



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
October 14, 2020

Time:

Pledge of Allegiance

| | | | |
|-------------------------|--|--|--|
| Roll Call | | | |
| Mr. Jonathan Clauson | | Mr. Steven Hagemann, Superintendent | |
| Mrs. Jennifer Herold | | Mrs. Alicia Finklea-DiCataldo, Principal | |
| Mr. Najib Iftikhar | | Dr. Steven E. McHugh, Sr. | |
| Mrs. Cynthia Percarpio | | Business Administrator/Board Secretary | |
| Mrs. Mattia Scharfstein | | | |
| Mr. Frank Shay | | Faculty (number) | |
| Mr. Gil Moscatello | | Community (number) | |

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Correspondence (Agenda Items 1 and 2)

1. True Value-Netcong Hardware (attachment #1)

Superintendent’s Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Staffing update
3. Early Dismissal Days during Hybrid Instruction
4. QSAC Committee
5. Surveys
6. VRS community honoring veterans - online campaign with Operation Chillout

Business Administrator's Report – Dr. Steven E. McHugh, Sr.

1. Board Retreat: Goals & Ethics
2. Facilities Update
3. Linden Ave.
4. Budget FY21 Update
5. Budget FY22 Items
6. QSAC
7. Healthcare Open Enrollment
8. S2 Aid Loss
9. M1 & CMP
10. Ethics Review Information (attachment #2A, attachment #2B, & attachment # 2C)

Personnel, Curriculum, School Climate & Culture Committee Meeting Update – Mrs. Mattia Scharfstein(Chair)

Business Services, Facilities & Technology Committee Meeting Update – Mr. Frank Shay (Chair)

Policy & Communications Committee Meeting Update – Mr. Jonathan Clauson (Chair)

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Travel & Workshop Reports

1. Christina Morrison (attachment #3)
2. Lisa Benedetto (attachment #4)
3. Julianne Bove (attachment #5)
4. Krista Fetherman (attachment #6)
5. Alicia Finklea-DiCataldo (attachment #7)
6. Leif Ruschmeyer (attachment #8)

Minutes for Approval (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. September 16, 2020 Special Meeting Minutes (attachment #9)
2. September 16, 2020 Regular Meeting Minutes (attachment#10)
3. September 16, 2020 Executive Session Meeting Minutes (attachment #11)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following
Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying report as per attached. (attachment #12)
2. Approve the adoption of the Stanhope Schools Annual Nursing Services plan for the 2020-2021 school year. (attachment #13)
3. Approve the adoption of Board Goals/District Goals for the 2020-2021 school year. (attachment #14)

Board Goal:

Individual Board members shall increase their Board professional development by attending NJSBA offerings during SY 2020-2021 and shall present information to the Board.

District Goals:

- a. Standards-based Grading
- b. PBIS
- c. Data Analysis
- d. Review of Interventions and Support
- e. Development of an RTI Team
- f. Review of curriculum to Support Data Findings

Roll Call:

Mr. Jonathan Clauson
Mr. Najib Iftikhar
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Personnel Action Items (Agenda Items 1 - 14)

A motion was presented by _____, and seconded by _____, to approve the following:

1. Approve that the Board of Education delegates to the Superintendent authority to appoint personnel and issue contracts for the 2020-2021 school year during the period of October 15, 2020 through the next available meeting whereupon the board will take formal action.
2. Approve that the Board of Education delegates to the Superintendent, upon consultation with the district attorney, the authority to determine and approve of COVID-19 related leave requests during the period of October 15, 2020 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

3. Approve the re-assignment of mentor for Julianne Bove from Karen Henry to Susan Davis for the 2020-2021 school year. A fee of \$550.00, based on a novice teacher's Certificate of Eligibility with Advanced Standing, to be paid to the mentor by the district settled through the business office by way of payroll payment in accordance with the Stanhope Education Association Agreement.

4. Approve the appointment of Kerri Nehlsen as the Speech Therapist to conduct evaluations for the 2020-2021 school year, at a rate of \$250.00 per evaluation effective October 15, 2020 through June 30, 2021.
5. Approve a disability leave of absence for Employee #39114, beginning on or about October 30, 2020 through January 22, 2021.
6. Approve a disability leave of absence for Employee #39024, beginning on or about October 30, 2020 through January 31, 2021.
7. Approve appointment of Kaeleen Sylvester as Full Time Leave Replacement Speech Therapist position at the per diem rate of \$125.00, beginning on or about October 23, 2020 through January 22, 2021.
8. Approve, with regret the resignation of Part Time Art Teacher, Leanne Sweeney, effective December 6, 2020 or until such time as a qualified replacement is appointed, whichever occurs first. (attachment #15)
9. Retroactively approve the resignation of Part Time Classroom Paraprofessional Elizabeth Poccia, effective October 5, 2020.
10. Retroactively approve the resignation of Part Time Classroom Paraprofessional Kelly Polacek, effective September 30, 2020.
11. Approve retroactive appointment of Part Time (.687) Classroom Paraprofessional Nicole Maier for the 2020-2021 school year at a rate of \$12.50 per hour, up to 27.5 hours per week, effective September 17, 2020.
12. Approve retroactive appointment of Part Time (.687) Classroom Paraprofessional Nichole DiMilia for the 2020-2021 school year at a rate of \$12.50 per hour, up to 27.5 hours per week, effective September 30, 2020.
13. Approve funding through ESSA IDEA BASIC grant for 100% salary of Iluminada Rodriguez, during the 2020-2021 school year,
14. Approve the appointment of Elliot Decker as substitute custodian for the 2020-2021 school year, at an hourly rate of \$12.50, effective October 16, 2020, pending criminal history review clearance, P.L. 2018, c5, S414 compliance.

Roll Call:

Mr. Jonathan Clauson
Mr. Najib Iftikhar
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Business Services Action Items (Agenda Items 1 - 12)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of August 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #16)
2. Approve the Treasurer's Report for the month of August 2020. (attachment #17)
3. Approve the Board Secretary's Report for Funds 60, 80 & 90 for the month of July 2020 and approve the Board Secretary's Report for the month of August 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of August 31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2020 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #18)
4. Approve the September 17, 2020 through September 30, 2020, bill list in the amount of \$197,217.96. (attachment #19)
5. Approve the October 1, 2020 through October 9, 2020, bill list in the amount of \$127,943.03. (attachment #20)
6. Approve the following resolution regarding submission of the Comprehensive Maintenance Plan & M-1 Annual Maintenance Worksheet:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" Maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Stanhope School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their warranties valid,

NOW, THEREFOR, BE IT RESOLVED, that the Stanhope School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Stanhope School District (attachment #21), including Form M-1 in compliance with Department of Education requirements. (attachment #22)

7. Approve the Safety Incentive Program award of a \$2,500.00 credit towards the 2020-2021 assessment of School Alliance Insurance Fund, liability insurance.
8. Approve the Business Administrator/Board Secretary the authority to issue letters of collections permitting the board to seek legal remedy on prior year Preschool Tuition payments for the following: (attachment #23)

| | |
|-------------------------|-----------------|
| Student ID # 8064840288 | Amount \$275.00 |
| Student ID # 9929912254 | Amount \$233.75 |
| Student ID # 5198267612 | Amount \$710.75 |
9. Approve the NJSBA Convention Group Registration at a flat fee of \$900 for up to 25 participants.
10. Accept the Netcong Hardware -True Value Foundation Donation of supplies valued at \$707.63. (attachment #1)

11. Accept the Coronavirus Relief Fund Grant of \$12,695.00. (attachment #24)
12. Approve Professional Development requests as per attached. (attachment #25)

Roll Call:

Mr. Jonathan Clauson
Mr. Najib Iftikhar
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____