



**Stanhope Board of Education**  
**24 Valley Road, Stanhope, New Jersey**  
**Regular Meeting**  
**Gymnasium & Virtual**  
**August 26, 2020**

**Pledge of Allegiance**

The Regular Meeting of the Stanhope Board of Education was called to order on August 26, 2020 at 7:02 PM. The meeting was conducted using an “In Person” and “Virtual” platform due to the continued state of emergency declaration by the Governor of New Jersey in accordance with his subsequent issuance of Executive Order 107. The Board of Education Members present included: Mr. Jonathan Clauson, Mrs. Jennifer Herold, Mr. Najib Iftikhar, Mrs. Cynthia Percarpio, Mrs. Mattia Scharfstein, Mr. Frank Shay, and Mr. Gil Moscatello. Also attending the meeting was Mr. Steven Hagemann, Superintendent, Mrs. Alicia Finklea-DiCataldo, Principal, and Dr. Steven E. McHugh, Sr., Business Administrator/Board Secretary. There were 94 individuals present (online) for the meeting.

**Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and the location of the meeting.

**Mission Statement**

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

**Presentations**

Mrs. Alicia Finklea-DiCataldo, Principal, made the following presentations:

1. Framework for Hybrid and Remote Instruction

**Correspondence**

1. Safe Routes to School - Silver Status Recognition

### **Superintendent's Report – Mr. Steven Hagemann**

1. HIB/ABS/Suspensions
2. Thank you - Facilities Staff
3. Staffing update
4. Reopening update
5. Back to School Night
6. November 3, 2020 - All instruction to be remote

### **Business Administrator's Report – Dr. Steven E McHugh, Sr.**

1. November Elections, 11/3/20:
  - Update on petitions and seats available for write-in campaigns
2. Budget Update:
  - COVID-19 related purchases
  - Bill Runs
3. Risk Mitigation & Facility Upgrades
4. Linden Ave Update

### **Sussex County Educational Services Commission Update**

1. School is ready to open
2. Information on custodial substitutes

### **Board President's Report – Mr. Gil Moscatello**

1. Very Proud of the staff of VRS in safely preparing the building

### **Public Session #1 – Agenda Items**

Multiple members of the community commented or asked about the following topics:

- Building Cleaning
- Contact Tracing and Ill Child Process
- Isolation Room
- Hand Sanitizer
- Substitute Teachers
- Remote Instruction:
  - Due Dates for Remote work
  - Start and End of Day
  - Testing
- New Student Information
- ESL Support
- Sussex County's Low COVID 19 Numbers
- Days of Instruction, Why not 5 days a week?
- Temperature Screening & Calibration of Thermometers

**Executive Session: Personnel and Negotiations**

A motion was presented by Mr. Iftikhar, and seconded by Mrs. Percarpio, to accept the declaration of Executive Session as presented at 8:40 PM.

**Voice Vote:**

*Yes:*            **7**  
*No:*               **0**  
*Abstain:*       **0**

***Motion Passes***

***Mr. Shay Departed at the end of the Executive Session.***

**Re-Enter Public Session**

A motion was presented by Mr. Clauson, and seconded by Mrs. Scharfstein, that the Stanhope Board of Education return to Public Session at 9:29 PM.

**Voice Vote:**

*Yes:*            **6**  
*No:*               **0**  
*Abstain:*       **0**

***Motion Passes***

**Minutes for Approval**

A motion was presented by Mr. Shay, and seconded by Mrs. Percarpio, upon the recommendation of the Superintendent, to approve:

- 1. July 15, 2020 Regular Meeting Minutes
- 2. July 15, 2020 Executive Session Meeting Minutes
- 3. July 29, 2020 Special Meeting Minutes
- 4. July 15, 2020 Executive Session Special Meeting Minutes

**Voice Vote on 1 & 2:**

*Yes:*            **6**  
*No:*               **0**  
*Abstain:*       **0**

***Motion Passes***

**Voice Vote on 3 & 4:**

*Yes:*            **5**  
*No:*               **0**  
*Abstain:*       **1**

***Motion Passes***

## **Administrative Action Items**

A motion was presented by Mr. Iftikhar, and seconded by Mr. Clauson, upon the recommendation of the Superintendent, to approve the following Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying report as per attached.
2. Approve the *UPDATED* Stanhope Restart and Recovery Plan for the 2020-2021 school year. Updates are in accordance with additional executive orders signed by the Governor of New Jersey,
3. Approve the authorization and submission of the District Mentoring for the 2020-2021 through 2022-2023 school years.
4. Approve the authorization and submission of the District Professional Development Plan for the 2020-2021 through 2022-2023 school years.
5. Approve the submission of the Statements of Assurance for the District Mentoring and Professional Development Plans for the 2020-2021 school year.
6. Approve the School Safety & Security Plan and Emergency Response Template for the 2020-2021 school year.
7. Approve the submission of the Comprehensive Equity Plan Statement of Assurance for the 2020-2021 school year.

### ***Roll Call:***

<b><i>Mr. Jonathan Clauson</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Jennifer Herold</i></b>	<b><i>Yes</i></b>
<b><i>Mr. Najib Iftikhar</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Cynthia Percarpio</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Mattia Scharfstein</i></b>	<b><i>Yes</i></b>
<b><i>Mr. Frank Shay</i></b>	<b><i>(Departed)</i></b>
<b><i>Mr. Gil Moscatello</i></b>	<b><i>Yes</i></b>

### ***Motion Passes***

## **Policy Action Items**

A motion was presented by Mrs. Percarpio, and seconded by Mr. Iftikhar, upon recommendation of the Superintendent, to approve the following Policy action items:

1. Approve the second reading of the following policies:
  - 1648 - Restart and Recovery Plan
  - 1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)
  - 2270 - Religion in Schools
  - 2431.3 - Heat Participation Policy for Student-Athlete Safety
  - 2622 - Student Assessment
  - 5111 - Eligibility of Resident/Nonresident Students
  - 5200 - Attendance
  - 5320 - Immunization

5330.04 - Administering an Opioid Antidote  
5610 - Suspensions  
5620 - Expulsion  
8320 - Personnel Records

2. Approve the second reading of the following regulations:  
R5111 - Eligibility of Resident/Nonresident Students  
R5200 - Attendance  
R5320 - Immunization  
R5330.04 - Administering an Opioid Antidote  
R5610 - Suspension Procedures  
R8320 - Personnel Records
3. Approve the first reading of the following policies:  
1648.02 - Remote Learning Options for Families

***Roll Call:***

<b><i>Mr. Jonathan Clauson</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Jennifer Herold</i></b>	<b><i>Yes</i></b>
<b><i>Mr. Najib Iftikhar</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Cynthia Percarpio</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Mattia Scharfstein</i></b>	<b><i>Yes</i></b>
<b><i>Mr. Frank Shay</i></b>	<b><i>(Departed)</i></b>
<b><i>Mr. Gil Moscatello</i></b>	<b><i>Yes</i></b>

***Motion Passes***

**Education Action Items**

A motion was presented by Mrs. Herold, and seconded by Mrs. Scharfstein, upon recommendation of the Superintendent, to approve the following Education action items:

1. Approve the Student Handbook/Code of Conduct for the 2020-2021 school year.
2. Approve the adoption of the Spanish curriculum for Grades 5 through 8 aligned with NJSL standards

***Roll Call:***

<b><i>Mr. Jonathan Clauson</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Jennifer Herold</i></b>	<b><i>Yes</i></b>
<b><i>Mr. Najib Iftikhar</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Cynthia Percarpio</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Mattia Scharfstein</i></b>	<b><i>Yes</i></b>
<b><i>Mr. Frank Shay</i></b>	<b><i>(Departed)</i></b>
<b><i>Mr. Gil Moscatello</i></b>	<b><i>Yes</i></b>

***Motion Passes***

**Personnel Action Items**

A motion was presented by Mrs. Scharfstein, and seconded by Mrs. Herold, to approve the following Personnel action items:

1. Approve the submission of the 2020-2021 Superintendent Qualitative and Quantitative Merit Criteria Goals to the County Executive Superintendent.
2. Approve that the Board of Education delegates to the Superintendent authority to appoint personnel and issuance of contracts for the 2020-21 school year during the period of August 27, 2020 through the next available meeting whereupon the board will take formal action.
3. Approve that the Board of Education delegates to the Superintendent, upon consultation with the district attorney, the authority to determine and approve of COVID-19 related leave requests during the period of August 27, 2020 through the next available meeting whereupon the board will take formal action.

***Roll Call:***

<b><i>Mr. Jonathan Clauson</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Jennifer Herold</i></b>	<b><i>Yes</i></b>
<b><i>Mr. Najib Iftikhar</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Cynthia Percarpio</i></b>	<b><i>Yes</i></b>
<b><i>Mrs. Mattia Scharfstein</i></b>	<b><i>Yes</i></b>
<b><i>Mr. Frank Shay</i></b>	<b><i>(Departed)</i></b>
<b><i>Mr. Gil Moscatello</i></b>	<b><i>Yes</i></b>

***Motion Passes***

**Business Services Action Items**

A motion was presented by Mr. Iftikhar, and seconded by Mr. Clauson, upon the recommendation of the Superintendent, to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of June 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary.
2. Approve the Treasurer’s Report for the month of June 2020.
3. Approve the Board Secretary’s Report for the month of June 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of June 30, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of June 30, 2020 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. Approve the revised June 1, 2020 through June 30, 2020, bill list in the amount of \$650,669.84. Revisions made for the closing of the fiscal year 2020.
5. Approve the July 1, 2020 through July 31, 2020, bill list in the amount of \$178,468.14.
6. Approve the August 1, 2020 through August 26, 2020, bill list in the amount of \$312,774.77.
7. Approve payment of 2019-2020 Superintendent Merit Goals to Mr. Steven Hagemann, as approved by the Executive County Superintendent, in the amount of \$21,855.00.
8. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between North Warren Regional Board of Education and Stanhope Board of Education for student #8916577082 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (counseling = \$316.80, social skills = \$158.40, aide = \$14,570.50), tuition subject to State audit.
9. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Netcong Board of Education and Stanhope Board of Education for student #8664505632 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (speech = \$977.40, aide = \$14,570.50, O/T = \$1,574.70, counseling = \$316.80, social skills = \$316.80), tuition subject to State audit.
10. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Green Township Board of Education and Stanhope Board of Education for student #4680422976 to attend the autism spectrum disorder program at a tuition rate of \$27,892.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50, speech = \$2,932.20, O/T = \$3,149.40, P/T = \$1,267.00), tuition subject to State audit.
11. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Green Township Board of Education and Stanhope Board of Education for student #2860042956 to attend the autism spectrum disorder program at a tuition rate of \$27,892.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50, speech = \$1,954.80, O/T = \$3,149.40), tuition subject to State audit.
12. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Green Township Board of Education and Stanhope Board of Education for student #7448407592 to attend the autism spectrum disorder program at a tuition rate of \$27,892.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50, speech = \$1,954.80, O/T = \$3,149.40, counseling = \$316.80), tuition subject to State audit.
13. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Green Township Board of Education and Stanhope Board of Education for student #4511352212 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50), tuition subject to State audit.

14. Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Lafayette Township Board of Education and Stanhope Board of Education for student #3536290313 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (aide = \$14,570.50, speech = \$977.40, O/T = \$1,574.70, specialized reading = \$2,245.85, counseling = \$633.60), tuition subject to State audit.
15. Approve professional development requests, as per attached. (attachment #27)

**Roll Call:**

<b>Mr. Jonathan Clauson</b>	<b>Yes</b>
<b>Mrs. Jennifer Herold</b>	<b>Yes</b>
<b>Mr. Najib Iftikhar</b>	<b>Yes</b>
<b>Mrs. Cynthia Percarpio</b>	<b>Yes</b>
<b>Mrs. Mattia Scharfstein</b>	<b>Yes</b>
<b>Mr. Frank Shay</b>	<b>(Departed)</b>
<b>Mr. Gil Moscatello</b>	<b>Yes</b>

**Motion Passes**

**New Business**

1. Mrs. Scharfstein stated that NJSBA training suggested there will be new guidance regarding school drills (Fire, Lockdown, ...)
2. Mrs. Scharfstein stated there is a flat fee for 25 people to attend the NJSBA Conference, held virtually this year.
3. Mr. Moscatell stated the Board Self Evaluation information is ready. After the Board checked availability a September 23, 2020 meeting was set from 4:00 PM to 7:00 PM.

**Old Business**

1. Mr. Iftikhar asked for an update on school picture vendors.

**Public Session #2 – Non Agenda Items**

*Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.*

1. None



**Adjournment**

A motion was presented by Mr. Iftikhar and seconded by Mrs. Percarpio, that the Stanhope Board of Education adjourn the meeting at 9:46 PM:

***Voice Vote:***

***Yes: 6***

***No: 0***

***Abstain: 0***

***Motion Passes***

Respectfully Submitted,

***Steven E. McHugh, Sr.***

Dr. Steven E. McHugh, Sr.

Board Secretary/Business Administrator

***Approved: September 16, 2020***