



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Regular Meeting
Gymnasium & Virtual
October 14, 2020

Pledge of Allegiance

The Regular Meeting of the Stanhope Board of Education was called to order on October 14, 2020 at 7:00 PM. The meeting was conducted using an “In Person” and “Virtual” platform due to the continued state of emergency declaration by the Governor of New Jersey in accordance with his subsequent issuance of Executive Order 107. The Board of Education Members present included: Mr. Jonathan Clauson, Mrs. Jennifer Herold, Mr. Najib Iftikhar, Mrs. Cynthia Percarpio, Mrs. Mattia Scharfstein, Mr. Frank Shay, and Mr. Gil Moscatello. Also attending the meeting was Mr. Steven Hagemann, Superintendent, Mrs. Alicia Finklea-DiCataldo, Principal, and Dr. Steven E. McHugh, Sr., Business Administrator/Board Secretary. There were 32 individuals present (online) and 0 in person for the meeting.

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and the location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Correspondence

1. True Value-Netcong Hardware PPE Donation Letter

Superintendent’s Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions
2. Staffing Update
3. Early Dismissal Days During Hybrid Instruction
4. QSAC Committee
5. Surveys
6. VRS Community Honoring Veterans & Online Campaign with Operation Chillout

Business Administrator's Report – Dr. Steven E McHugh, Sr.

1. Board Retreat: Goals & Ethics
2. Facilities Update
3. Linden Ave. Update
4. Budget FY21 Update
5. Budget FY22 Items
6. QSAC
7. Healthcare Open Enrollment
8. S2 Aid Loss
9. M1 & CMP Reports
10. Ethics Review Information

Personnel, Curriculum, School Climate & Culture Committee Meeting

1. Information reviewed During the Superintendent's Report

Business Services, Facilities & Technology Committee Meeting

1. Information reviewed During the School Business Administrator's Report

Policy & Communications Committee Meeting

1. School Survey
2. QSAC Activities
3. Gifted and Talented Mandates
4. Communication

Sussex County Educational Services Commission Update

1. The school is doing well given the challenging times.
2. Growing, Up To 41 Students
3. Issues with COVID Expenses and Availability of PPE
4. The SCESC did not receive funding from the Coronavirus Relief Fund Grant.

Board President's Report – Mr. Gil Moscatello

1. Continued thanks to the staff of VRS for their hard work keeping the school open and running successfully.

Public Session #1 – Agenda Items

1. None

Minutes for Approval

A motion was presented by Mr. Iftikhar, and seconded by Mrs. Scharfstein, upon the recommendation of the Superintendent, to approve:

1. September 16, 2020 Special Meeting Minutes
2. September 16, 2020 Regular Meeting Minutes
3. September 16, 2020 Executive Session Meeting Minutes

Voice Vote:

Yes: 7

No: 0

Abstain: 0

Motion Passes

Administrative Action Items

A motion was presented by Mr. Shay, and seconded by Mrs. Scharfstein, upon the recommendation of the Superintendent, to approve the following Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying report.
2. Approve the adoption of the Stanhope Schools Annual Nursing Services plan for the 2020-2021 school year.
3. Approve the adoption of Board Goals/District Goals for the 2020-2021 school year.

Board Goal:

Individual Board members shall increase their Board professional development by attending NJSBA offerings during SY 2020-2021 and shall present information to the Board.

District Goals:

1. To establish a multi-year framework towards implementation of the Response to Intervention (RTI) model, which includes several components. These components include:
 - A. Standards-based Grading
 - B. PBIS
 - C. Data Analysis
 - D. Review of Interventions and Support
 - E. Development of an RTI Team
 - F. Review of curriculum to Support Data Findings

2. To investigate and implement progressive and innovative strategies and practices to improve instruction, professional development opportunities and implementation of instructional technology.

Roll Call:

<i>Mr. Jonathan Clauson</i>	<i>Yes</i>
<i>Mrs. Jennifer Herold</i>	<i>Yes</i>
<i>Mr. Najib Iftikhar</i>	<i>Yes</i>
<i>Mrs. Cynthia Percarpio</i>	<i>Yes</i>
<i>Mrs. Mattia Scharfstein</i>	<i>Yes</i>
<i>Mr. Frank Shay</i>	<i>Yes</i>
<i>Mr. Gil Moscatello</i>	<i>Yes</i>

Motion Passes

Personnel Action Items

A motion was presented by Mr. Iftikhar, and seconded by Mr. Shay, to approve the following Personnel action items:

1. Approve that the Board of Education delegates to the Superintendent authority to appoint personnel and issue contracts for the 2020-2021 school year during the period of October 15, 2020 through the next available meeting whereupon the board will take formal action.
2. Approve that the Board of Education delegates to the Superintendent, upon consultation with the district attorney, the authority to determine and approve of COVID-19 related leave requests during the period of October 15, 2020 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

3. Approve the re-assignment of mentor for Julianne Bove from Karen Henry to Susan Davis for the 2020-2021 school year. A fee of \$550.00, based on a novice teacher's Certificate of Eligibility with Advanced Standing, to be paid to the mentor by the district settled through the business office by way of payroll payment in accordance with the Stanhope Education Association Agreement.
4. Approve the appointment of Kerri Nehlsen as the Speech Therapist to conduct evaluations for the 2020-2021 school year, at a rate of \$250.00 per evaluation effective October 15, 2020 through June 30, 2021.
5. Approve a disability leave of absence for Employee #39114, beginning on or about October 30, 2020 through January 22, 2021.
6. Approve a disability leave of absence for Employee #39024, beginning on or about October 30, 2020 through January 31, 2021.

7. Approve appointment of Kaeleen Sylvester as Full Time Leave Replacement Speech Therapist position at the per diem rate of \$125.00, beginning on or about October 23, 2020 through January 22, 2021.
8. Approve, with regret the resignation of Part Time Art Teacher, Leanne Sweeney, effective December 6, 2020 or until such time as a qualified replacement is appointed, whichever occurs first.
9. Retroactively approve the resignation of Part Time Classroom Paraprofessional Elizabeth Poccia, effective October 5, 2020.
10. Retroactively approve the resignation of Part Time Classroom Paraprofessional Kelly Polacek, effective September 30, 2020.
11. Approve retroactive appointment of Part Time (.687) Classroom Paraprofessional Nicole Maier for the 2020-2021 school year at a rate of \$12.50 per hour, up to 27.5 hours per week, effective September 17, 2020.
12. Approve retroactive appointment of Part Time (.687) Classroom Paraprofessional Nichole DiMilia for the 2020-2021 school year at a rate of \$12.50 per hour, up to 27.5 hours per week, effective September 30, 2020.
13. Approve funding through ESSA IDEA BASIC grant for 100% salary of Iluminada Rodriguez, during the 2020-2021 school year,
14. Approve the appointment of Elliot Decker as substitute custodian for the 2020-2021 school year, at an hourly rate of \$12.50, effective October 16, 2020, pending criminal history review clearance, P.L. 2018, c5, S414 compliance.

Roll Call:

<i>Mr. Jonathan Clauson</i>	<i>Yes</i>
<i>Mrs. Jennifer Herold</i>	<i>Yes</i>
<i>Mr. Najib Iftikhar</i>	<i>Yes</i>
<i>Mrs. Cynthia Percarpio</i>	<i>Yes</i>
<i>Mrs. Mattia Scharfstein</i>	<i>Yes</i>
<i>Mr. Frank Shay</i>	<i>Yes</i>
<i>Mr. Gil Moscatello</i>	<i>Yes</i>

Motion Passes

Business Services Action Items

A motion was presented by Mrs. Percarpio, and seconded by Mrs. Scharfstein, upon the recommendation of the Superintendent, to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of August 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary.
2. Approve the Treasurer's Report for the month of August 2020.
3. Approve the Board Secretary's Report for Funds 60, 80 & 90 for the month of July 2020 and approve the Board Secretary's Report for Funds 10, 20, 30, 40, 60, 80 & 90 for the month of August 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of August

31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2020 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 4. Approve the September 17, 2020 through September 30, 2020, bill list in the amount of \$197,217.96.
- 5. Approve the October 1, 2020 through October 9, 2020, bill list in the amount of \$127,943.03.
- 6. Approve the following resolution regarding submission of the Comprehensive Maintenance Plan & M-1 Annual Maintenance Worksheet:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" Maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Stanhope School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in original condition and to keep their warranties valid,

NOW, THEREFOR, BE IT RESOLVED, that the Stanhope School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Stanhope School District, including Form M-1 in compliance with Department of Education requirements.

- 7. Approve the Safety Incentive Program award of a \$2,500.00 credit towards the 2020-2021 assessment of School Alliance Insurance Fund, liability insurance.
- 8. Approve the Business Administrator/Board Secretary the authority to issue letters of collections permitting the board to seek legal remedy on prior year Preschool Tuition payments for the following:

Student ID # 8064840288	Amount \$275.00
Student ID # 9929912254	Amount \$233.75
Student ID # 5198267612	Amount \$710.75

9. Approve the NJSBA Convention Group Registration at a flat fee of \$900 for up to 25 participants.
10. Accept the Netcong Hardware -True Value Foundation Donation of supplies valued at \$707.63.
11. Accept the Coronavirus Relief Fund Grant of \$12,695.00.
12. Approve all Professional Development requests.

Roll Call:

<i>Mr. Jonathan Clauson</i>	<i>Yes</i>
<i>Mrs. Jennifer Herold</i>	<i>Yes</i>
<i>Mr. Najib Iftikhar</i>	<i>Yes</i>
<i>Mrs. Cynthia Percarpio</i>	<i>Yes</i>
<i>Mrs. Mattia Scharfstein</i>	<i>Yes</i>
<i>Mr. Frank Shay</i>	<i>Yes</i>
<i>Mr. Gil Moscatello</i>	<i>Yes</i>

Motion Passes

New Business

1. Discussion of the NJSBA Virtual Workshop 2020
2. Negotiations Committee will be:
 - Mr. Moscatello - Chair
 - Mrs. Herold
 - Mrs. Scharfstein
3. Budget Committee membership is To Be Determined

Old Business

1. Lighting Project

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

1. Suzanne Balogh asked if there was a live option for virtual classes and when the restart committee meets.

Adjournment

A motion was presented by Mr. Iftikhar and seconded by Mr. Shay, that the Stanhope Board of Education adjourn the meeting at 7:52 PM:

Voice Vote:

Yes: 7

No: 0

Abstain: 0

Motion Passes

Respectfully Submitted,

Steven E. McHugh, Sr.

Dr. Steven E. McHugh, Sr.

Board Secretary/Business Administrator

Approved: November 18, 2020