



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Regular Meeting
Gymnasium & Virtual
January 13, 2021

Pledge of Allegiance

The Regular Meeting of the Stanhope Board of Education was called to order on January 13, 2021 at 7:00 PM. The meeting was conducted using an “In Person” and “Virtual” platform due to the continued state of emergency declaration by the Governor of New Jersey in accordance with his subsequent issuance of Executive Order 107. The Board of Education Members present included: Mrs. Kenia Choquette, Mr. Jonathan Clauson, Mrs. Jennifer Herold, Mrs. Cynthia Percarpio, Mrs. Mattia Scharfstein, Mr. Frank Shay, and Mr. Gil Moscatello. Also attending the meeting was Mr. Steven Hagemann, Superintendent, Mrs. Alicia Finklea-DiCataldo, Principal, and Dr. Steven E. McHugh, Sr., Business Administrator/Board Secretary. There were 42 individuals present (online) for the meeting.

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and the location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Correspondence

1. 2020 General Election Results
2. Email from County Deputy Clerk (85 Day Requirement to Move Election)
3. Stanhope Land Use Committee Meeting - Garage

Superintendent’s Report – Mr. Steven Hagemann

1. HIB / ABS / Suspensions
2. Remote and hybrid learning update
3. Staffing

Business Administrator's Report – Dr. Steven E McHugh, Sr.

1. FY21 Budget Update
2. FY22 Budget Update
3. Corrective Action Plan

Personnel, Curriculum, School Climate & Culture Committee Meeting

There was a discussion of the following Personnel items:

- Superintendent's ability to approve leave requests in advance of next board meeting
- Appointment of Kenneth Costa as part-time paraprofessional
- Possible appointment of Alan Chorun as part-time paraprofessional
- Paid administrative leave for employee number: 39038
- Approve pay rate for substitute teachers/aides/secretaries at \$85.00 to start as of January 1, 2021 to comply with minimum wage increase.

Business Services, Facilities & Technology Committee Meeting

There was a discussion of the following Business items:

1. Budget FY21 Update
2. Budget FY22 Update
3. Mandated Training Requirements:
 - Mrs. Percarpio: Governance 4
 - Mr. Clauson: Governance 4
 - Mrs. Sharfstein: Governance 4
 - Mrs. Choquette Governance 1
4. FY20 Audit Approval
5. Workshop 2020 Forms

Policy & Communications Committee Meeting

There was a discussion of the following Policy item:

- 1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)

Budget Committee Report – Mr. Gil Moscatello

1. The Committee has had two meeting.
2. The FY22 Budget will be tight.
3. State Aid (S2) Loss is expected to be large.
4. The Committee is reviewing Expense and Revenue items.

Sussex County Educational Services Commission Update

1. The District continues to run well.
2. The SCESC did not receive funding from the Coronavirus Relief Fund Grant.
3. The District is currently in Negotiations with their Collective Bargaining Unit.
4. Due to operating costs the SCESC has increased their 2021-2022 rates.

Board President’s Report – Mr. Gil Moscatello

1. The Budget and Negotiations Committees have been meeting.

Public Session #1 – Agenda Items

1. None

Travel & Workshop Reports

1. Steven Hagemann
2. F. Frank Shay
3. Joe Neal
4. Assunta Jardine

Minutes for Approval

A motion was presented by Mr. Shay, and seconded by Mrs. Herold, upon the recommendation of the Superintendent, to approve:

1. December 16, 2020 Regular Meeting Minutes
2. January 6, 2021 Annual Reorganizational Meeting Minutes
3. January 6, 2021 Public Committee Meeting Minutes

Voice Vote:

<i>Yes:</i>	<i>7</i>
<i>No:</i>	<i>0</i>
<i>Abstain:</i>	<i>0</i>

Motion Passes

Administrative Action Items

A motion was presented by Mrs. Scharfstein, and seconded by Mrs. Choquette, upon the recommendation of the Superintendent, to approve the following Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying report.
2. **WHEREAS**, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Stanhope Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Stanhope Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Stanhope Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Stanhope Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Roll Call:

<i>Mrs. Kenia Choquette</i>	<i>Yes</i>
<i>Mr. Jonathan Clauson</i>	<i>Yes</i>
<i>Mrs. Jennifer Herold</i>	<i>Yes</i>
<i>Mrs. Cynthia Percarpio</i>	<i>Yes</i>
<i>Mrs. Mattia Scharfstein</i>	<i>Yes</i>
<i>Mr. Frank Shay</i>	<i>Yes</i>
<i>Mr. Gil Moscatello</i>	<i>Yes</i>

Motion Passes

Personnel Action Items

A motion was presented by Mr. Shay, and seconded by Mrs. Scharfstein, to approve the following Personnel action items:

1. Approve that the Board of Education delegates to the Superintendent, upon consultation with the district attorney, the authority to determine and approve of COVID-19 related leave requests during the period of January 14, 2021 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

2. Approve appointment of Part Time (.687 FTE) Classroom Paraprofessional Kenneth Costa for the 2020-2021 school year at a rate of \$12.50 per hour, up to 27.5 hours per week, effective January 16, 2021.
3. Approve the retroactive leave request for Employee number #69005 pursuant to the Federal Families First Coronavirus Response Act and Stanhope Board of Education Policy 1649 effective December 21, 2020 through December 30, 2020.
4. Approve the placement of Employee number 39038 on paid leave, retroactively commencing on December 21, 2020 and ending on December 23, 2020.
5. Approve the increase in the starting rate of pay for substitute teachers, substitute aides and substitute school secretaries to \$85.00 per day to comply with the minimum wage set of \$12.00 per hour forth by New Jersey Department of Labor and Workforce Development minimum wage effective January 1, 2021.

Roll Call:

<i>Mrs. Kenia Choquette</i>	<i>Yes</i>
<i>Mr. Jonathan Clauson</i>	<i>Abstain on All Items</i>
<i>Mrs. Jennifer Herold</i>	<i>Yes</i>
<i>Mrs. Cynthia Percarpio</i>	<i>Yes</i>
<i>Mrs. Mattia Scharfstein</i>	<i>Yes</i>
<i>Mr. Frank Shay</i>	<i>Yes on 1, 2, 3, & 4 & Abstain on 5</i>
<i>Mr. Gil Moscatello</i>	<i>Yes</i>

Motion Passes

Business Services Action Items

A motion was presented by Mrs. Herold, and seconded by Mrs. Percarpio, upon the recommendation of the Superintendent, to approve the following Business Services action items:

1. Approve the line-item appropriation transfers for the month of November 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary.
2. Approve the Treasurer's Report for the month of November 2020.
3. Approve the Board Secretary's Report for the month of November 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of November 30, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2021 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approve the December 12, 2020 through December 31, 2020 bill list in the amount of \$492,859.16.
5. Approve the January 1, 2021 through January 7, 2021 bill list in the amount of \$46,538.18.
6. Approve the appointment of Nisivoccia, LLP, to provide auditing services for year ending June 30, 2021.
7. **BE IT RESOLVED**, that the Stanhope Board of Education accepts the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report on Administrative Findings as submitted by the firm of Nisivoccia, LLP for the fiscal year ended June 30, 2020.
8. **BE IT RESOLVED**, that the Stanhope Board of Education accepts the FY20 CAFR Corrective Action Plan for implementation. (attachment #15)
9. Approve the following resolution - Interlocal Shared Service Agreement - School Nurse/LPN

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

WHEREAS, the Stanhope Board of Education (herein "Stanhope"), the Netcong Township Board of Education (herein "Netcong"), the Byram Township Board of Education (herein "Byram") and the Lenape Valley Regional High School Board of Education (herein "Lenape") are authorized to provide the school services set forth herein for their respective school districts on an as needed and as available basis;

WHEREAS, Stanhope, Netcong, Byram and Lenape are of the opinion that the proposed services can be more efficiently and economically provided to their

respective school districts through a interlocal agreement for the sharing of school nurse services in the event that no staffed nurse or substitute nurse is available to dispense medication;

WHEREAS, the parties are desirous of entering into an Interlocal Shared Services Agreement which would authorize the sharing of these services between the Stanhope, Netcong, Byram and Lenape school districts;

BE IT RESOLVED, that the Stanhope Board of Education approves the Interlocal Shared Services Agreement with Netcong Township Board of Education, Byram Township Board of Education, and Lenape Valley Regional High School Board of Education, effective January 31, 2021 through June 30, 2021, whereby each of the school districts are able to provide the services on an as needed/as available basis of a nurse for the respective school districts in the event no school nurse or LPN is onsite to dispense medication, these services will be rendered at no cost to each of the districts;

BE IT FURTHER RESOLVED, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid interlocal shared services agreement.

10. Approve the increase of the CARES Act Education Stabilization Fund grant award; funds awarded as follows:

Original Funds Awarded	\$34,035.00
Award Increase	<u>\$ 1,859.00</u>
CARES Act Grant Total	\$35,894.00

11. Approve the Professional Development Requests as per attached.

12. Approve the Facilities Use Requests as per attached.

Roll Call:

- Mrs. Kenia Choquette* *Yes*
- Mr. Jonathan Clauson* *Yes*
- Mrs. Jennifer Herold* *Yes*
- Mrs. Cynthia Percarpio* *Yes*
- Mrs. Mattia Scharfstein* *Yes*
- Mr. Frank Shay* *Yes*
- Mr. Gil Moscatello* *Yes*

Motion Passes

New Business

1. Mr. Moscatello requested feedback from the Board to help continue to facilitate Transparent Board operations. Mr. Shay encouraged the need for Transparency and stated he would address topics as they arise.
2. Mr. Moscatello requested that Mr. Shay, as Board Vice President, lead the Superintendent Evaluation process for the 2021 year.
3. Mrs. Scharfstein asked if the Governor's modification of Teacher SGOs (Student Growth Outcomes) affected Graduation Requirements. Mr. Hagmann stated it did not.

Old Business

1. None

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

1. None

Adjournment

A motion was presented by Mr. Shay and seconded by Mrs. Percarpio, that the Stanhope Board of Education adjourn the meeting at 7:57 PM:

Voice Vote:

Yes: ***7***

No: ***0***

Abstain: ***0***

Motion Passes

Respectfully Submitted,

Steven E. McHugh, Sr.

Dr. Steven E. McHugh, Sr.
Board Secretary/Business Administrator

Approved: February 10, 2021