



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Virtual Meeting
Regular Meeting/Public Hearing
Annual Adoptions and Appointments
June 10, 2020

Time:

NOTICE IS HEREBY GIVEN that the Stanhope Board of Education, in the County of Sussex, of the State of New Jersey, will conduct a regular meeting remotely using a virtual platform due to the state of emergency declaration by the Governor of New Jersey on March 9, 2020, and in accordance with his subsequent issuance of Executive Order 107.

At 6:30 PM, before the meeting, on Wednesday, June 10, 2020 a link and phone number will be provided on the Stanhope Public School District’s website (www.stanhopeschools.org) for anyone wishing to attend or participate in the meeting. Public participation will be permitted during two separate public sessions by using the “chat” feature or by responding verbally, when prompted.

Pledge of Allegiance

Roll Call			
Mr. Jonathan Clauson		Mr. Steven Hagemann, Superintendent	
Mrs. Jennifer Herold		Mrs. Alicia Finklea-DiCataldo, Principal	
Mr. Najib Iftikhar		Dr. Steven E. McHugh, Sr. Business Administrator/Board Secretary	
Mrs. Cynthia Percarpio			
Mrs. Mattia Scharfstein			
Mr. Frank Shay		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Executive Session Announcement

The board will immediately enter into an Executive Session that will be held for the purpose of personnel and negotiations. Formal action may be taken.

Presentations

1. Carole Grube Retirement Recognition
2. Honor Roll Recognition -
 - a. Students achieving Honor Roll status for all Marking Periods throughout 2019-2020 school year
 - b. Eighth Grade students achieving Honor Roll status every Marking Period throughout sixth, seventh and eighth grades

Executive Session

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel and negotiations.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Public Hearing

A Public Hearing will be held for the purpose of the Superintendent Contract Renewal.

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. School Closure update
3. Graduation / End of Year Activities
4. Kindergarten Screening and Orientation (tentative dates)
5. School Re-Opening Committee
6. Virtual Art Show
7. Congratulations to fourth grade students Donovan Vergano, contest winner, and Maria Valencia, honorable mention in the Sussex County Alcohol Prevention poster contest. View posters at <https://centerforprevention.org>

Business Administrator's Report – Dr. Steven E. McHugh, Sr.

1. Petitions for the November Elections:
 - a. Online or Paper
 - b. Two Positions
2. Reminder of Summer Board Meeting Schedule
 - Committee Meetings - Cancelled for July and August
 - July Regular Meeting - Wednesday, July 15, 2020 beginning at 7:00 p.m.
 - August Regular Meeting - Wednesday, August 26, 2020 beginning at 7:00 p.m.
3. Budget FY21 State Aide
4. Linden Avenue
5. Valley Road
6. District Truck Repaired
7. NJSBA Workshop
8. Facilities Coordinator

Personnel, Curriculum, School Climate & Culture Committee Meeting Update – Mrs. Mattia Scharfstein(Chair)

Business Services, Facilities & Technology Committee Meeting Update – Mr. Frank Shay(Chair)

Policy & Communications Committee Meeting Update – Mr. Jonathan Clauson (Chair)

Negotiations Committee Meeting Update - Mr. Gil Moscatello

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President’s Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Minutes for Approval (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. May 13, 2020 Regular Meeting Minutes (attachment #1)
2. May 13, 2020 Executive Session Meeting Minutes (attachment #2)

Voice Vote:

Yes: _____

No: _____

Abstain: _____

Administrative Action Items (Agenda and Addendum Items 1 - 5)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying Report. (attachment #3)
2. Approve submission to Department of Education of School Health-Related Closure/Preparedness Plan (attachment #4)
3. Approve the following Code of Conduct for Remote Meetings for the Stanhope Board of Education:

Recognizing that, owing to the COVID-19 pandemic and Governor Murphy's Executive Order #107 and subsequent guidance from the Division of Local Government Services of the New Jersey Department of Community Affairs, the Stanhope Board will be conducting its meetings exclusively using remote communications equipment for the foreseeable future.

The members of the Stanhope Board of Education also recognize that, in keeping with the School Ethics Act, we wish to command the respect and confidence of the people at all times, to avoid conduct which is a violation of the public trust, and to avoid creating any justifiable impression that such trust is being violated.

Therefore, the members of the Stanhope Board of Education voluntarily agree to the following Code of Conduct for Remote Meetings of the Board and its committees:

- We will keep our meetings focused on the issues and items delineated in the meeting agenda.
- We will respect the role of the meeting presider, the board secretary, and the superintendent, in accordance with our bylaws.
- We will focus on the business of the meeting without distraction or multitasking.
- The presiding officer will ensure that all members on the virtual dais who wish to contribute to discussion, in the proper course of the agenda, will have the opportunity to do so.
- All speakers will identify themselves prior to making remarks.
- Public comment will be conducted in accordance with our bylaws. Only the presiding officer responds to comments from the public. The presiding officer, if he or she deems it

appropriate, may invite a person on the virtual dais to respond to a comment from a member of the public.

- Prior to the meeting, we will test-run our equipment to ensure a smooth call to order.
- We will endeavor to join the meeting from a quiet location.
- We will dress, speak, and act in a professional manner.
- In order to be fully present for the members of our public, and for consistency among all board members, all those on the virtual dais will use video unless it is impossible to do so, utilizing a well-lit space with the camera at or close to eye-level.
- We will silence our microphones or mute our outgoing audio unless speaking.
- All members who participate in Executive Session will do so behind closed doors without any non-members of the board being present.
- Those participating in Executive Session will use remote access methods that do not allow non-board members to hear or see the proceedings.
- No portion of the proceedings of Executive Session shall be recorded, photographed, or otherwise reproduced in a visual or audio format by anyone.
- Upon adjournment, all members will leave the meeting promptly.

ADDENDUM

4. Approve the Sidebar Agreement between the Stanhope Education Association and the Stanhope Board of Education regarding the filed grievance dated April 28, 2020. Effective immediately and moving forward, both parties agree to the terms and condition of the sidebar with regards to Part III, Article XXIII, B.1 of the 2017-2020 contract.
5. Approve the Stanhope Education Association Contract/Memorandum of Agreement for July 1, 2020 through June 30, 2021:

BE IT RESOLVED, that the Stanhope Board of Education approves a new one year contract between the Stanhope Education Association and the Stanhope Board of Education from July 1, 2020 through June 30, 2021.

BE IT FURTHER RESOLVED, that the Board President and the Board Secretary are authorized to execute the contract on behalf of the Stanhope Board of Education.

Roll Call:

Mr. Jonathan Clauson
Mr. Najib Iftikhar
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mrs. Mattia Scharfstein
Mr. Frank Shay
Mr. Gil Moscatello

Personnel Action Items (Agenda and Addendum Items 1 - 10)

A motion was presented by _____, and seconded by _____, to approve the following:

1. Stanhope Board of Education approves the evaluation of the Superintendent, Mr. Steven Hagemann, for the 2019-2020 school year.
2. Stanhope Board of Education approves the contract for Mr. Steven Hagemann as Superintendent effective for the term of July 1, 2020 through June 30, 2025.
3. Stanhope Board of Education grants permission to the Superintendent, Mr. Steven Hagemann to make a personnel appointment to the position of Part-Time School Social Worker during the period of time prior to the July 15, 2020 Board of Education meeting, at which time such appointment will be recommended by Superintendent for approval by the Board.

ADDENDUM

4. Stanhope Board of Education grants permission to the Superintendent, Mr. Steven Hagemann to make a personnel appointment to the position of Summer Custodians during the period of time prior until the July 15, 2020 Board of Education meeting, at which time such appointment will be recommended by Superintendent for approval by the Board.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

5. Approve the paraprofessionals for the 2020-2021 school year as per attached. (attachment #5)
6. Approve the non-unit, cafeteria aides for the 2020-2021 school year as per attached. (attachment #6)
7. Approve request from Centenary University Student Amanda Madonna to re-commence supervised internship of 600 hours, restarting September 1, 2020 and continuing through May 15, 2021 (Spring 2021), under the supervision of Assunta Jardine, School Counselor.

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8. Approve renewal of Emergency Certificate for School Nurse Jessica Frank, RN for the 2020-2021 school year.
9. Approve appointment of Frank Kopich as the school’s State Certified Underground Storage Tank representative for the 2020-2021 school year, beginning July 1, 2020 at a stipend amount of \$500.00.
10. Appointment of the following individuals as substitute teacher(s)/aide(s), for the 2020-2021 school year:

Name	Substitute Position	Certificate (if needed)
Nidal Abdallah, RN	Substitute School Nurse	Substitute School Nurse certificate; RN
Deidre Abdallah	Substitute Teacher	Substitute Certificate
Samantha Sweizer	Substitute Aide	N/A
Teri Ostrom	Substitute Teacher	Substitute Certificate
Isabelle Becker	Substitute Teacher	Substitute Certificate
Sita Goss	Substitute Teacher	Substitute Certificate
Iluminada Rodriguez	Substitute Teacher	Substitute Certificate

Roll Call:

- Mr. Jonathan Clauson
- Mr. Najib Iftikhar
- Mrs. Jennifer Herold
- Mrs. Cynthia Percarpio
- Mrs. Mattia Scharfstein
- Mr. Frank Shay
- Mr. Gil Moscatello

Business Services Action Items (Agenda and Addendum Items 1 - 31)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of April 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #7)
2. Approve the Treasurer’s Report for the month of April 2020. (attachment #8)
3. Approve the Board Secretary’s Report for the month of April 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of April 30, 2020, no line item account has

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encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2020 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment #9)

4. Approve the May 14, 2020 through May 31, 2020, bill list in the amount of \$479,702.16. (attachment #10)
5. Approve the June 1, 2020 through June 5, 2020, bill list in the amount of \$64,672.10. (attachment #11)
6. Approve the following resolution - Regional Curriculum Coordinator Purchased Service Agreement:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

WHEREAS, the Lenape Valley Regional High School Board of Education (herein "Lenape"), the Netcong Board of Education (herein "Netcong"), and the Stanhope Board of Education (herein "Stanhope") are authorized to provide the school services set forth herein for their respective school districts;

WHEREAS, Lenape, Netcong, and Stanhope are of the opinion that the proposed services can be more efficiently and economically provided to their respective school districts through a joint agreement for the sharing of services;

WHEREAS, the parties are deciduous of entering into a Purchased Services Agreement which would authorize the subcontracting of services between the Lenape and Netcong and Lenape and Stanhope school districts;

BE IT RESOLVED, that the Stanhope Board of Education approved a Purchased Services Agreement with Lenape Valley Regionals High School Board of Education, effective July 1, 2020 through June 30, 2021, whereby Stanhope agrees to purchase the services of Mr. Mark Fiedorczyk for the purpose of providing attendance, discipline, and curriculum revision services, wherein Stanhope shall pay \$29,250.00 (25%); and

BE IT FURTHER RESOLVED, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid purchased services agreement.

7. Approve the following resolution - Speech Purchased Services Agreement

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

WHEREAS, the Lenape Valley Regional High School Board of Education (herein "Lenape") and the Stanhope Board of Education (herein "Stanhope") are authorized to provide the school services set forth herein for their respective school districts;

WHEREAS, Lenape and Stanhope are of the opinion that the proposed services can be more efficiently and economically provided to their respective school districts through a joint agreement for the sharing of services;

WHEREAS, the parties are desirous of entering into a Purchased Services Agreement which would authorize the subcontracting of services between the Lenape and Stanhope school districts;

BE IT RESOLVED, that the Stanhope Board of Education approves a Purchased Services Agreement with Lenape Valley Regional High School Board of Education, effective September 1, 2020 through June 30, 2021, whereby Stanhope agrees to purchase the services of Mrs. Yael Gabbay for the purpose of providing speech services, wherein Stanhope shall pay \$46,050.00; and

BE IT FURTHER RESOLVED, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid purchase services agreement.

8. Approve the following resolution - Transfer of Current Year Surplus to Capital Reserve:

WHEREAS, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Stanhope Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end; and

WHEREAS, the Stanhope Board of Education has determined that (an amount not to exceed) \$100,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education that it hereby authorizes the district's Business Administrator/Board Secretary to make this transfer consistent with all applicable laws and regulations.

9. Approve the submission of the ESEA-ESSA (Elementary and Secondary Education Act - Every Student Succeeds Act) application, and accept the grant award of these funds upon approval of the FY2021 ESEA-ESSA application; funds designated:

Title I-A	\$42,566.00
Title II-A	\$5,575.00
Title IV	\$10,000.00

10. Approve that the Stanhope Board of Education apply for the following funds allocated under the ESEA-ESSA grant for FY2021, with the knowledge that a Memorandum of Understanding with a Lead LEA, Hopatcong Board of Education, will be adopted prior to the use of the requested Title III funds:

Title III	\$2,313.00
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11. Approve the submission of the CARES Act Education Stabilization Fund application, and accept the grant award of these funds upon approval of the application. Period of grant funding retroactive from March 13, 2020 through September 30, 2022 per the terms and conditions of the CARES Act; funds designated:

CARES Act Grant \$34,035.00

*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act was signed. The CARES Act includes specific funding sources for Local Education Agencies under Section 18003 - Elementary Secondary School Emergency Relief Funds (ESSERF). The Stanhope Board of Education will utilize these funds to support areas impacted by the disruption and closure of schools from COVID-19 and to develop and implement plans for return to normal operations.

12. Approve the appointment of Dr. Steven E. McHugh, Sr. as Temporary Purchasing Agent, pursuant to LFN 2012-9, 2012-17, and 2014-17, with the maximum bid threshold pursuant to N.J.S.A. 18A:18A-3(a), N.J.S.A. 52:34-7, and N.J.A.C. 5:34-5.4, effective July 1, 2020 through June 30, 2021.
13. Approve the following resolution - Increasing the Bid Threshold: Qualified Purchasing Agent:

WHEREAS, Dr. Steven E. McHugh, Sr., School Business Administrator/Board Secretary is recognized as the Qualified Purchasing Agent for the Stanhope Board of Education, pursuant to LFN 2012-9, 2012-17, and 2014-17; and

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3(a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes the School Business Administrator/Board Secretary to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

14. Approve the Agreement between Stanhope Board of Education and New Jersey Coalition for Inclusive Education, Inc., for consultative services in order to assist with strengthening behavior intervention and support implementation for the 2020-2021 school year at a rate of \$600.00 per half day session or \$1,200.00 per full day session, totaling \$21,600.00.
15. Approve the following resolution - Gravity Goldberg, LLC.

WHEREAS, the Stanhope Board of Education requires the awarding of a contract for educational professional services by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education that:

1. Gravity Goldberg, LLC, of New York, be appointed as education consultant for the Stanhope Board of Education.
 2. The above appointment is made without competitive bidding because it is a profession that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.
 3. Education consultant services will be provided to the Stanhope Board of Education for the 2020-2021 school year not to exceed \$4,500.00.
16. Approve the contract agreement between Stanhope Board of Education and Saint Clare's Behavioral Health to provide crisis intervention and back to school

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assessment effective July 1, 2020 through June 30, 2021 at a rate of \$222.00 for each evaluation performed at the request of the administration.

17. Approve the Agreement for Ancillary Educational Services for Child Study Team Services and Itinerant Public School Services, as needed, with the Sussex County Education Services Commission for the 2020-2021 school year at the Sussex County ESC Board Approved Member Rates.
18. Approve Joseph Neal to be reimbursed for the use of his private cell phone for up to \$50.00 per month for the 2020-2021 school year. Vouchers and usage/billing shall be submitted by the employee.
19. Approve Nicholas Lalama to be reimbursed for the use of his private cell phone for up to \$50.00 per month for the 2020-2021 school year. Vouchers and usage/billing shall be submitted by the employee.
20. Approve the agreement between Stanhope Board of Education and ACCO Brands USA, LLC. (GBC), Lake Zurich, Illinois, for annual maintenance during the 2020-2021 school year on the Ultimate 65-1 Laminator at an annual cost of \$423.05.
21. Approve the Lead Testing Program Statement of Assurance (Non-Lead Testing Year) for the 2019-2020 school year.
22. Approve the following resolution - Join the Cooperative Purchasing, New Jersey Cooperative Purchasing Alliance (Bergen County):

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency" has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance #CK04-a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 10, 2020, the governing body of the Stanhope Board of Education, County of Sussex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be know and may be cited as the Cooperative Pricing Resolution of the Stanhope Board of Education;

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of Local Public Contract Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

23. Approve Facilities Use Request as per attached. (attachment #12)

ADDENDUM

24. Approve the Software License Agreement between Stanhope Board of Education and Advanced Assessment Systems, Inc. (d/b/a/ LinkIt), effective July 1, 2020 through June 30, 2021 at an amount of \$4,150.00 to be funded through Title I.
25. Approve the 2020 Extended School Year Special Education Contract between Stanhope Board of Education and North Warren Regional Board of Education for student #8916577082 to attend the behavioral disabilities program at a tuition rate of \$2,508.90, plus all expenses for related services as required by the IEP; tuition subject to State audit.
26. Approve the 2020 Extended School Year Special Education Contract between Stanhope Board of Education and Green Township Board of Education for student #2860042956 to attend the autism spectrum disorder program at a tuition rate of \$2,927.89, plus all expenses for related services (speech = \$104.00, O/T = \$176.00, aide = \$741.00, pending negotiations) as required by the IEP, tuition subject to State audit.
27. Approve the amount of tax monies required for school purposes for the 2020-2021 school year, \$4,537,033.00 for the General Fund and \$342,400.00 for Debt Service. The Borough of Stanhope is hereby required to place in the hands of the Stanhope Treasurer of School Monies the below listed amounts:

<u>2020</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
July	\$378,086.16	\$28,533.33	\$406,619.49
August	\$378,086.16	\$28,533.33	\$406,619.49
September	\$378,086.16	\$28,533.33	\$406,619.49
October	\$378,086.16	\$28,533.33	\$406,619.49
November	\$378,086.16	\$28,533.33	\$406,619.49
December	\$378,086.20	\$28,533.35	\$406,619.55

<u>2020</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
January	\$378,086.01	\$42,800.00	\$420,886.01
February	\$378,086.01	\$42,800.00	\$420,886.01
March	\$378,086.01	\$42,800.00	\$420,886.01
April	\$378,086.01	\$42,800.00	\$420,886.01
May	\$378,086.01	\$0.00	\$378,086.01

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June	\$378,085.95	\$0.00	\$378,085.95
TOTALS	\$4,537,033.00	\$342,400.00	\$4,879,433.00

28. Approve the Agreement for Coordinated Transportation Services administered by the Sussex County Regional Transportation Cooperative for transportation services for athletic events and extra curricular activities for the 2020-2021 school year with an administrative fee of 4%
29. Approve the Agreement for Coordinated Transportation Services administered by the Sussex County Regional Cooperative for transportation services for public school, private school, charter/choice school, vocational-technical school, and other school students to specific destinations for the 2020-2021 school year with an administrative fee to the district of 2%.
30. Approve the Agreement for Coordinated Transportation Services administered by the Sussex County Regional Cooperative for transportation services for special education, schools for the handicapped, and other students who have specialized and specific transportation needs for the 2020-2021 school year with an administrative fee of 4%.
31. Approve the Business Administrator/Board Secretary to complete the process with the State of New Jersey to permanently close the Linden Avenue School, located at 19 Linden Avenue, Stanhope, New Jersey.

Roll Call:

- Mr. Jonathan Clauson
- Mr. Najib Iftikhar
- Mrs. Jennifer Herold
- Mrs. Cynthia Percarpio
- Mrs. Mattia Scharfstein
- Mr. Frank Shay
- Mr. Gil Moscatello

Annual Adoptions and Appointments (Agenda Items 1 - 32)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Annual Adoption and Appointments action items:

1. Appoint the Business Administrator/Board Secretary to act on behalf of the district for the required annual actions:
 - a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective July 1, 2020 through June 30, 2021.
 - b. Make telephone, wire, or electronic transactions of the Board’s financial accounts of deposit effective July 1, 2020 through June 30, 2021.
 - c. Advertise for and receive bids for supplies, equipment, and services when required and in accordance with Public School Contract Law.

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- d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - e. Be bonded as per New Jersey State Law requirements.
 - f. To authorize, in consultation and agreement with the Superintendent, to process line item changes in compliance with required law between board meetings effective July 1, 2020 through June 30, 2021.
2. **BE IT RESOLVED** that TD Bank, N.A. of New Jersey, be designated as the depository of record for the Stanhope Board of Education accounts, with the exception of the debt service account;
BE IT FURTHER RESOLVED investments can be secured in other bank holding current certificate of eligibility from the State of New Jersey Banking Association:
TD Bank
Depository Trust
- 3. Authorize the President, School Business Administrator/Board Secretary, Treasurer of School Monies, and Assistant to the BA/BS to sign warrants for the General Fund Account in agreement with the signature cards approved by the Board of Education effective July 1, 2020 through June 30, 2021.
 - 4. Approve the bonding of the Board Secretary, Treasurer of School Monies, Assistant to the BA/BS, and all other employees deemed necessary for the 2020-2021 school year as per State Law requirements.
 - 5. Approve PlanConnect, LLC, as the Third Party Administrator for Sections 403(b) of the Internal Revenue Code of 1986, as amended, Plan(s), pursuant to the Hold Harmless and Third Party Administrative Agreement for the 2020-2021 school year.
 - 6. Authorize payroll deduction for Tax Shelter Investments as Lincoln Financial Group, AXA Equitable Lincoln Investment Planning, Inc., and Security Benefit, effective July 1, 2020 through June 30, 2021.
 - 7. Authorize the Petty Cash Fund in the Office for \$200.00 with the Principal and Superintendent as the custodians, in accordance with school policy #6620. Each account has a \$75.00 maximum limit per transaction.
 - 8. Provide reimbursement at the prevailing N.J.O.M.B. rate per mile for all administrative and other school personnel for use of their private vehicle while traveling on official school business.
 - 9. Appoint R&L Data Services as the district payroll service provider for the 2020-2021 school year.
 - 10. Approve that the Stanhope Board of Education recognizes the current postage rate and photocopy fee as stated in policy #8310 and not to exceed the amount as set by the Open Public Meeting Act N.J.S.A. 47:1A-1.1 (OPRA). Charges to the individuals will be at the discretion of the School Business Administrator/Board Secretary.
 - 11. Appoint the following board official positions for the 2020-2021 school year:

ADA Officer	Superintendent
School Attendance Officer	Principal
Affirmative Action Officer	Superintendent
Gender Equity Officer	Superintendent
504 Officer	Principal
Public Agency Compliance Officer	Business Administrator/Board Secretary
Homeless Liaison	Superintendent
Right-To-Know Officer	Facilities Coordinator

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Custodian of Records	Business Administrator/Board Secretary
Indoor Air Quality Officer	Facilities Coordinator
Integrated Pest Management (IPM)	Facilities Coordinator
Asbestos Management and PEOSHA	Facilities Coordinator
Health and Safety Officer	Principal
Title I Representative	Principal
Purchasing Agent	Business Administrator/Board Secretary
District School Safety Specialist	Superintendent

12. Appoint Mrs. Susan Davis and Mrs. Sherry Fehir, Teachers, as the School Committee Improvement Persons (SCIP) for the 2020-2021 school year.
13. Appoint the Superintendent, Principal, School Nurse, Guidance Counselor, or any other staff member designated by the Superintendent, approval to transport pupils in an emergency for the 2020-2021 school year.
14. Recognize the Stanhope Education Association as the official organized bargaining unit for the 2020-2021 school year, representing all non-administrative contractual certificated staff, including Guidance Counselor, School Nurse, Paraprofessionals, and Custodians.
15. Approve Substitute pay at the rate of \$80.00/day for the first ten days of substituting and \$85.00/day for each subsequent day renewable September 1st of each school year and the Substitute Nurse's rate of \$125.00/day from September 1, 2020 through June 30, 2021.
16. Approve Substitute Secretary and Substitute Lunchroom pay at a rate of \$12.00 per hour for the 2020-2021 school year.
17. Approve Substitute Custodian pay at a rate of \$12.50 per hour for the 2020-2021 school year.
18. Approve the Emergency Management Plan for the 2020-2021 school year.
19. Approve the Health-Related School Closure Plan for the 2020-2021 school year.
20. Approve the Emergency Shelters for the 2020-2021 school year:
 - a. Lenape Valley Regional High School will serve as emergency shelter for Valley Road School when evacuation is necessary.
 - b. Valley Road School will serve as emergency shelter for Lenape Valley Regional High School when evacuation is necessary.
 - c. Valley Road School will serve as an emergency shelter for Linden Avenue School when evacuation is necessary.
 - d. Hopatcong High School will serve at the Reunification Site for the Valley Road School and the Linden Avenue School when necessary.
 - e. Any other location determined by the administration during an emergency.
21. Approve the annual adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools including all updates in accordance with N.J.A.C. 6A:23-2.1 et seq. for the 2020-2021 school year.
22. Approve the annual adoption of the Parliamentary Procedures for the 2020-2021 school year.
23. Approve the annual adoption of the Stanhope Board of Education Bylaws, Policies, and Regulations for the 2020-2021 school year.

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24. **BE IT RESOLVED**, by the School Board of Stanhope, County of Sussex, State of New Jersey, that it hereby appoints the Business Administrator/Board Secretary as the School Alliance Insurance Fund Commissioner for the 2020-2021 school year.

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the Fund Commissioner and School Alliance Insurance Fund.

25. Appoint the following individuals or firms in their respective positions for the 2020-2021 school year:

Goods and Services Cooperative	The Educational Services Commission of NJ Morris County Cooperative Pricing Council Hunterdon County Educational Services New Jersey Cooperative Purchasing Alliance
Fuel Oil Cooperative	Hunterdon County Educational Services
Energy Cooperative	Alliance for Competitive Energy Services
School Physician	Dr. Joseph Casella
Insurance Fund	School Alliance Insurance Fund
Insurance Agent of Record	George Morville
Environmental Consultant	Aero Environmental Services, Inc.
Security Alarm (Valley)	Royal Systems
Security Alarm (Linden)	Protection 1 / ADP
Health Insurance/ Prescription Provider	New Jersey School Employee Health Benefits Program
Dental Provider	Delta Dental
Educational Services	Sussex County Educational Services Commission Morris County Educational Services Commission
Appraisal Service Provider	Duff & Phelps, LLC
Policy Consultant	Strauss Esmay Associates, LLC
Auditor	Nisivoccia LLP, CPA's
Bond Counsel	McManimon & Scotland, LLC
Financial Advisor	Phoenix Advisors
Continuing Disclosure and Dissemination Agent	Phoenix Advisors
Attorney Cleary, Giacobbe	Matthew Giacobbe, Esq., of Alfieri, Jacobs, LLC.
Architect/Engineer	Anthony Gianficaro

26. Approve the annual adoption of the existing curriculum, courses of study, course guides, instructional materials, handbooks, and textbooks, as available through the Superintendent's office, currently being used immediately prior to this meeting, and are hereby continued in force.

27. Approve Charlotte Danielson Framework for teaching rubric as the basis for the teacher evaluation model to be used in AchieveNJ for the 2020-2021 school year.

28. Approve Multidimensional Principal Performance Rubric as the accepted district evaluation tool for the 2020-2021 school year.

29. Approve Multidimensional Leadership Performance Rubric as the accepted district evaluation tool for the 2020-2021 school year.

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30. Approve NJSBA Evaluation Tool for Chief School Administrator, effective for the 2020-2021 school year.
31. Pursuant to P.L. 2015, Chapter 47, the Stanhope Board of Education intends to renew, award, or permit to expire the attached contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et.seq, N.J.A.C. Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et.seq. (attachment #13)
32. Authorize the signature for 2020-2021 school year as follows:

Bank	Description	Signatories
TD Bank	General Account	3 Signatures Required Board President Board Secretary Treasurer Assistant to BA/BS
TD Bank	Payroll Account	1 Signature Required Board President Board Secretary Assistant to BA/BS
TD Bank	Agency Account	1 Signature Required Board President Board Secretary Assistant to BA/BS
TD Bank	Cafeteria Account	2 Signatures Required Superintendent Principal Board Secretary Assistant to BA/BS
TD Bank	Student Activity Account	2 Signatures Required Superintendent Principal Board Secretary Assistant to BA/BS
TD Bank	Eighth Grade Account	2 Signatures Required Superintendent Principal Board Secretary Assistant to BA/BS

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____

No: _____

Abstain: _____