



**Stanhope Board of Education**  
**24 Valley Road, Stanhope, New Jersey**  
**Media Center**  
**Gymnasium**  
**August 26, 2020**

**Time:**

*NOTICE IS HEREBY GIVEN* that the Stanhope Board of Education, in the County of Sussex, of the State of New Jersey, will conduct a regular meeting remotely using an “In Person” and “Virtual” platform due to the continued state of emergency declaration by the Governor of New Jersey in accordance with his subsequent issuance of Executive Order 107.

At 6:30 PM, before the meeting, on Wednesday, August 26, 2020 a link and phone number will be provided on the Stanhope Public School District’s website ([www.stanhopeschools.org](http://www.stanhopeschools.org)) for anyone wishing to virtually attend or participate in the meeting. Public participation will be permitted during two separate public sessions by using the “chat” feature or by responding verbally, when prompted.

## **Pledge of Allegiance**

<b>Roll Call</b>			
Mr. Jonathan Clauson		Mr. Steven Hagemann, Superintendent	
Mrs. Jennifer Herold		Mrs. Alicia Finklea-DiCataldo, Principal	
Mr. Najib Iftikhar		Dr. Steven E. McHugh, Sr. Business Administrator/Board Secretary	
Mrs. Cynthia Percarpio			
Mrs. Mattia Scharfstein			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

### **Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

### **Mission Statement**

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

### **Executive Session Announcement**

An Executive Session will be held for the purpose of personnel. Formal action may be taken.

### **Presentations**

1. Framework for Hybrid and Remote Instruction

### **Correspondence (Agenda Items)**

1. Amira Abdallah note ([attachment #01](#))
2. August 12, 2020 Stanhope Education Association letter to Board of Education ([attachment #02](#))

### **Superintendent's Report – Mr. Steven Hagemann**

1. HIB/ABS/Suspensions
2. Thank you - Facilities Staff
3. Staffing update
4. Reopening update
5. Back to School Night
6. November 3, 2020 - All instruction to be remote

### **Business Administrator's Report – Dr. Steven E. McHugh, Sr.**

1. November Elections - Update on petitions and seats available for write-in campaigns
2. Budget Update:
  - COVID-19 related purchases
  - Bill Runs
3. Risk Mitigation & Facility Upgrades
4. Linden Ave Update

### **Sussex County Educational Services Commission Update – Mr. Gil Moscatello**

**Board President's Report – Mr. Gil Moscatello**

**Public Session #1 – Agenda Items**

*Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**Executive Session**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to accept the following declaration of Executive Session as presented at \_\_\_\_\_ p.m.:

***BE IT RESOLVED*** that the Stanhope Board of Education adopts the following resolution:

***WHEREAS***, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

***WHEREAS***, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

***NOW, THEREFOR, BE IT RESOLVED*** by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

***BE IT FURTHER RESOLVED*** that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

***Voice Vote:***

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Abstain: \_\_\_\_\_

**Re-Enter Public Session**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Stanhope Board of Education return to Public Session at \_\_\_\_\_ p.m.:

***Voice Vote:***

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Abstain: \_\_\_\_\_

**Minutes for Approval (Agenda Items 1 - 4)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. July 15, 2020 Regular Meeting Minutes ([attachment #03](#))
2. July 15, 2020 Executive Session Meeting Minutes ([attachment #04](#))
3. July 29, 2020 Special Meeting Minutes ([attachment #05](#))
4. July 29, 2020 Executive Session Meeting Minutes ([attachment #06](#))

***Voice Vote:***

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Abstain: \_\_\_\_\_

**Administrative Action Items (Agenda Items 1 - 7)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying report as per attached. ([attachment #07](#))
2. Approve the *UPDATED* Stanhope Restart and Recovery Plan for the 2020-2021 school year. Updates are in accordance with additional executive orders signed by the Governor of New Jersey. ([attachment #08](#))
3. Approve the authorization and submission of the District Mentoring for the 2020-2021 through 2022-2023 school years. ([attachment #09](#))
4. Approve the authorization and submission of the District Professional Development Plan for the 2020-2021 through 2022-2023 school years. ([attachment #10](#))
5. Approve the submission of the Statements of Assurance for the District Mentoring and Professional Development Plans for the 2020-2021 school year.
6. Approve the School Safety & Security Plan and Emergency Response Template for the 2020-2021 school year. ([attachment #11](#))

7. Approve the submission of the Comprehensive Equity Plan Statement of Assurance for the 2020-2021 school year.

**Roll Call:**

Mr. Jonathan Clauson  
Mrs. Jennifer Herold  
Mr. Najib Iftikhar  
Mrs. Cynthia Percarpio  
Mrs. Mattia Scharfstein  
Mr. Frank Shay  
Mr. Gil Moscatello

**Policy Action Items (Agenda Items 1 - 3)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

1. Approve the second reading of the following policies: ([attachment #12](#))
  - 1648 - Restart and Recovery Plan
  - 1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)
  - 2270 - Religion in Schools
  - 2431.3 - Heat Participation Policy for Student-Athlete Safety
  - 2622 - Student Assessment
  - 5111 - Eligibility of Resident/Nonresident Students
  - 5200 - Attendance
  - 5320 - Immunization
  - 5330.04 - Administering an Opioid Antidote
  - 5610 - Suspensions
  - 5620 - Expulsion
  - 8320 - Personnel Records
2. Approve the second reading of the following regulations: ([attachment #13](#))
  - R5111 - Eligibility of Resident/Nonresident Students
  - R5200 - Attendance
  - R5320 - Immunization
  - R5330.04 - Administering an Opioid Antidote
  - R5610 - Suspension Procedures
  - R8320 - Personnel Records
3. Approve the first reading of the following policies: ([attachment #14](#))
  - 1648.02 - Remote Learning Options for Families

**Roll Call:**

Mr. Jonathan Clauson

Mr. Najib Iftikhar  
Mrs. Jennifer Herold  
Mrs. Cynthia Percarpio  
Mrs. Mattia Scharfstein  
Mr. Frank Shay  
Mr. Gil Moscatello

**Education Action Items (Agenda Items 1 - 2)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the Student Handbook/Code of Conduct for the 2020-2021 school year.
2. Approve the adoption of the Spanish curriculum for Grades 5 through 8 aligned with NJSL standards ([attachment #15](#))

***Roll Call:***

Mr. Jonathan Clauson  
Mrs. Jennifer Herold  
Mr. Najib Iftikhar  
Mrs. Cynthia Percarpio  
Mrs. Mattia Scharfstein  
Mr. Frank Shay  
Mr. Gil Moscatello

**Personnel Action Items (Agenda Items 1 - 16)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

1. Approve the submission of the 2020-2021 Superintendent Qualitative and Quantitative Merit Criteria Goals to the County Executive Superintendent. ([attachment #16](#))
2. Approve that the Board of Education delegates to the Superintendent authority to appoint personnel and issuance of contracts for the 2020-21 school year during the period of August 27, 2020 through the next available meeting whereupon the board will take formal action.
3. Approve that the Board of Education delegates to the Superintendent, upon consultation with the district attorney, the authority to determine and approve of COVID-19 related leave requests during the period of August 27, 2020 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

4. Approve the Paraprofessional Staff salaries/hourly rates and scheduled hours in accordance with the Stanhope Education Association 2020-2021 collective bargaining agreement. ([attachment #17](#))
5. Approve the appointment of the following individuals to participate in Kindergarten Screening on August 18, 2020 and August 20, 2020 at a rate of \$25.00 per hour:  

Dee Hergert  
Juana Magan  
Trish Marra
6. Accept with regret, and appreciation for 14 years of service, the resignation of Music Teacher Milanda Marshall, effective July 31, 2020. ([attachment #18](#))
7. Accept resignation of classroom paraprofessional Tara Koval effective July 27, 2020. ([attachment #19](#))
8. Accept resignation of classroom paraprofessional Allison Inga effective August 12, 2020. ([attachment #20](#))
9. Approve the appointment of Full Time Speech Language Specialist, Kerri Nehlsen, for the 2020-2021 school year at Step 5, MA \$62,330.00 effective September 1, 2020, pending Office of Student Protection review clearance and and P.L. 2018, c5, S414 compliance.
10. Approve request from Walden University nursing student, Brooke Roth to complete preceptorship hours, up to one day in September 2020, under supervision of Mrs. Jessica Frank, RN.
11. Approve appointment of Christina Morrison as a mentor to novice teacher Richard Shahpazian for the 2020-2021 school year. A fee of \$550.00, based on a novice teacher's Certificate of Eligibility with Advanced Standing, to be paid to the mentor by the district settled through the business office by way of payroll payment in accordance with the Stanhope Education Association Agreement.
12. Approve appointment of Karen Henry as a mentor to novice teacher Julianne Bove for the 2020-2021 school year. A fee of \$550.00, based on novice teacher's Certificate of Eligibility with Advanced Standing, to be paid to the mentor by the district settled through the business office by way of payroll payment in accordance with the Stanhope Education Association Agreement.
13. Approve appointment of the following individuals as substitute teachers, substitute nurse, substitute aide(s) and substitute secretary for the 2020-2021 school year, pending Office of Student Protection review clearance, P.L. 2018, c5, S414 compliance, and issuance of certificate if appropriate:

<b>Name</b>	<b>Position</b>	<b>Certificate (if needed)</b>
Alan Chorun	Substitute Teacher	Teaching Certificate
Allison Inga	Substitute Teacher/Paraprofessional	Substitute Teacher - application pending
Brittany Vomero	Substitute School Nurse	Substitute School Nurse Certificate pending

Carolyn Pasqual	Substitute Teacher, Substitute Aide, Substitute Secretary	Teaching Certificate
Donna Bigley	Substitute Teacher	Teacher Certificate
Joel Branham	Substitute Teacher	Teacher Certificate
Mary-Elizabeth Clauson	Substitute Teacher	Substitute Certificate
Linda Colananni	Substitute Teacher	Teacher Certificate
Ann Connery-Lee	Substitute Teacher	Substitute Certificate
Kenneth Costa	Substitute Teacher	Substitute Certificate
Dana DeMarco	Substitute Teacher	Teacher Certificate
Christopher Dimitriou	Substitute Teacher	Teacher Certificate
Brenda Fromme	Substitute Teacher	Substitute Certificate
Bonnie Gutwein	Substitute Teacher	Teacher Certificate
Casey Leven	Substitute Teacher	Teacher Certificate
William McNeir	Substitute Teacher	Substitute Certificate
Holly Nikituk	Substitute Teacher	Substitute Certificate
Ruth Prosser	Substitute Teacher	Substitute Certificate
Candice Smith	Substitute Teacher	Teacher Certificate

14. Approve the leave request for Employee number #49259 pursuant to the Federal Families First Coronavirus Response Act and Stanhope Board of Education Policy 1649 for a period of 12 weeks, effective September 1, 2020.
15. Approve the leave request for Employee number # 49253 pursuant to the Federal Families First Coronavirus Response Act and Stanhope Board of Education Policy 1649 for a period of 12 weeks, effective September 1, 2020.
16. Deny the leave request for Employee number #49256 pursuant to the Federal Families First Coronavirus Response Act and Stanhope Board of Education Policy 1649.

***Roll Call:***

Mr. Jonathan Clauson  
Mr. Najib Iftikhar  
Mrs. Jennifer Herold



Mrs. Cynthia Percarpio  
Mrs. Mattia Scharfstein  
Mr. Frank Shay  
Mr. Gil Moscatello

**Business Services Action Items (Agenda Items 1 - 15)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of June 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary. ([attachment #21](#))
2. Approve the Treasurer's Report for the month of June 2020. ([attachment #22](#))
3. Approve the Board Secretary's Report for the month of June 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of June 30, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2020 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. ([attachment #23](#))
4. Approve the revised June 1, 2020 through June 30, 2020, bill list in the amount of \$650,669.84. Revisions made for the closing of the fiscal year 2020. ([attachment #24](#))
5. Approve the July 1, 2020 through July 31, 2020, bill list in the amount of \$178,468.14. ([attachment #25](#))
6. Approve the August 1, 2020 through August 26, 2020, bill list in the amount of \$312,774.77. ([attachment #26](#))  
*\*NOTE: Amount of bill list and attachment will be posted by Wednesday, August 26, 2020 for the meeting.*
7. Approve payment of 2019-2020 Superintendent Merit Goals to Mr. Steven Hagemann, as approved by the Executive County Superintendent, in the amount of \$21,855.00.
8. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between North Warren Regional Board of Education and Stanhope Board of Education for student #8916577082 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (counseling = \$316.80, social skills = \$158.40, aide = \$14,570.50), tuition subject to State audit.
9. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Netcong Board of Education and Stanhope Board of Education for student #8664505632 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP

- (speech = \$977.40, aide = \$14,570.50, O/T = \$1,574.70, counseling = \$316.80, social skills = \$316.80), tuition subject to State audit.
10. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Green Township Board of Education and Stanhope Board of Education for student #4680422976 to attend the autism spectrum disorder program at a tuition rate of \$27,892.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50, speech = \$2,932.20, O/T = \$3,149.40, P/T = \$1,267.00), tuition subject to State audit.
  11. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Green Township Board of Education and Stanhope Board of Education for student #2860042956 to attend the autism spectrum disorder program at a tuition rate of \$27,892.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50, speech = \$1,954.80, O/T = \$3,149.40), tuition subject to State audit.
  12. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Green Township Board of Education and Stanhope Board of Education for student #7448407592 to attend the autism spectrum disorder program at a tuition rate of \$27,892.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50, speech = \$1,954.80, O/T = \$3,149.40, counseling = \$316.80), tuition subject to State audit.
  13. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Green Township Board of Education and Stanhope Board of Education for student #4511352212 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50), tuition subject to State audit.
  14. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Lafayette Township Board of Education and Stanhope Board of Education for student #3536290313 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50, speech = \$977.40, O/T = \$1,574.70, specialized reading = \$2,245.85, counseling = \$633.60), tuition subject to State audit.
  15. Approve professional development requests, as per attached. ([attachment #27](#))

***Roll Call:***

Mr. Jonathan Clauson  
Mrs. Jennifer Herold  
Mr. Najib Iftikhar  
Mrs. Cynthia Percarpio  
Mrs. Mattia Scharfstein  
Mr. Frank Shay  
Mr. Gil Moscatello

**New Business**

**Old Business**

**Public Session #2 – Non Agenda Items**

*Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**Adjournment**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Stanhope Board of Education adjourn the meeting at \_\_\_\_\_ p.m.:

***Voice Vote:***

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Abstain: \_\_\_\_\_