



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Regular Meeting
Gymnasium & Virtual
September 16, 2020

Pledge of Allegiance

The Regular Meeting of the Stanhope Board of Education was called to order on September 16, 2020 at 7:00 PM. The meeting was conducted using an “In Person” and “Virtual” platform due to the continued state of emergency declaration by the Governor of New Jersey in accordance with his subsequent issuance of Executive Order 107. The Board of Education Members present included: Mr. Jonathan Clauson, Mrs. Jennifer Herold, Mr. Najib Iftikhar, Mrs. Cynthia Percarpio, Mrs. Mattia Scharfstein, Mr. Frank Shay, and Mr. Gil Moscatello. Also attending the meeting was Mr. Steven Hagemann, Superintendent, Mrs. Alicia Finklea-DiCataldo, Principal, and Dr. Steven E. McHugh, Sr., Business Administrator/Board Secretary. There were 39 individuals present (online) and 2 in person for the meeting.

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and Linden Avenue School, setting forth the time, date, and the location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

Presentations

Mr. Hagemann made the following presentations:

1. 2019-2020 HIB Self-Assessment

Correspondence

- None

Superintendent's Report – Mr. Steven Hagemann

1. HIB/ABS/Suspensions Report
2. School Opening
3. Thank you to Teaching, Support, Facilities and Office Staff
4. Staffing Update
5. QSAC Information
6. Thank you Mrs. Percarpio for the entrance planter's fall flowers.

Business Administrator's Report – Dr. Steven E McHugh, Sr.

1. Reopening & Facilities Update
2. Linden Ave.
3. FY21 Budget
4. Lighting Program
5. Audit

Personnel, Curriculum, School Climate & Culture Committee Meeting

Personnel:

1. Revised Superintendent Merit Goals for 2020-2021 School Year
2. Appointment of Brian Baird as PT Music Teacher
3. Appointment of mentor to Brian Baird - Scott Jacobus
4. Approve special hourly rate of \$14.50 for substitute custodian Geoff Laurie under the CARES Act.
5. Accept resignations of classroom paraprofessionals:
 - Derenda Hansen
 - Linda Colananni
 - Donna Bigley
 - Carmen D'Aiuto
 - Kenneth Costa
 - Casey Levens
 - Anne Connery-Lee
 - Summer Boehm
 - Margaret Seme
6. Appointment of classroom paraprofessionals:
 - Kelly Polacek
 - Kaeleen Sylvester
 - Renee Reilly
7. Appointment of substitute teachers/aides:
 - Valerie Puco
 - Lisa Kelterborn
 - Kelly Polacek
 - Kaeleen Sylvester
 - Summer Boehm

- 8. Appointment of Girls on the Run stipend positions:
 - o Maggie Reilly
 - o Stephanie DiIonno
- School Climate and Culture
- 1. Reopening of School

Business Services, Facilities & Technology Committee Meeting

- 1. Speech Shared Service with Lenape (60% Stanhope/40% Lenape)
- 2. 2020/2021 is the last year of the SEA Contract and Negotiations will take place this year.
- 3. October 2020 is Open Enrollment for the State’s New Healthcare Plan.

Sussex County Educational Services Commission Update

- 1. The school had a Great opening.

Board President’s Report – Mr. Gil Moscatello

- 1. Thank You to the staff of VRS for their hard work to open the school successfully.

Public Session #1 – Agenda Items

- 1. Grace Wiseman, VRS student, presented her concerns relating to the depiction of Native Americans in the Stanhope School District’s curriculum.

Executive Session: Personnel

A motion was presented by Mr. Shay, and seconded by Mr. Iftikhar, to accept the declaration of Executive Session as presented at 7:47 PM.

Voice Vote:

Yes: 7
No: 0
Abstain: 0

Motion Passes

Re-Enter Public Session

A motion was presented by Mr. Iftikhar, and seconded by Mrs. Scharfstein, that the Stanhope Board of Education return to Public Session at 7:58 PM.

Voice Vote:

Yes: 7
No: 0
Abstain: 0

Motion Passes

Minutes for Approval

A motion was presented by Mr. Shay, and seconded by Mrs. Percarpio, upon the recommendation of the Superintendent, to approve:

1. August 26, 2020 Regular Meeting Minutes
2. August 26, 2020 Executive Session Meeting Minutes

Voice Vote:

Yes: 7

No: 0

Abstain: 0

Motion Passes

Administrative Action Items

A motion was presented by Mr. Shay, and seconded by Mrs. Scharfstein, upon the recommendation of the Superintendent, to approve the following Administrative action items:

1. Approve the Suspensions and Harassment, Intimidation and Bullying report as per attached.
2. Approve and submit the State of New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Summary Report for the 2019-2020 school year.
3. Approve the submission of the Statement of Assurance for the School Safety and Security Plan Annual Review for the 2020-2021 school year.

Roll Call:

Mr. Jonathan Clauson Yes

Mrs. Jennifer Herold Yes

Mr. Najib Iftikhar Yes

Mrs. Cynthia Percarpio Yes

Mrs. Mattia Scharfstein Yes

Mr. Frank Shay Yes

Mr. Gil Moscatello Yes

Motion Passes

Policy Action Items

A motion was presented by Mr. Shay, and seconded by Mrs. Herold, upon recommendation of the Superintendent, to approve the following Policy action items:

1. Approve the second reading of the following policies:
 - 1648.02 – Remote Learning Options for Families

Roll Call:

<i>Mr. Jonathan Clauson</i>	<i>Yes</i>
<i>Mrs. Jennifer Herold</i>	<i>Yes</i>
<i>Mr. Najib Iftikhar</i>	<i>Yes</i>
<i>Mrs. Cynthia Percarpio</i>	<i>Yes</i>
<i>Mrs. Mattia Scharfstein</i>	<i>Yes</i>
<i>Mr. Frank Shay</i>	<i>Yes</i>
<i>Mr. Gil Moscatello</i>	<i>Yes</i>

Motion Passes

Personnel Action Items

A motion was presented by Mr. Iftikhar, and seconded by Mrs. Scharfstein, to approve the following Personnel action items:

1. Approve the submission of the revised 2020-2021 Superintendent Qualitative and Quantitative Merit Criteria Goals to the County Executive Superintendent.
2. Approve that the Board of Education delegates to the Superintendent, upon consultation with the district attorney, the authority to determine and approve of COVID-19 related leave requests during the period of September 17, 2020 through the next available meeting whereupon the board will take formal action.
3. Approve that the Board of Education delegates to the Superintendent authority to appoint personnel and issuance of contracts for the 2020-21 school year during the period of September 17, 2020 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

4. Approve the REVISED Paraprofessional Staff salaries/hourly rates and scheduled hours in accordance with the Stanhope Education Association 2020-2021 collective bargaining agreement. (attachment #7)
5. Approve the retroactive appointment of Brian Baird as Part Time (.70) Music Teacher for the 2020-2021 school year, at Step 1, BA \$39,147.50, effective September 1, 2020.
6. Accept the resignations of the following classroom paraprofessionals effective August 31, 2020 (except as noted):
 - Donna Bigley
 - Kenneth Costa
 - Carmen D’Aiuto
 - Derenda Hansen
 - Linda Colanannn
 - Margaret Seme
 - Casey Levens (Effective September 3, 2020)
 - Anne Connery-Lee
 - Summer Boehm (Effective September 19, 2020)
7. Accept resignation of substitute teacher Isabelle Becker, effective August 31, 2020.

8. Approve appointment of following Part Time (.68) Classroom Paraprofessionals for the 2020-2021 school year, for up to 27.5 hours per week as determined by schedule, at a rate of \$12.50 per hour effective September 1, 2020 pending criminal history review clearance and P.L. 2018, c5, S414 compliance:
 - Kelly Polacek
 - Kaeleen Sylvester
 - Renee Reilly
9. Approve retroactive appointment of Iuminada Rodriguez as Part Time (.56) Classroom Paraprofessional for the 2020-2021 school year, for up to 22.5 hours per week as determined by schedule, at a rate of \$12.50 per hour effective September 16, 2020.
10. Approve appointment of Scott Jacobus as a mentor to novice teacher Brian Baird for the 2020-2021 school year. A fee of \$550.00, based on novice teacher's Certificate of Eligibility with Advanced Standing, to be paid to the mentor by the district settled through the business office by way of payroll payment in accordance with the Stanhope Education Association Agreement.
11. Approve the appointment of Kerri Nehlsen as the Speech Therapist to conduct evaluations for the 2020-2021 school year, at a rate of \$250.00 per evaluation effective September 1, 2020 through June 30, 2021.
12. Appointment of Margret Reilly as Student Club Advisor – Girls on the Run Club for the 2020-2021 school year at a stipend amount of \$500.00.
13. Appointment of Stephanie DiIunno as Student Club Advisor – Girls on the Run Club for the 2020-2021 school year at a stipend amount of \$500.00.
14. Approve the appointment of Geoff Laurie as Substitute Custodian operating in a Part-Time, Temporary Active role at a rate of \$14.50 per hour, not to exceed 25 hours per week, funded by the Stanhope Public School's CARES Act allocation, to be discontinued upon reallocation or diminishment of these funds.
15. Approve funding through ESSA IDEA Preschool grant for 50% salary of Dawn Perry, during the 2020-2021 school year, not to exceed \$2,000.00.
16. Approve funding through ESSA IDEA Preschool grant for 50% salary of Maureen Thornton, during the 2020-2021 school year, not to exceed \$2,000.00.
17. Approve appointment of following substitute teachers/aides for the 2020-2021 school year, pending criminal history review clearance, P.L. 2018, c5, S414 compliance and issuance of substitute certificate where indicated:

Name	Position	Certificate (if needed)
Lori Kelterborn	Substitute Teacher/Aide	Substitute Teacher Certificate - <i>application pending</i>
Kelly Polacek	Substitute Teacher	Substitute Certificate
Valerie Puco	Substitute Teacher	Teaching Certificate
Kaeleen Sylvester	Substitute Teacher	NJDOE Speech Language Pathologist certificate
Summer Boehm	Substitute Aide	N/A

18. Approve the placement of Arizona State University student Jessica Rosella for Preschool Internship beginning on or about September 17, 2020, one day a week, and continuing over the course of a 12 week period completing a minimum of 75 hours, under the supervision of the Preschool Teacher Deborah McNear.

Roll Call:

<i>Mr. Jonathan Clauson</i>	<i>Yes</i>
<i>Mrs. Jennifer Herold</i>	<i>Yes</i>
<i>Mr. Najib Iftikhar</i>	<i>Yes</i>
<i>Mrs. Cynthia Percarpio</i>	<i>Yes</i>
<i>Mrs. Mattia Scharfstein</i>	<i>Yes</i>
<i>Mr. Frank Shay</i>	<i>(Departed)</i>
<i>Mr. Gil Moscatello</i>	<i>Yes</i>

Motion Passes

Business Services Action Items

A motion was presented by Mr. Iftikhar, and seconded by Mr. Clauson, upon the recommendation of the Superintendent, to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of July 2020 as recommended by the Superintendent and the Business Administrator/Board Secretary.
2. Approve the Treasurer's Report for the month of July 2020.
3. Approve the Board Secretary's Report for the month of July 2020. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of July 31, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2020 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approve the August 27, 2020 through August 31, 2020, bill list in the amount of \$74,631.79.
5. *NOTE: Amount of bill list and attachment will be posted by Wednesday, September 16, 2020 for the meeting.
6. Approve the September 1, 2020 through September 16, 2020 bill list in the amount of \$293,145.43.
7. *NOTE: Amount of bill list and attachment will be posted by Wednesday, September 16, 2020 for the meeting.
8. Approve the School Business Administrator to review and submit the lighting program application by the September 30, 2020 deadline.
9. Approve the following resolution - Precision HR Solutions, Inc..

WHEREAS, the Stanhope Board of Education requires the awarding of a contract for professional services by resolution of the Board of Education at a public meeting, and that such award may be made without public advertising for bids;

NOW, THEREFORE, BE IT RESOLVED by the Stanhope Board of Education that:

1. Precision HR Solutions, Inc., of Pennsylvania, be appointed as a professional consultant to provide Custodial (non-black seal) and Educational services for the Stanhope Board of Education.
 2. The above appointment is made without competitive bidding because it is a profession that will not reasonably permit the receipt of competitive bids due to the qualitative nature of the services performed.
 3. Professional consultant services will be provided to the Stanhope Board of Education for the 2020-2021 school year on an as needed basis in accordance to the rates provided in the contract for each service requested.
10. RESCIND the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Netcong Board of Education and Stanhope Board of Education for student #8664505632 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (speech = \$977.40, aide = \$14,570.50, O/T = \$1,574.70, counseling = \$316.80, social skills = \$316.80), tuition subject to State audit.
11. RETROACTIVELY Approve the 2020-2021 Special Education School Year Tuition Contract, effective September 1, 2020, between Byram Board of Education and Stanhope Board of Education for student #8664505632 to attend the behavioral disorder program at a tuition rate of \$30,274.00, plus all expenses for related services as required by the IEP (speech = \$977.40, aide = \$14,570.50, O/T = \$1,574.70, counseling = \$316.80, social skills = \$316.80), tuition subject to State audit.
12. RESCIND the following resolution - Speech Purchased Services Agreement

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

WHEREAS, the Lenape Valley Regional High School Board of Education (herein “Lenape”) and the Stanhope Board of Education (herein “Stanhope”) are authorized to provide the school services set forth herein for their respective school districts;

WHEREAS, Lenape and Stanhope are of the opinion that the proposed services can be more efficiently and economically provided to their respective school districts through a joint agreement for the sharing of services;

WHEREAS, the parties are desirous of entering into a Purchased Services Agreement which would authorize the subcontracting of services between the Lenape and Stanhope school districts;

BE IT RESOLVED, that the Stanhope Board of Education approves a Purchased Services Agreement with Lenape Valley Regional High School Board of Education, effective September 1, 2020 through June 30, 2021, whereby Stanhope agrees to purchase the services of Mrs. Yael Gabbay for the purpose of providing speech services, wherein Stanhope shall pay \$46,050.00; and

BE IT FURTHER RESOLVED, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid purchase services agreement.

13. **RETROACTIVELY APPROVE** the following resolution - Speech Purchased Services Agreement

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render with their own jurisdiction; and

WHEREAS, the Stanhope Board of Education (herein “Stanhope”) and the Lenape Valley Regional High School Board of Education (herein “Lenape”) are authorized to provide the school services set forth herein for their respective school districts;

WHEREAS, Stanhope and Lenape are of the opinion that the proposed services can be more efficiently and economically provided to their respective school districts through a joint agreement for the sharing of services;

WHEREAS, the parties are desirous of entering into a Purchased Services Agreement which would authorize the subcontracting of services between the Stanhope and Lenape school districts;

BE IT RESOLVED, that the Stanhope Board of Education approves a Purchased Services Agreement with Lenape Valley Regional High School Board of Education, effective September 1, 2020 through June 30, 2021, whereby Lenape agrees to purchase the services of Mrs. Kerri Nehlsen for the purpose of providing speech services, wherein Lenape shall pay \$34,970.39 (40% salary and benefits); and

BE IT FURTHER RESOLVED, that the President of the Stanhope Board of Education and the Board Secretary of the Stanhope Board of Education are authorized to execute the aforesaid purchase services agreement.

14. Approve Professional Development requests.
15. Approve Facilities Use requests.
16. Approve the memorandum of Understanding between the Stanhope Board of Education and AlphaBEST Education, Inc.

Roll Call:

Mr. Jonathan Clauson	Yes
Mrs. Jennifer Herold	Yes
Mr. Najib Iftikhar	Yes
Mrs. Cynthia Percarpio	Yes
Mrs. Mattia Scharfstein	Yes
Mr. Frank Shay	Yes
Mr. Gil Moscatello	Yes

Motion Passes

New Business

- None

Old Business

- None

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

1. None

Adjournment

A motion was presented by Mr. Shay and seconded by Mr. Iftikhar, that the Stanhope Board of Education adjourn the meeting at 8:05 PM:

Voice Vote:

Yes:	7
No:	0
Abstain:	0

Motion Passes

Respectfully Submitted,
Steven E. McHugh, Sr.
Dr. Steven E. McHugh, Sr.
Board Secretary/Business Administrator
Approved: October 14, 2020