



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Regular Meeting
May 12, 2021

Time:

Pledge of Allegiance

Roll Call			
Mrs. Kenia Choquette		Mr. Steven Hagemann, Superintendent	
Mr. Jonathan Clauson		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Jennifer Herold		Dr. Steven E. McHugh, Sr. Business Administrator/Board Secretary	
Mrs. Cynthia Percarpio			
Mrs. Mattia Scharfstein			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and on the Stanhope Public Schools’ website, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

Two Executive Sessions will be held for the purpose of personnel. Formal action may be taken.

Presentations

1. Marking Period 3 Honor Roll Students
2. Recognition of retiring teachers - Lori Frazell, Ellen Mutz

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Teacher/School Nurse Appreciation Week
3. Kindergarten Screening / Orientation
4. Bike to School Day - Wednesday, May 26 (Rain date Thursday, May 27)
5. Lenape Valley High School Band at Valley Road School on May 13 on lower field
6. 8th Grade activities:
 - a. Dinner Dance (outdoors) on June 10 (rain date June 11)
 - b. Graduation (outdoors) on June 21 (Rain date Tuesday, June 22)

Business Administrator's Report – Dr. Steven E. McHugh, Sr.

1. FY 22 Budget
2. ESSER III

Personnel, Curriculum, School Climate & Culture Committee Meeting Update – Mr. Frank Shay (Chair)

Negotiations Committee Meeting Update - Mr. Gil Moscatello

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Executive Session #1

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Minutes for Approval (Agenda Item 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. April 28, 2021 Public Hearing / Regular Meeting Minutes (attachment #1)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Item 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report. (attachment #2)

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Policy Action Items (Agenda Item 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

1. Approve the second reading of the following policy: (attachment #3)
5111 Eligibility of Resident / Nonresident Students

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Personnel Action Items (Agenda Items 1 - 18)

A motion was presented by _____, and seconded by _____, to approve the following:

1. Approve that the Board of Education delegates to the Superintendent authority to appoint personnel and issue contracts for the 2020-2021 school year during the period of May 13, 2021 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

2. Approve the certificated staff for the 2021-2022 school year as per attached (attachment #4)
3. Approve the non-certificated, 12-month staff for the 2021-2022 school year as per attached. (attachment #5)
4. Approve the appointment of Dr. Steven E. McHugh, Sr. as Business Administrator/Board Secretary effective July 1, 2021 through June 30, 2022 at a salary of \$100,000.00 with one quantitative merit bonus in an amount not to exceed 3% of his annual salary. Contract approved by the Sussex County Executive Superintendent of Schools.
5. Approve appointment of Margret Reilly as Teacher of the K-2 Literary Focus Summer Learning Acceleration Program for 4.75 hours per day; not to exceed a total of 16 days; at a rate of \$50.00 per hour to be paid out of ESSER II Grant funds.
6. Approve appointment of Celeste Mayhood as Teacher of Grade 3-5 Reading Room Summer Learning Acceleration Program for 4.75 hours per day; not to exceed a total of 16 days; at a rate of \$50.00 per hour to be paid out of ESSER II Grant funds.
7. Approve appointment of Stephanie DiIonno as Teacher of Grade 3-5 Math Moves Summer Learning Acceleration Program for 4.75 hours per day; not to exceed a total of 16 days; at a rate of \$50.00 per hour to be paid out of ESSER II Grant funds.
8. Approve appointment of Sherry Fehir as Teacher for the Grade 6-8 Summer to Excel Language Arts Summer Learning Acceleration Program for 4.75 hours per day; not to exceed a total of 16 days; at a rate of \$50.00 per hour to be paid out of ESSER II Grant funds.
9. Approve appointment of Elizabeth Ann Ettinger as Teacher for the Grade 6-8 Summer to Excel Math Summer Learning Acceleration Program for 4.75 hours per day; not to exceed a total of 16 days; at a rate of \$50.00 per hour to be paid out of ESSER II Grant funds.
10. Approve the appointment of Teri Ostrom as substitute teacher for the 2021 Preschool, ASD and BD extended school year programs at the rate of \$17.50 per hour.
11. Approve the appointment of Eileen Kuczkuda as substitute teacher for the 2020-2021 school year, effective May 13, 2021 pending issuance of certificate, criminal history review clearance and P.L. 2018, c.5 compliance.
12. Approve appointment of Maeve Flick as summer custodial employee beginning June 21, 2021 through August 30, 2021 at the rate of \$12.50 per hour pending criminal history review clearance and P.L. 2018, c.5 compliance.

13. Approve appointment of Elliot Decker as summer custodial employee beginning June 21, 2021 through August 30, 2021 at the rate of \$12.50 per hour.
14. Reassign placement of Arizona State University student Jessica Roselle in a student teacher position, 5 days per week for 8 weeks beginning October 11, 2021 through December 3, 2021 under supervision of cooperating Kindergarten teacher Patricia Marra.
15. Approve appointment of Jackie Badis for Translator (Arabic) stipend for general parent meetings and translation services for the 2021-2022 school year, at a rate of \$50 per hour.
16. Approve the funding through the ESSER II grant for the salary of Valeska Millan during the 2021-2022 school year, not to exceed the total amount of \$20,250.00.
17. Approve the funding through the ESSER II grant for the salary of Cindy Groseibl during the 2021-2022 school year, not to exceed the total amount of \$42,313.00.
18. Approve appointment of the following individuals as substitute teachers, substitute nurses, substitute aides and substitute custodians for the 2021-2022 school year:

Name	Position	Certificate (if needed)
Darlene McClellan	Substitute Teacher	Substitute Certificate
Margaret McNeir	Substitute Teacher	Teaching Certificate
Teri Ostrom	Substitute Teacher	Substitute Certificate
Brittany Vomero, RN	Substitute School Nurse	Substitute Certificate
Charles F. Webber Jr	Substitute Teacher	Substitute Certificate
Jennifer Wachterhauser	Substitute Teacher	Substitute Certificate
Margaret Spooner	Substitute Teacher	Teaching Certificate
Lisa Dell' Arena	Substitute Teacher	Substitute Certificate
Valerie Pucio	Substitute Teacher	Teaching Certificate
Jean Holton	Substitute Teacher	Substitute Certificate
Myra Stansfield, RN	Substitute School Nurse	Substitute Certificate (renewal pending)
Eileen Kuczkuda	Substitute Teacher	Substitute Certificate (application pending)
Elliot Decker	Substitute Custodian	N/A
Michelle Kozlowski	Substitute Custodian	N/A
Nancy Shay	Substitute Teacher	Substitute Certificate

Mary Ann Sweizer	Substitute Teacher	Substitute Certificate
Mary-Elizabeth Clauson	Substitute Teacher	Substitute Certificate
Deidre Abdallah	Substitute Aide	N/A

Roll Call:

Mrs. Kenia Choquette
 Mr. Jonathan Clauson
 Mrs. Jennifer Herold
 Mrs. Cynthia Percarpio
 Mrs. Mattia Scharfstein
 Mr. Frank Shay
 Mr. Gil Moscatello

Business Services Action Items (Agenda Items 1 - 9)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of March 2021 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #6)
2. Approve the Treasurer’s Report for the month of March 2021. (attachment #7)
3. Approve the Board Secretary’s Report for the month of March 2021. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of March 31, 2021, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2021 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (attachment #8)
4. Approve the April 24, 2021 through April 30, 2021, bill list in the amount of \$199,630.06. (attachment #9)
5. Approve the May 1, 2021 through May 7, 2021, bill list in the amount of \$23,624.65. (attachment #10)
6. Approve the amount of tax monies required for school purposes for the 2021-2022 school year, \$4,627,774.00 for the General Fund and \$340,200.00 for Debt Service. The Borough of Stanhope is hereby required to place in the hands of the Stanhope Treasurer of School Monies the below listed amounts:

<u>2021</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
July	\$385,647.83	\$28,350.00	\$413,997.83
August	\$385,647.83	\$28,350.00	\$413,997.83
September	\$385,647.83	\$28,350.00	\$413,997.83
October	\$385,647.83	\$28,350.00	\$413,997.83
November	\$385,647.83	\$28,350.00	\$413,997.83
December	\$385,647.85	\$28,350.00	\$413,997.85
<u>2022</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
January	\$385,647.83	\$42,525.00	\$428,172.83
February	\$385,647.83	\$42,525.00	\$428,172.83
March	\$385,647.83	\$42,525.00	\$428,172.83
April	\$385,647.83	\$42,525.00	\$428,172.83
May	\$385,647.83	\$0.00	\$385,647.83
June	\$385,647.85	\$0.00	\$385,647.85
TOTALS	\$4,627,774.00	\$340,200.00	\$4,967,974.00

7. Approve the submission of the ESSER II (Elementary and Secondary School Emergency Relief Fund) grant application, and accept the grant award of these funds upon approval of the application. ; funds designated:

ESSER II \$209,516.00

8. Approve the Professional Development Requests as per attached (attachment #11)
9. Approve the Use of Facilities Request as per attached (attachment #12)

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Executive Session #2

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

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WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

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Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____