



Stanhope Board of Education
24 Valley Road, Stanhope, New Jersey
Cafeteria
Regular Meeting
October 19, 2022

Time:

Pledge of Allegiance

Roll Call			
Mrs. Kenia Choquette		Mr. Steven Hagemann, Superintendent	
Mr. Jonathan Clauson		Mrs. Alicia Finklea-DiCataldo, Principal	
Mrs. Jennifer Herold		Mrs. Debi LeBrun	
Mrs. Cynthia Percarpio		Business Administrator/Board Secretary	
Mr. Thomas Valle			
Mrs. Mattia Scharfstein		Faculty (number)	
Mr. Gil Moscatello		Community (number)	

Sunshine Law Statement – N.J.S.A. 10:4-8d; N.J.S.A. 10:4-10a

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” Stanhope Board of Education, located at 24 Valley Road, Stanhope, New Jersey, has caused this notice to be posted at the office of the Stanhope Board of Education, mailed to the New Jersey Herald, the Municipal Clerk of the Borough of Stanhope, the Stanhope Post Office, and posted at the Valley Road School and on the Stanhope Public Schools’ website, setting forth the time, date, and location of the meeting.

Mission Statement

The Stanhope School District will provide a diverse and challenging educational environment that encourages individual initiatives, fosters success through teamwork, promotes accountability, demonstrates a passion for educational excellence and ensures student achievement related to the New Jersey Student Learning Standards. The Stanhope School District is committed to the development of our students and staff, so that individual aspirations can be achieved through their lifelong learning.

ADDENDUM EXECUTIVE SESSION ANNOUNCEMENT

Executive Session Announcement

An Executive Session will be held for the purpose of business. The board will enter executive session immediately after Public Session #2. Formal action may be taken.

Presentations

1. 2021-2022 Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act
2. Comprehensive Health Curriculum
3. Spring 2022 State Assessment Results

Correspondence (Agenda Items & Addendum Items)

1. SAIF School Alliance Insurance Fund (attachment #1)
2. Stanhope Borough Senior Citizens (attachment #2)
3. Northwest Construction (attachment #19)

ADDENDUM CORRESPONDENCE ITEMS

4. Old Stanhope Road Acquisition LLC (attachment #23)

Superintendent's Report – Mr. Steven Hagemann

1. Walk to School Day
2. Veterans Recognition Program (invites)
3. Lenape Future Patriots Day
4. Staffing update
5. Referendum update

Business Administrator's Report – Mrs. Debi LeBrun

1. NJSBA Convention
2. Grants for Referendum
3. Healthcare Open Enrollment
4. Audit

Curriculum Update

Personnel, Curriculum, School Climate & Culture Committee Meeting Update – Mrs. Jennifer Herold (Chair)

Business Services, Facilities & Technology Committee Meeting Update – Mrs. Mattia Scharfstein(Chair)

Policy & Communications Committee Meeting Update – Mr. Jonathan Clauson (Chair)

Sussex County Educational Services Commission Update – Mr. Gil Moscatello

Board President’s Report – Mr. Gil Moscatello

Public Session #1 – Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Upon being recognized by the Board President, participants are requested to state their name, municipality of residence, and group affiliation, if applicable.

Travel & Workshop Reports

1. Assunta Coppola (attachment #3)
2. Debi LeBrun (attachment #4)

Minutes for Approval (Agenda Item 1)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following:

1. September 21, 2022 Regular Meeting Minutes (attachment #5)

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Administrative Action Items (Agenda Items 1 - 7)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Administrative action items:

1. Approve the Suspension and Harassment, Intimidation, and Bullying Report as per attached. (attachment #6)
2. Approve the adoption of the Stanhope Schools Annual Nursing Services plan for the 2022-2023 school year. (attachment #7)
3. Approve creation of Broadcasting Stipend position and job description. Stipend amount will be \$25.00 per hour, with hours authorized in advance by Administration. (attachment #8)
4. Approve and submit the State of New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Summary Report for the 2021-2022 school year. (attachment #9)
5. Approve the Uniform State Memorandum of Agreement (revised for 2019) between Stanhope Board of Education and Law Enforcement Officials for the 2022-2023 school year, and authorize submission, with no revisions to current version, to Sussex County Executive Superintendent of Schools, Sussex County Prosecutor, and any other applicable law enforcement agencies for appropriate signatures.
6. Approve the Board Goals for the 2022-2023 school year.

Board Goal 1 – Communication and Community Engagement – One Year

Live stream all Board of Education meetings and school events as appropriate, such as Veteran's Day programming, Arbor Day, Winter and Spring concerts and other Student programs to allow for broader community engagement and participation in these events and meetings. Publish and maintain recordings per NJ Statutes governing record retention and the open public meetings act.

Board Goal 2 – Board Member Training and Engagement – Two Years

Encourage Board member participation in NJSBA events and training to have an acting majority of the Board become Certified Board Members over the next two years. Further encourage leadership within NJSBA, and achievement of additional designations, including Master Board Member and Certified Board Leader.

7. Approve the District Goals for the 2022-2023 school year:

District Goal 1 – Referendum, Facilities, and Technology – One Year

Bring a referendum to vote to enable the Valley Road School / Stanhope School District to achieve long-term necessary facility upgrades and maintenance and modernize the technology available throughout the school for staff, students, and the community.

1. Develop the "question" and the financial impact of the referendum
2. Communicate and gain community support for an affirmative vote.
3. Coordinate the resources necessary to develop the facilities and technology plans and develop the implementation plan if passed.

District Goal 2 – (Contingent on the Passing of the December 13 Referendum) – Three to Five Years

Execute the proposed initiatives built into the District's December 13, 2022 referendum.

1. Install a centralized HVAC system for the building that will be efficient and economical.
2. Replace the existing roof at the Valley Road School.
3. Convert the existing media center into a technology lab/makerspace to foster innovation and creativity within the school's STEM and science programs.
4. Update and upgrade the school's current technology infrastructure by replacing the core network components and wi-fi access points.
5. Renovate the existing middle school science classroom to enhance the learning experience for all sixth through eighth grade students to provide a safe and modern classroom environment.

District Goal 3 – Curriculum, Instruction, and Programming – Two to Three Years

Revise district curriculum to provide opportunities for student choice in programming, address all revised New Jersey Student Learning Standards and develop a curriculum platform that provides easy access for anyone within the community.

1. Provide student choice electives to create an environment where students can explore additional topics of their interest in the educational setting.
 - a. For 8th grade, implement a collaborative program with Lenape Valley High School for students to participate in elective clubs and activities as a precursor to entering high school
 - b. For middle school, build student choice in elective scheduling through in-school offerings and more diverse offerings of clubs after school
2. Move all curricula to a new Google platform to create transparency for community members, including administration, parents, staff, and students. Provide access to all material to all stakeholders.
3. Effectively communicate the scope and sequence and student learning objectives within the newly developed health curriculum, which incorporates the New Jersey Comprehensive Health Standards, to parents and the community.

District Goal 4 – Website Redesign – One Year

1. Redesign the District Website, including optimization for mobile viewing, for ease of use, transparency and communication of events to the broader community.

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mr. Thomas Valle
Mrs. Mattia Scharfstein
Mr. Gil Moscatello

Education Action Items (Agenda Items 1 & 2)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Education action items:

1. Approve the trips for the 2022-2023 school year as per attached. (attachment #10)
2. Approve the adoption of the following curricula for the 2022-2023 school year, aligned with NJSL 21st Century standards (linked below):
 - a. Reading Room
 - b. Math Moves
 - c. Summer to Excel (ELA)
 - d. Music Camp
 - e. Art Camp
 - f. STEM Explorers Camp
 - g. O.G. Intensive
 - h. Social Studies (K-8)
 - i. Reading (K-8)
 - j. Math (K-8)
 - k. Art (K-8)
 - l. Comprehensive Health (K-5)
 - m. Comprehensive Health (6-8)

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mr. Thomas Valle
Mrs. Mattia Scharfstein
Mr. Gil Moscatello

Personnel Action Items (Agenda Items 1 - 4)

A motion was presented by _____, and seconded by _____, to approve the following:

1. Delegate to the Superintendent the authority to appoint personnel and issuance of contracts for the 2022-23 school year during the period of October 20, 2022 through the next available meeting whereupon the board will take formal action.

Upon recommendation of the Superintendent, motion to approve the following Personnel action items:

2. Approve the correction to the motion appointing Elizabeth Ettinger as Mentor to CEAS Provisional Teacher Carmen D’Aiuto to reflect a prorated stipend of \$220.00 for a period of 12 weeks.
3. Approve appointment of Brenda Fromme as Assistant Coach, Girls Basketball for the 2022-2023 school year, at a stipend amount of \$1,000.00.
4. Accept the resignation of Speech Pathologist, Jennifer Fratangelo, effective December 8, 2022. (attachment #11)

Roll Call:

Mrs. Kenia Choquette
Mr. Jonathan Clauson
Mrs. Jennifer Herold
Mrs. Cynthia Percarpio
Mr. Thomas Valle
Mrs. Mattia Scharfstein
Mr. Gil Moscatello

Business Services Action Items (Agenda Items 1 - 15)

A motion was presented by _____, and seconded by _____, to approve the following:

Upon recommendation of the Superintendent, motion to approve the following Business Services action items:

1. Approve the line item appropriation transfers for the month of August 2022 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #12)
2. Approve the Treasurer’s Report for the month of August 2022. (attachment #13)
3. Approve the Board Secretary’s Report for the month of August 2022. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of August 31, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 31, 2022 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (attachment #14)
4. Approve the September 22, 2022 through September 30, 2022, bill list in the amount of \$206,322.14. (attachment #15)
5. Approve the October 1, 2022 through October 19, 2022 bill list in the amount of \$432,574.51. (attachment #16)
**NOTE: Amount of bill list and attachment will be posted by Wednesday, October 19, 2022 for the meeting.*
6. Approve the Safety Incentive Program award of a \$2,500.00 credit towards the 2022-2023 assessment of School Alliance Insurance Fund, liability insurance.
7. Approve Use of Facilities requests as per attached (attachment #17)

8. Approve Professional Development requests as per attached (attachment #18)
9. Approve the revised line item appropriation transfers for the month of June 2022 as recommended by the Superintendent and the Business Administrator/Board Secretary. (attachment #20)
10. Approve the revised Treasurer’s Report for the month of June 2022. (attachment #21)
11. Approve the revised Board Secretary’s Report for the month of June 2022. Pursuant to N.J.A.C. 6A:23-2.12(c) that as of June 30, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a). Pursuant to N.J.A.C. 6A:23-2.14(c), the Stanhope Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of June 30, 2022 and upon consultation with the appropriate officials, to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (attachment #22)
12. Approve district professional development travel and expense reimbursement for Kenia Choquette to attend NJSBA Annual Workshop in Atlantic City, New Jersey on October 24 through October 26, 2022, in accordance with the Stanhope Board of Education School District Travel Policy (6471) and A-5 regulations. Lodging fees not to exceed \$96.00 (Tentative General Service Administration Per Diem Rates for New Jersey or State Waiver Approval for Conference Sponsored Hotel Lodging) per night/per person (w/occupancy fee rate). Registration is \$550.00 per person or a group rate of \$2,200.00 for up to 25 members before July 1, 2022 / \$2,200.00 after July 1, 2022 (based on the total number of members attending the workshop), and actual food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses as per GSA guidelines. Mileage reimbursement will be paid at the rate of \$0.35 per mile. Parking and tolls will be reimbursed with receipts.
13. Approve the funding through the ARP IDEA Basic grant for the salaries of the following people from July 1, 2022 through August 30, 2022.

Archer, Melissa	\$455.00
Baca, Lisa	\$945.00
Bullock, Marielena	\$253.44
Kumetz, Allison	\$887.04
Leontaris, Victoria	\$756.00
Reilly, Renee	857.50
Varian, Jack	\$920.50
Connelly, Karen	\$822.50
Taddei, Rosa	\$840.40
Nicinski, Wyatt	\$168.62

14. Approve the funding through the ARP IDEA Preschool grant for the salaries of the following people from July 1, 2022 through September 15, 2022.

Perry, Dawn	\$520.34
Taddie, Rosa	\$38.55
Kumetz, Allison	\$609.11

15. Approve the funding through the IDEA Basic grant for the salaries of the following people from July 1, 2022 through September 30, 2022.

Mayhood, Celeste	\$1,505.00
Reilly, Maggie	\$1,335.00
Ruschmeyer, Leif	\$280.00
Nicinski, Wyatt	\$762.30
Taddei, Rosa	\$262.14
Archer, Melissa	\$189.00
Bullock, Marielena	\$316.80
Connelly, Karen	\$252.00
Kumetz, Allison	\$253.44
Leontaris, Victoria	\$252.00
Reilly, Renee	\$252.00
Smith, Candice	\$1,208.53
Baca, Lisa	\$661.40

Roll Call:

Mrs. Kenia Choquette
 Mr. Jonathan Clauson
 Mrs. Jennifer Herold
 Mrs. Cynthia Percarpio
 Mr. Thomas Valle
 Mrs. Mattia Scharfstein
 Mr. Gil Moscatello

New Business

Old Business

Public Session #2 – Non Agenda Items

Policy #0167; Each statement made by a participant shall be limited to five (5) minutes duration, during times when an audience of ten (10) or more residents exists.

Upon being recognized by the Board President, participants are requested to state their name, municipality of residence, and group affiliation, if applicable.

Executive Session

A motion was presented by _____, and seconded by _____, to accept the following declaration of Executive Session as presented at _____ p.m.:

BE IT RESOLVED that the Stanhope Board of Education adopts the following resolution:

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Stanhope Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFOR, BE IT RESOLVED by the Stanhope Board of Education, County of Sussex, and State of New Jersey, that a closed session of this Board of Education (where the public shall be excluded) will be held at this time for the purpose of personnel.

BE IT FURTHER RESOLVED that the action of the Board with regard to the above entitled matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy.

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Re-Enter Public Session

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education return to Public Session at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____

Adjournment

A motion was presented by _____, and seconded by _____, that the Stanhope Board of Education adjourn the meeting at _____ p.m.:

Voice Vote:

Yes: _____
No: _____
Abstain: _____