



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Media Center
Gymnasium
July 14, 2021

Time:

Pledge of Allegiance

Roll Call			
Mrs. Kenia Choquette		Mr. Steven Hagemann, Superintendent	
Mr. Jonathan Clauson		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Jennifer Herold		Mrs. Debi LeBrun	
Mrs. Cynthia Percarpio		Business Administrator/Board Secretary	
Mrs. Mattia Scharfstein			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and on the Stanhope Public Schools’ website, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

An Executive Session will be held for the purpose of personnel and negotiation. Formal action may be taken.

Presentations

1. Marking Period 4 Honor Roll
2. School Self Assessment for Determining grades under the Anti-Bullying Bill of Rights School Grade Report - Principal Alicia Finklea-DiCataldo

Correspondence (Agenda Item 1)

1. Thank you note - Lori Frazell (attachment #1)

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Student Safety Data System report to NJDOE - report period 2
3. Graduation
4. Staff donation of \$200.00 to Moving Wall Vietnam memorial
5. Flu/Covid Clinic on Tuesday, October 5
6. ESY/Summer Programs
7. Staffing update

Business Administrator's Report – Mrs. Debi LeBrun

1. Facilities update

Negotiations Committee Meeting Update - Mr. Gil Moscatello

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President's Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Executive Session

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel and negotiations.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Minutes for Approval (Agenda Items 1 - 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. June 16, 2021 Regular Meeting / Annual Adoptions Minutes (attachment #2)
2. June 16, 2021 Executive Session Meeting Minutes (attachment #3)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying Report. (attachment #4)
2. Approve 2019-2020 Official Release of the School Self Assessment for Determining Grades Under the Anti-Bullying Bill of Rights (attachment #5)
3. Approve submission to the Department of Education of Student Safety Data System report for the second half of the 2020-2021 school year. (attachment #6)

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Policy Action Items (Agenda Items 1 - 3)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Policy action items:

1. Approve the second reading of the following bylaws: (attachment #7)
B0131 Bylaws, Policies, and Regulations
2. Approve the second reading of the following policies: (attachment #8)
P2421 Career and Technical Education
P3134 Assignment of Extra Duties
P3142 Nonrenewal of Nontenured Teaching Staff Member
P3221 Evaluation of Teachers
P3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
P3223 Evaluation of Administrators, Excluding Principals, Vice

- Principals, and Assistant Principals
P3224 Evaluation of Principals, Vice Principals, and Assistant Principals
P4146 Nonrenewal of Nontenured Support Staff Member
P6471 School District Travel
P8561 Procurement of Procedures for School Nutrition Programs
3. Approve the second reading of the following regulations: (attachment #9)
- R3142 Nonrenewal of Nontenured Teaching Staff Member
R3221 Evaluation of Teachers
R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
R3224 Evaluation of Principals, Vice Principals, and Assistant Principals
R5146 Nonrenewal of Nontenured Support Staff Member
R6471 School District Travel

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Personnel Action Items (Agenda Items 1 - 30)

A motion was presented by _____, and seconded by _____, to approve the following:

1. Approve payment of up to \$11,857.00, as reflected in the contract for Steven Hagemann, based on results of the 2020-2021 Superintendent Qualitative and Quantitative Merit Criteria Goals set, contingent upon approval of the County Executive Superintendent. (attachment #10)
2. Approve that the Board of Education delegates to the Superintendent authority to appoint personnel and issue contracts for the 2021-2022 school year during the period of July 15, 2021 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

3. Approve the termination of employment of Felipe Reina effective July 1, 2021 due to job abandonment.
4. Retroactive approval of Elliot Decker as Long Term Leave Replacement custodian for the 2021-2022 school year at a rate of \$14.00 per hour, effective July 1, 2021 through August 31, 2021.

5. Appointment of Long Term Leave Replacement Substitute Teacher of Social Studies David McCarthy for the 2021-2022 school year effective September 1, 2021 through December 31, 2021, at which time additional board action may be taken, depending on the return date of the permanent teacher.
6. Retroactive appointment of Bonnie Gutwein as Part Time classroom Paraprofessional for the 2021 ASD extended school year program for 4.25 hours per day, not to exceed 20 days, at a rate of \$13.98 per hour, pending collective bargaining negotiations.
7. Approve appointment of Part Time (.687) Classroom Paraprofessional Brittany Kangas for the 2021-2022 school year, at a rate of \$12.50 per hour, up to 27.5 hours per week, effective September 1, 2021 pending collective bargaining negotiations.
8. Approve appointment of Part Time (.687) Classroom Paraprofessional Frank O'Malley for the 2021-2022 school year, at a rate of \$12.50 per hour, up to 27.5 hours per week, effective September 1, 2021 pending collective bargaining negotiations.
9. Approve appointment of Part Time (.687) Classroom Paraprofessional Victoria Leontaris for the 2021-2022 school year, at a rate of \$12.50 per hour, up to 27.5 hours per week, effective September 1, 2021 pending collective bargaining negotiations.
10. Appointment of Courtney Pipher as the Technology Coach for the 2021-2022 school year at a stipend amount of \$2,500.00 for 50 hours, to be paid out of Title IV.
11. Appointment of Nicholas Lalama as the Social Media Coordinator for the 2021-2022 school year, effective July 1, 2021, at a stipend amount of \$1,000.00, to be paid out of Title IV.
12. Appointment of Grace Schmiedhauser as Extra Curricular Activities Advisor – Fine Arts during the 2021-2022 school year at a stipend amount of \$1,210.00 pending collective bargaining negotiations.
13. Appointment of Elizabeth Ettinger as Head Athletic Coach – Girls' Basketball during the 2021-2022 school year at a stipend amount of \$2,350.00 pending collective bargaining negotiations.
14. Appointment of William McNeir as Head Athletic Coach – Boys' Basketball during the 2021-2022 school year at a stipend amount of \$2,350.00 pending collective bargaining negotiations.
15. Appointment of Sherry Fehir and Celeste Mayhood as Extra Curricular Activities Advisors - Yearbook during the 2021-2022 school year at a stipend amount of \$1,210.00 each pending collective bargaining negotiations.
16. Appointment of Assunta Jardine and Jessica Frank as Grade 8 Advisors during the 2021-2022 school year at a stipend amount of \$1,420.00 each pending collective bargaining negotiations.
17. Appointment of Sherry Fehir and Courtney Pipher as Extra Curricular Activities Advisors – Battle of the Books during the 2021-2022 school year at a stipend amount of \$1,210.00 each pending collective bargaining negotiations.
18. Appointment of Keith Morrissey as Homework Club Advisor during the 2021-2022 school year at a stipend rate of \$25.00 per hour, not to exceed 1 hour per day, pending collective bargaining negotiations.
19. Appointment of Keith Morrissey as (after school) Detention Monitor during the 2021-2022 school year at a stipend hourly rate of \$15.00 per hour, (limit 1 hour per day), as needed, pending collective bargaining negotiations.
20. Appointment of Keith Morrissey Lunch Detention Monitor during the 2021-2022 school year at a stipend rate of \$10.00 per 40-minute period, as needed, pending collective bargaining negotiations.

21. Appointment of Courtney Pipher as Student Club Advisor - Robotics Club for the 2021-2022 school year at a stipend amount of \$500.00, pending collective bargaining negotiations.
22. Appointment of Margret Reilly as Student Club Advisor – Girls on the Run Club for the 2021-2022 school year at a stipend amount of \$500.00, pending collective bargaining negotiations.
23. Appointment of Stephanie DiIunno as Student Club Advisor – Girls on the Run Club for the 2021-2022 school year at a stipend amount of \$500.00, pending collective bargaining negotiations.
24. Appointment of Karen Connelly as Student Club Advisor - Diversity and Manners Club for the 2021-2022 school year at a stipend amount of \$500.00, pending collective bargaining negotiations.
25. Appointment of Joseph Neal for weekend maintenance custodial stipend for the 2021-2022 school year, with prior approval from Administration, in the amount of \$80.00 for half-day; \$160.00 for full day.
26. Appointment of all certified teaching staff as homebound instructors for the 2021-2022 school year at an hourly rate of \$35.00, on an as needed basis, pending collective bargaining negotiations.
27. Approve all certified teaching staff for curriculum writing for the 2021-2022 school year at an hourly rate of \$25.00, on an as needed basis, pending collective bargaining negotiations.
28. Appoint Brooke Roth as Substitute School Nurse for the 2021-2022 school year pending issuance of certificate and criminal history clearance and P.S. 2018 c.5. compliance.
29. Approve Substitute rate of pay of \$92.25/day and the Substitute Nurse rate of pay of \$125.00/day effective September 1, 2021 through June 30, 2022.
30. Approve Substitute Secretary and Substitute Custodian rate of pay of \$13.00/hour for effective September 1, 2021 through June 30, 2022.

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello
Mrs. Jennifer Herold

Business Services Action Items (Agenda Items 1 - 11)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. .Approve the Agreement between Stanhope Board of Education and New Jersey Coalition for Inclusive Education, Inc., for consultative services in order to assist

with strengthening behavior intervention and support implementation for the 2021-2022 school year at a rate of \$600.00 per half day session or \$1,200.00 per full day session, totaling \$21,600.00, to be paid out of IDEA Basic.

2. Approve the agreement between Joseph J. Casella, DO (school physician) and the Stanhope Board of Education for the 2021-2022 school year, at an annual rate of \$2,500.00.
3. Approve the 2021-2022 Fire Alarm Service Contract between the Stanhope Board of Education and Pro-Tec Systems, Inc. for inspection and maintenance services at the Valley Road School in the amount of \$1,600.00.
4. Approve the 2021-2022 Fire Alarm Service Contract between the Stanhope Board of Education and Pro-Tec Systems, Inc. for inspection and maintenance services at the Linden Avenue School in the amount of \$1,200.00.
5. Approve the funding through ESSA IDEA Basic grant for the salary of Iluminada Rodriguez from June 1, 2021 through June 30, 2021 in the amount of \$926.25.
6. Approve the funding through ESSA IDEA Basic grant for the salary of Wyatt Nicinski from June 1, 2021 through June 30, 2021 in the amount of \$1,237.04.
7. Approve the 2021-2022 educational services contract between the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired and the Stanhope Board of Education for student #7132827936, effective September 1, 2021 through June 30, 2022 at a cost of \$5,250.00. Services rendered are Education Level 2 as defined in the contract.
8. **APPROVE** the following resolution - Speech Purchased Services Agreement

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

WHEREAS, the Stanhope Board of Education (herein "Stanhope") and the Lenape Valley Regional High School Board of Education (herein "Lenape") are authorized to provide the school services set forth herein for their respective school districts;

WHEREAS, Stanhope and Lenape are of the opinion that the proposed services can be more efficiently and economically provided to their respective school districts through a joint agreement for the sharing of services;

WHEREAS, the parties are desirous of entering into a Purchased Services Agreement which would authorize the subcontracting of services between the Stanhope and Lenape school districts;

BE IT RESOLVED, that the Stanhope Board of Education approves a Purchased Services Agreement with Lenape Valley Regional High School Board of Education, effective September 1, 2021 through June 30, 2021, whereby Lenape agrees to purchase the services of Mrs. Kerri Nehlsen for the purpose of providing speech services, wherein Lenape shall pay \$34,181.34 (40% salary and benefits); and

BE IT FURTHER RESOLVED, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid purchase services agreement.

9. Approve the Software License Agreement between Stanhope Board of Education and Advanced Assessment Systems, Inc. (d/b/a/ LinkIt), effective July 1, 2021 through June 30, 2022 at an amount of \$4,150.00, to be funded through Title I.
10. Approve the contract agreement between Stanhope Board of Education and Saint Clare's Behavioral Health to provide crisis intervention and back to school assessment effective July 1, 2021 through June 30, 2022 at a rate of \$250.00 for each evaluation performed at the request of the administration.
11. Approve Facilities Use Requests as per attached (attachment #11)

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____
No: _____

Abstain: _____