachment #12)

Roll Call:

Mrs. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Personnel Action Items (Agenda Items 1 - 12)

A motion was presented by _____, and seconded by _____
to approve the following:

Upon recommendation of the Superintendent, motion to approve the following
Personnel action items:

1. Approve request for FMLA leave for Employee #30936 for one to three days per month beginning October 13, 2019.
2. Retroactively approve request for FMLA leave request for Employee #2538 beginning September 20, 2019 through October 4, 2019.
3. Approve resignation of Classroom Paraprofessional Kira Schwartz effective September 30, 2019.
4. Approve appointment of Kyla Boice as Part Time Classroom Paraprofessional for the 2019-2020 school year, at an hourly rate of \$12.00, up to 28.75 hours per week, as determined by schedule, effective October 17, 2019 pending criminal history review clearance and P.L. 2018, c5, S414 compliance.
5. Approve appointment of Ashley Triston as Part Time Classroom Paraprofessional for the 2019-2020 school year, at an hourly rate of \$12.00, up to 28.75 hours per week, as determined by schedule, effective October 31, 2019, pending criminal history review clearance and P.L. 2018, c5, S414 compliance.
6. Approve the appointment of Christopher Dimitriou as volunteer Boys' Basketball Coach for the 2019-2020 school year.

7. Retroactively approve the updated placement of Caldwell University student Richard Shahpazian as clinical intern from October 1, 2019 through December 16, 2019 for a total of 175 hours, under the supervision of cooperating teacher Lisa Benedetto.
8. Approve the salary of Allison Kumetz to be funded through IDEA Basic grant for the 2019-2020 school year at a rate of \$12.33/hour, not to exceed \$6,800.00.
9. Approve partial salary of Anne Connery-Lee to be funded through IDEA Basic grant from September 18, 2019 through September 30, 2019 at the rate of \$80.00/day, not to exceed \$720.00.
10. Approve partial salary of Richard Shahpazian to be funded through IDEA Basic grant from October 1, 2019 through January 17, 2020 at the rate of \$12.33/hour, not to exceed \$5,000.00.
11. Approve request for Centenary University student Laura Allen to conduct 15 observation hours of Math instruction at Valley Road School beginning October 22, 2019 through November 12, 2019.
12. Approve the following individuals as substitute teachers, substitute aides for the 2019-2020 school year pending criminal history clearance, and P.L. 2018, c5, S414 compliance and issuance of certificate (if applicable):

Kyle Shannon	Substitute Teacher/Aide	Substitute Certificate
Iluminada Rodriguez	Substitute Teacher/Aide	Substitute Certificate
Sal Esposito	Substitute Teacher	Teacher Certificate
Janice Sullivan	Substitute Teacher	Substitute Certificate (application pending)
Iryna Coleman	Substitute Teacher	Substitute Certificate

Roll Call:

Mrs. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Business Services Action Items (Agenda Items 1 - 7)

A motion was presented by _____, and seconded by _____
to approve the following:

Upon recommendation of the Superintendent, motion to approve the following
Business Services action items:

1. Approve the Mileage Reimbursement Rate allowed for employees traveling by personal automobile on official business, of \$0.35, in accordance to OMB Circular 20-02, effective July 1, 2019 and until further notice. (attachment #13)
2. Approve the following resolution regarding submission of the Comprehensive Maintenance Plan & M-1 Annual Maintenance Worksheet: (attachment #14)

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Stanhope School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their warranties valid,

NOW, THEREFOR, BE IT RESOLVED, that the Stanhope School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Stanhope School District, including Form M-1 in compliance with Department of Education requirements.

3. Approve the Safety Incentive Program award of a \$2,500.00 credit towards the 2019-2020 assessment of School Alliance Insurance Fund, liability insurance. (attachment #15)
4. Approve the gracious donation from the Herold/Ackovitz family in the amount of \$5,000.00 to be used towards educational enhancements benefiting all Stanhope School students.
5. Approve the September 19, 2019 through September 30, 2019, bill list in the amount of \$197,294.25. (attachment #16)
6. Approve the Professional Development Requests as per attached. (attachment #17)
7. Approve the Facilities Use Requests as per attached. (attachment #18)

Roll Call:

Mrs. Jonathan Clauson
Mrs. Daniele Ferrone
Mr. Najib Iftikhar
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

New Business

1. Crossing Guard Discussion

Old Business

1. Overnight Trips

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____,
that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____