



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center (Virtual Meeting)
Regular Meeting
May 13, 2020

Time:

NOTICE IS HEREBY GIVEN that the Stanhope Board of Education, in the County of Sussex, of the State of New Jersey, will conduct a regular meeting remotely using a virtual platform due to the state of emergency declaration by the Governor of New Jersey on March 9, 2020, and in accordance with his subsequent issuance of Executive Order 107.

At 6:30 PM, before the meeting, on Wednesday, May 13, 2020 a link and phone number will be provided on the Stanhope Public School District’s website (www.stanhopeschools.org) for anyone wishing to attend or participate in the meeting. Public participation will be permitted during two separate public sessions by using the “chat” feature or by responding verbally, when prompted.

Pledge of Allegiance

| Roll Call | | | |
|-------------------------|--|--|--|
| | | | |
| Mr. Jonathan Clauson | | Mr. Steven Hagemann, Superintendent | |
| Mrs. Jennifer Herold | | Mrs. Alicia Finklea-DiCataldo, Principal | |
| Mr. Najib Iftikhar | | Dr. Steven E. McHugh, Sr. | |
| Mrs. Cynthia Percarpio | | Business Administrator/Board Secretary | |
| Mrs. Mattia Scharfstein | | | |
| Mr. Frank Shay | | Faculty (number) | |
| Mr. Gil Moscatello | | Community (number) | |

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New

Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

An Executive Session will be held for the purpose of personnel. Formal action may be taken.

Presentations

1. Marking Period 3 Honor Roll Students

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Teacher/School Nurse Appreciation Week
3. National (virtual) Field Day
4. *Shift for Wellness* podcast features interviews with VRS teachers Ms. DiIunno (last week) and Miss Reilly (this week)
5. District Calendar Revisions
6. School Closing Procedures and Distribution/Return of Resources

ADDENDUM

7. Century Link Grant

Business Administrator's Report – Dr. Steven E. McHugh, Sr.

1. Budget FY20
2. Budget FY21
3. Linden Ave Update
4. Lunch Distribution
5. NJSBA Fall Workshop
6. June BOE Meetings

Personnel, Curriculum, School Climate & Culture Committee Meeting Update – Mrs. Mattia Scharfstein(Chair)

Business Services, Facilities & Technology Committee Meeting Update – Mr. Frank Shay(Chair)

Policy & Communications Committee Meeting Update – Mr. Jonathan Clauson (Chair)

Negotiations Committee Meeting Update - Mr. Gil Moscatello

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President’s Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Alicia Finklea-DiCataldo - Sparta (attachment #1)
2. Alicia Finklea-DiCataldo - DOE (attachment #2)
3. Alicia Finklea-DiCataldo - School Law (attachment #3)
4. Alicia Finklea-DiCataldo - ABS (attachment #4)
5. Alicia Finklea-DiCataldo - Stop (attachment #5)

Minutes for Approval (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. April 29, 2020 Public Hearing/Regular Minutes (attachment #6)
2. April 29, 2020 Executive Session Meeting MinMeeting utes (attachment #7)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Item 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report. (attachment #8)

Roll Call:

Mr. Jonathan Clauson
Mr. Najib Iftikhar
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Policy Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

1. Approve the second reading of the following Bylaws: (attachment #9)
0152 Board Officers
2. Approve the second reading of the following Policies: (attachment #10)
1581 Domestic Violence
2422 Health and Physical Education
3421.13 Postnatal Accommodations
4421.13 Postnatal Accommodations
5330 Administration of Medication
7243 Supervision of Construction
8210 School Year
8220 School Day
8462 Reporting Potentially Missing or Abused Children
3. Approve the second reading of the following Regulations: (attachment #11)
R1581 Domestic Violence
R5330 Administration of Medication
R8220 School Closings

Roll Call:

Mr. Jonathan Clauson
Mr. Najib Iftikhar
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Education Action Items (Agenda Items 1 - 4)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve revisions to 2019-2020 school calendar (attachment #12)
2. Approve the revised schedule for the Summer Reading Enrichment Program for 2020. The program will be located at the Valley Road School and begin on August 10, 2020 through August 27, 2020.
3. Approve the revised schedule for the Summer Intensive Reading Program for 2020. The program will be located at the Valley Road School and begin on August 10, 2020 through August 27, 2020.
4. Approve the revised schedule for the Summer Intensive Math Program for 2020. The program will be located at the Valley Road School and begin on August 10, 2020 through August 27, 2020.

Roll Call:

Mr. Jonathan Clauson
Mr. Najib Iftikhar
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Personnel Action Items (Agenda Items 1 - 16)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

1. Approve the certificated staff for the 2020-2021 school year as per attached. (attachment #13)

2. Approve the non-certificated, 12-month staff for the 2020-2021 school year as per attached. (attachment #14)
3. Approve appointment of Steven McHugh, Jr. as summer custodial employee beginning July 1, 2020 through August 30, 2020 at the rate of \$12.50 per hour.
4. Approve appointment of Steven McHugh, Jr. as substitute custodian effective May 14, 2020 for the 2019-2020 school year, at the rate of \$12.50 per hour.
5. Approve the appointment of Susan Harmon as the School Psychologist to conduct evaluations, write reports and attend Child Study Team meetings from July 1, 2020 through August 30, 2020, on an as needed basis, at a rate of \$50.00 per hour not to exceed a total of 55 hours.
6. Approve the appointment of Lisa Sears as the Learning Disabilities Teacher-Consultant to conduct evaluations, write reports and attend Child Study Team meetings from July 1, 2020 through August 30, 2020, on an as needed basis, at a rate of \$50.00 per hour not to exceed a total of 55 hours.
7. Approve the appointment of Janice Bunce-Escobar as the Physical Therapist for the 2020 extended school year program, not to exceed 6 hours per week, at a rate of \$65.00 per hour for five weeks in July and August 2020.
8. Approve the appointment of Janice Bunce-Escobar as the Physical Therapist to conduct evaluations, write reports and attend Child Study Team meetings from July 1, 2020 through August 30, 2020, on an as needed basis, at a rate of \$65.00 per hour not to exceed a total of 10 hours.
9. Approve the appointment of Yael Locke as the Speech Therapist to conduct evaluations for the 2020-2021 school year, at a rate of \$250.00 per evaluation effective July 1, 2020 through June 30, 2021.
10. Approve the appointment of Bill McNeir as Part Time classroom Paraprofessional for the 2020 ASD extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour, pending collective bargaining negotiations.
11. Approve the appointment of Allison Inga as Part Time classroom Paraprofessional for the 2020 ASD extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour, pending collective bargaining negotiations.
12. Approve the appointment of Karen Connelly as Part Time classroom Paraprofessional for the 2020 ASD extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour, pending collective bargaining negotiations.
13. Approve the appointment of Donna Kali as Part Time classroom Paraprofessional for the 2020 ASD extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour, pending collective bargaining negotiations.
14. Approve the appointment of Ariel Schmiedhauser as Part Time classroom Paraprofessional for the 2020 ASD extended school year program for 4.25 hours per day, not to exceed 19 days, at a rate of \$12.00 per hour, pending collective bargaining negotiations.
15. Approve the appointment of Myra Stansfield as the substitute school nurse for the 2020 extended school year program at a rate of \$125.00 per day.
16. Approve appointment of the following individuals as substitute teachers, substitute nurse(s), substitute aide(s) for the 2020-2021 school year:

| Name | Position | Certificate (if needed) |
|------------------------|-------------------------|--------------------------------|
| Mary Ann Sweizer | Substitute Teacher | Substitute Certificate |
| Darlene McClellan | Substitute Teacher | Substitute Certificate |
| Effie Bonilla | Substitute Teacher | Substitute Certificate |
| Gail Kanter | Substitute Teacher | Teaching Certificate |
| Nancy Bailey | Substitute Teacher | Substitute Certificate |
| Charles F Webber Jr | Substitute Teacher | Substitute Certificate |
| Jennifer Wachterhauser | Substitute Teacher | Substitute Certificate |
| Margaret Spooner | Substitute Teacher | Teaching Certificate |
| Lisa Dell'Arena | Substitute Teacher | Substitute Certificate |
| Rachel Bigley | Substitute Teacher | Teaching Certificate |
| Madeline Pfaff | Substitute Teacher | Substitute Certificate |
| Nancy Shay | Substitute Teacher | Substitute Certificate |
| Krista Fetherman | Substitute Teacher | Teaching Certificate |
| Jean Holton | Substitute Teacher | Substitute Certificate |
| Dolores Bollinger | Substitute Teacher | Teaching Certificate |
| Anjali Shah | Substitute Aide | N/A |
| Myra Stansfield, RN | Substitute School Nurse | Substitute Certificate |
| Shannon Ettinger | Substitute Teacher | Substitute Certificate |

Roll Call:

Mr. Jonathan Clauson
 Mr. Najib Iftikhar
 Mrs. Jennifer Herold
 Mrs. Cynthia Percarpio
 Mrs. Mattia Scharfstein
 Mr. Frank Shay
 Mr. Gil Moscatello

Business Services Action Items (Agenda Items 1 - 6)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of March 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #15)
2. Approve the Treasurer’s Report for the month of March 2020. (attachment #16)
3. Approve the Board Secretary’s Report for the month of March 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of March 31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2020 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (attachment #17)
4. Approve the April 25, 2020 through April 30, 2020, bill list in the amount of \$201,304.75. (attachment #18)
5. Approve the May 1, 2020 through May 13, 2020, bill list in the amount of \$50,770.00. (attachment #19)

ADDENDUM

6. Approve the 1st Renewal (2nd year of services) Food Service Contract for the 2020-2021 school year with Maschio’s Food Services, Inc., with an annual management fee of \$7,549.02 with an Index Rate Percentage of 3%, and a guarantee return to the district in the amount of \$0.00 (breakeven).
7. Approve the school lunch and milk prices for the 2020-2021 school year as follows:

| | |
|---------------|--------|
| Student Lunch | \$3.10 |
| Adult Lunch | \$3.60 |
| Entree Only | \$2.35 |
| Milk | \$0.55 |

8. Approve the Agreement between Stanhope Board of Education and J & B Therapy, LLC. to provide services for the 2020-2021 school year. Services Include: Occupational Therapy Services from September 1, 2020 through June 30, 2020 in the amount of \$93,000.00 (to be invoiced in 20 equal installments); Occupational Therapy

Services from July 1, 2020 through August 31, 2020 for the ESY program at an hourly rate of \$78.22; Occupational Therapy Evaluations, on an as needed basis, from July 1, 2020 through June 30, 2021 at a rate of \$405.00 per evaluation; Home Instruction Services, on an as needed basis, from July 1, 2020 through June 30, 2021 at an hourly rate of \$65.00.

9. **WHEREAS**, the Stanhope Board of Education requires the awarding of contracts for educational professional services by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids; **NOW, THEREFORE, BE IT RESOLVED** by the Stanhope Board of Education that:
- a. Advancing Opportunities, of Ewing, New Jersey, be appointed as a consultant for assistive technology services for the Stanhope Board of Education.
 - b. The above appointment is made without competitive bidding because it is a profession that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.

Assistive technology services will be provided to the Stanhope Board of Education for the 2020-2021 school year. All services will be on an as-need basis and require prior administrative approval.

10. Approve the contract agreement between Tri-County Behavioral Care and the Stanhope Board of Education for referring and providing School Clearance Assessment (SCA) and Substance Evaluation & Treatment (SET) services for the 2020-2021 school year. Services are on an as-need basis and costs are in accordance with contract terms of the services requested.
11. Approve the grant award of \$3,646.98 for the 2020-2021 school year from CenturyLink Teachers and Technology Grant to be used for Lights, Cameral, Action: Digital Media Studio.

Roll Call:

Mr. Jonathan Clauson
Mr. Najib Iftikhar
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Executive Session

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____