



**Stanhope Board of Education**  
**24 Valley Road, Stanhope, New Jersey**  
**Media Center**  
**Regular Meeting**  
**January 13, 2021**

Time:

## Pledge of Allegiance

<b>Roll Call</b>			
Mrs. Kenia Choquette		Mr. Steven Hagemann, Superintendent	
Mr. Jonathan Clauson		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Jennifer Herold		Dr. Steven E. McHugh, Sr. Business Administrator/Board Secretary	
Mrs. Cynthia Percarpio			
Mrs. Mattia Scharfstein			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

### Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and on the Stanhope Public Schools’ website, setting forth the time, date, and location of the meeting.

### Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

### Correspondence (Agenda Items 1-3)

1. 2020 General Election Results (attachment #1)
2. Email from Deputy Clerk (85 day Requirement to Move Election) (attachment #2)
3. Stanhope Land Use Committee - Garage (attachment #3)

**Superintendent's Report – Mr. Steven Hagemann**

1. HIB / ABS / Suspensions
2. Remote and hybrid learning update
3. Staffing

**Business Administrator's Report – Dr. Steven E. McHugh, Sr.**

1. Budget FY21
2. Budget FY22
3. Corrective Action Plan

**Personnel, Curriculum, School Climate & Culture Committee Meeting Update – Mr. Frank Shay (Chair)**

**Business Services, Facilities & Technology Committee Meeting Update – Mr. Jonathan Clauson (Chair)**

**Policy & Communications Committee Meeting Update – Mrs. Jennifer Herold (Chair)**

**Sussex County Educational Services Commission Update – Mr. Gil Moscatello**

**Board President's Report – Mr. Gil Moscatello**

**Public Session #1 – Agenda Items**

*Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

Travel & Workshop Reports

1. F. Frank Shay (attachment #4)

Minutes for Approval (Agenda Items 1 - 3)

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. December 16, 2020 Regular Meeting Minutes (attachment #5)
2. January 6, 2021 Annual Reorganizational Meeting Minutes (attachment #6)
3. January 6, 2021 Public Committee Meeting Minutes (attachment #7)

*Voice Vote:*

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Abstain: \_\_\_\_\_

Administrative Action Items (Agenda Items 1 & 2)

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following  
Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying report as per attached. (attachment #8)
2. **WHEREAS**, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and  
**WHEREAS**, The Stanhope Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and  
**WHEREAS**, The Stanhope Board of Education embraces the goal of high-quality education for all New Jersey public school students; and  
**WHEREAS**, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and  
**WHEREAS**, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and  
**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

*WHEREAS*, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

*WHEREAS*, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

*RESOLVED*, That the Stanhope Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

*RESOLVED*, That the Stanhope Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

**Roll Call:**

Mrs. Kenia Choquette  
Mr. Jonathan Clauson  
Mrs. Jennifer Herold  
Mrs. Cynthia Percarpio  
Mrs. Mattia Scharfstein  
Mr. Frank Shay  
Mr. Gil Moscatello

**Personnel Action Items (Agenda Items 1 - 5)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

1. Approve that the Board of Education delegates to the Superintendent, upon consultation with the district attorney, the authority to determine and approve of COVID-19 related leave requests during the period of January 14, 2021 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

2. Approve appointment of Part Time (.687 FTE) Classroom Paraprofessional Kenneth Costa for the 2020-2021 school year at a rate of \$12.50 per hour, up to 27.5 hours per week, effective January 16, 2021.
3. Approve the retroactive leave request for Employee number #69005 pursuant to the Federal Families First Coronavirus Response Act and Stanhope Board of Education Policy 1649 effective December 21, 2020 through December 30, 2020.
4. Approve the placement of Employee number 39038 on paid leave, retroactively commencing on December 21, 2020 and ending on December 23, 2020.
5. Approve the increase in the starting rate of pay for substitute teachers, substitute aides and substitute school secretaries to \$85.00 per day to comply with the minimum wage set of \$12.00 per hour forth by New Jersey Department of Labor and

Workforce Development minimum wage effective January 1, 2021.

**Roll Call:**

Mrs. Kenia Choquette  
Mr. Jonathan Clauson  
Mrs. Jennifer Herold  
Mrs. Cynthia Percarpio  
Mrs. Mattia Scharfstein  
Mr. Frank Shay  
Mr. Gil Moscatello

**Business Services Action Items (Agenda Items 1 - 12)**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of November 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #9)
2. Approve the Treasurer's Report for the month of November 2020. (attachment #10)
3. Approve the Board Secretary's Report for the month of November 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of November 30, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2021 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #11)
4. Approve the December 12, 2020 through December 31, 2020 bill list in the amount of \$492,859.16. (attachment #12)
5. Approve the January 1, 2021 through January 7, 2021 bill list in the amount of \$46,538.18. (attachment #13)
6. Approve the appointment of Nisivoccia, LLP, to provide auditing services for year ending June 30, 2021.
7. **BE IT RESOLVED**, that the Stanhope Board of Education accepts the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report on Administrative Findings as submitted by the firm of Nisivoccia, LLP for the fiscal year ended June 30, 2020. (attachment #14)
8. **BE IT RESOLVED**, that the Stanhope Board of Education accepts the FY20 CAFR Corrective Action Plan for implementation. (attachment #15)
9. Approve the following resolution - Interlocal Shared Service Agreement - School Nurse/LPN

*WHEREAS*, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

*WHEREAS*, the Stanhope Board of Education (herein "Stanhope"), the Netcong Township Board of Education (herein "Netcong"), the Byram Township Board of Education (herein "Byram") and the Lenape Valley Regional High School Board of Education (herein "Lenape") are authorized to provide the school services set forth herein for their respective school districts on an as needed and as available basis;

*WHEREAS*, Stanhope, Netcong, Byram and Lenape are of the opinion that the proposed services can be more efficiently and economically provided to their respective school districts through a interlocal agreement for the sharing of school nurse services in the event that no staffed nurse or substitute nurse is available to dispense medication;

*WHEREAS*, the parties are desirous of entering into an Interlocal Shared Services Agreement which would authorize the sharing of these services between the Stanhope, Netcong, Byram and Lenape school districts;

*BE IT RESOLVED*, that the Stanhope Board of Education approves the Interlocal Shared Services Agreement with Netcong Township Board of Education, Byram Township Board of Education, and Lenape Valley Regional High School Board of Education, effective January 31, 2021 through June 30, 2021, whereby each of the school districts are able to provide the services on an as needed/as available basis of a nurse for the respective school districts in the event no school nurse or LPN is onsite to dispense medication, these services will be rendered at no cost to each of the districts;

*BE IT FURTHER RESOLVED*, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid interlocal shared services agreement.

10. Approve the increase of the CARES Act Education Stabilization Fund grant award; funds awarded as follows:

Original Funds Awarded	\$34,035.00
Award Increase	<u>\$ 1,859.00</u>
CARES Act Grant Total	\$35,894.00

11. Approve the Professional Development Requests as per attached. (attachment #16)  
12. Approve the Facilities Use Requests as per attached. (attachment #17)

***Roll Call:***

Mrs. Kenia Choquette  
Mr. Jonathan Clauson  
Mrs. Jennifer Herold  
Mrs. Cynthia Percarpio  
Mrs. Mattia Scharfstein  
Mr. Frank Shay  
Mr. Gil Moscatello

**New Business**

**Old Business**

**Public Session #2 – Non Agenda Items**

*Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

**Adjournment**

A motion was presented by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Stanhope Board of Education adjourn the meeting at \_\_\_\_\_ p.m.:

***Voice Vote:***

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Abstain: \_\_\_\_\_